



Carbondale Community Access Radio

Subject: Regular KDNK Board Meeting 08.20.18
 Location: KDNK classroom
 In Attendance: April, Chris, Rick, Jero, Andi, Amy, Dustin (by phone)
 Absent: Scott
 Call to Order: 5:40 pm

| Topic | Discussion Points | Conclusions / Person Responsible for follow-up |
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| <ul style="list-style-type: none"> • Check-In | <ul style="list-style-type: none"> • Jero - has a new job, big challenge, excited • April's - also has a new job! and her son had a small world moment • Chris - Our Town, One Table last night was awesome. Board Retreat - good stuff! • Gavin - Fall membership drive planning underway. Had a great first day off in weeks on Sat.! • Rick - recent wedding fun and sad to miss Board retreat • Amy - slow move to Junction is proving difficult • Andi - Moving her business to Aspen <p>Board Retreat was inspiring for all in attendance!</p> | |
| <ul style="list-style-type: none"> • KDNK University | <ul style="list-style-type: none"> • Vision Follow-Up Take homes- diversity of listenership - geographically, politically, ethnically is important to the organization • Board Annual Self Assessment | <ul style="list-style-type: none"> • See below • All to complete by next meeting! |
| <ul style="list-style-type: none"> • Minutes Approval | <ul style="list-style-type: none"> • July. Amy: Thank you Andi for taking them. Move to approve Amy. Jero, second = Unanimous. • June. Move to approve Jero, second April = Unanimous. | <ul style="list-style-type: none"> • Unanimous |
| <ul style="list-style-type: none"> • HR Policy | <ul style="list-style-type: none"> • KDNK is updating its personnel policy and reviewed an NGO comparison chart completed by Andi. We compared | |

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| | <p>ourselves to local valley nonprofits and made some recommendations to Gavin. Paid time off was Reviewed, along with parental leave and other important polices. Gavin to follow-up with Ashley related to types of Whistle Blowing language. Volunteers code of conduct may be coming down the line.</p> |
| <ul style="list-style-type: none"> • Public Input | <ul style="list-style-type: none"> • None present |
| <ul style="list-style-type: none"> • GM and Staff Reports | <ul style="list-style-type: none"> • GM Report August 2018 <p><u>FINANCES</u></p> <ul style="list-style-type: none"> • CPB financial reporting for FY17 has been approved, and we've learned more about improving the process for next year. Our remaining FY18 check of \$27,729 will arrive soon. We don't know yet how much our FY19 grant will be, but should increase beyond the current \$116,000 since total station revenue in 2016 was \$453,316 and 2017 TSR was \$525,549. • KDNK deposited the \$55,000 bequest from the estate of Mary Lilly, who passed away in 2016. • KDNK Record Club gathered on July 24th, attended by major donors, top underwriters, and other partners at John Phelan's donated Air BnB. We have now added Gold Records to the wall of fame for Mary Lilly, Beth Wysong, Kat Rich, Bob Schultz and Jean Marie Hegarty. • Pitkin County Healthy Community Fund site visit from Lisa Yorker went well July 18th. Applied for \$10,000/year over the three years, but HCF is up for a vote on the November ballot in Pitco. This could result in significant decrease in funding for KDNK in future years. We also applied for \$2500 from City of Aspen. • We met first half membership fundraising goal of \$75,000 in July. Since counting memberships toward the second half of the year, we have raised an additional \$2400 toward the Fall Membership Drive goal. The Drive is scheduled to begin on Tuesday September 18th. <p><u>TECH</u></p> |

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| | <ul style="list-style-type: none"> • Our 88.5 FM signal was down for a few days in Redstone. We heard from a frustrated listener. Pitkin County engineer said a piece of equipment is on order and we are back on the air. • Amplifier in air studio blew on Sunday night of Mountain Fair. New amp installed August 20th. More headphones on order too. • Installation of Mac for audio editing in music office should be complete soon. <p><u>EVENTS</u></p> <ul style="list-style-type: none"> • Live remote broadcasts from Glenwood Summer of Music and 2nd Sunday Concert Series in Sopris Park going well. Mountain Fair live broadcast was flawless from technical standpoint. • Mountain Fair cantina shift was well-attended by volunteers. No dollar amount reported yet. • The KDNK Hoot was well-attended, sounded great, and had zero issues with law enforcement or neighbors. We don't have all the numbers in yet, but we likely netted about \$1000. Goal was \$2,000. A lot of positive feedback, such as that it was the biggest KDNK event in some time! In the future - after labor day at the beginning of pledge drive <p><u>PROGRAMMING</u></p> <ul style="list-style-type: none"> • NPR offering 75% off year one, 50% off year two, and 25% off year three to bring back Wait Wait Don't Tell Me! Music City Roots on hiatus. Updated weekend schedule launches Sept 1st. | |
| <ul style="list-style-type: none"> • Board Committees / Projects | <ul style="list-style-type: none"> • Grants - Due Sept. are grant proposals for the Town of Basalt Discretionary Fund \$2,500 ask (Unrestricted General Operating Support) and the Carbondale Community Service Grant - past \$\$ supported Hootenanny/Hoot (ask is free live outdoor concert) . Deadline for the Environmental Foundation on | <ul style="list-style-type: none"> • Next Grants Committee meeting is August 30 at 4pm |

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| | <p>the horizon in October - responsible stewardship of natural resources (\$2-10K) also in the works.</p> <ul style="list-style-type: none">● Retreat - Follow-up is to do the Self-Assessment (passed to each Board member). Vision statement follow up requires staff involvement! :)● Tech - Met August 2nd to discuss amps, headphones, cd players, and the space consumption of DAD, migrating to temporary/public affairs/news and music DAD. Louie and Luke are going to make this a big project. Audition vs. a newer version of this type of programming will be a significant financial decision. Ad-Words use debate and use continues. Podcasting - also under discussion. Gavin is thinking it more wise to use Raleigh's time to do public affairs podcasts into the itunes library down the line.● ByLaws - Andi brought it to the Board's attention, that in 2015 the bylaws proposal was to make the opposite change that we have been discussing. We're proposing to the membership a revised one member one vote and business memberships, 2 votes system; as well as relying of the Director of Development to maintain those records and facilitate. Ultimately we put it out to the membership.● An additional change may be a clarification of the term limits. If a board member, after serving 2 terms could re-run several years down the line to re-join the board. The current bylaws are unclear. Andi suggested that the policy should clarify in favor of a re-running down the line of a dedicated board member who had | <ul style="list-style-type: none">● Chris is volunteering to spearhead the creation of a draft vision statement before October meeting - big thanks to Chris |
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| | <p>spent time away from the board... (ANDI I didn't get the official wording sorry - should have followed up right away). Amy made the motion; Rick seconded; and the decision was unanimous</p> <ul style="list-style-type: none"> • CAB - Very positive meeting; participatory. A music acquisition with the bequest money was discussed. It could be great to put \$ into the budget for key music into the library and possibly tie that to the record. Louis will no longer be Chair of the CAB, but will stay on. Brandon Jones or Mark Taylor might be willing to. Better accountability and structure for DJ's is well underway • Board Recruitment Committee outlined the ___ deadline for candidates to apply and refreshed the board as to what to look for. Amy circulated a document for the tracking of our efforts so that no person was approached by more than one board member. • HR Committee issues were addressed, see above • Events Committee - some productive open discussion was had. | <ul style="list-style-type: none"> • All responsible to get jamming on this. |
| <ul style="list-style-type: none"> • Upcoming Calendar | <ul style="list-style-type: none"> • Yeah Gavin. I bombed this part. | <ul style="list-style-type: none"> • All to keep these dates on their radar |
| <ul style="list-style-type: none"> • Treasurer's Report | <ul style="list-style-type: none"> • The board reviewed the nearly perfectly balanced budget. • Shit, where'd those minutes go?! Errr... I suck | <ul style="list-style-type: none"> • Keep up the great work Jero |
| <p>Adjourn</p> | <p><i>time</i></p> | |