

WXPR Governance Board Meeting Minutes
Tuesday, December 8, 2015

Meeting called to Order at 9:35am

Attendance: Dan Kuzlik, chair, Gary Milanowski, Pete Rondello, Richard G'sell, Rose Prunty
Excused Absence: Diane Reupert

Minutes from November 6, 2015 approved. Gary/Rose

No public input

Pete updated the committee on the December pledge drive. Pledges reached \$10,000 of \$15,000 goal. Contributions from direct mailing campaign are ahead of last year's total.

The Operation Manager Job Description was reviewed. The title of the position was changed to Operations and Programming Director. Pete described that revisions were made to the job description to address new technologies and to develop playlists for special programming days.

Pete stated that the posting for the Operations and Programming Director would be out no later than January 1, 2016, with hire in March or earlier. Jeremy Starz has agreed to continue as interim Operations Manager until a permanent hire is made.

The committee reviewed the Diversity Statement developed by Pete. Discussion focused on addressing age diversity.

Developing a mentoring program for new Board members was discussed. Committee decided that, rather than a formal program, it would facilitate support of new members through committee membership and a Board gathering event shortly after new members are brought on to the Board.

The committee reviewed current Board nominations: Stacy Johnson, Gary Entz, and Jim Brust. Richard and Dianne have met with Stacy. Dianne and Richard will meet with Gary E. Gary and Richard will meet with Jim. Report outs of these meeting will be made to the Governance Committee at its January meeting. Any nominations for the 2016 ballot need to be made to the committee by February 1, 2016, so that committee can present a ballot to the Board at the February meeting.

Richard will pilot use of Dropbox as a potential electronic storage option for Board documents. He will place current nomination documents there for use by the Governance Committee. The storage will be password protected. If the pilot project works for the Governance Committee, Dropbox will be made available to all Board members.

Pete updated the committee on station renovations. Ken's office has been moved to the former operations studio. Miranda's office has also been moved. Both now have private studios. Work is being done on Ken and Miranda's former office space which will become a music library. Pete is waiting for a building permit before continuing remodeling of the front office space of the station.

Gary stated that Station Manager Annual Review forms will be distributed to the Board at the December meeting. Board members will be asked to return the completed forms to Richard, Board President, by the end of December. Pete will also be asked to complete a self-assessment.

Next meeting: Monday, January 11, 2016 9:30AM WXPR Station

Adjourn Gary/Rose 11:00AM