

# WXPR Governance Meeting Minutes

Tuesday, November 8, 2016

Meeting called to Order at 9:34AM

**Attendance:** Jeff Burke (Chair), Jim Brust, Sally Mode, Richard Gsell, Pete Rondello

**Excused:** Patty Fitzpatrick

There were no visitors.

**Minutes** from October 11, 2016 were not approved, pending completion

## Station Manager Comments

- SM reported PRELIMINARY auction results of \$23,000 gross revenues. To be updated
- Current CSG Compliance form completed and returned and received

## Old Business

Draft of BOD nominating procedures, including a timeline, (prepared by Sally) was reviewed and discussed. Tabled until revisions made and presented again at the December Governance meeting.

## New Business

Jeff has received roughly 5 viable prospective BOD names. He will assign one to each Governance Committee member for initial vetting. Further discussion at the December meeting.

Governance Committee approved the Employee Statement of Confidentiality drafted by Pete Rondello. He will obtain signatures from all staff, for insertion in each personnel file.

Discussion of "\$25 for membership" language and other possible mistakes in the narrative (not By-Laws) in the BOD Manual. Governance Committee members will each review all language in the Manual and will be prepared to offer amendments at the December Governance meeting.

The Personnel Liaison reported that Station Manager goals for FY 17 will be presented to the Station Manager on November 10, 2016

Discussion about the possibility of resurrecting the use of a Board Executive Committee to handle routine BOD matters as a way to shorten BOD meetings. Discussion tabled until the December Governance meeting. Richard will contact Sally Kane to inquire how other stations handle this.

Miscellaneous discussed items:

- BOD self-analysis
- Exit interviews for each outgoing BOD member
- Availability of Non-Profit postage rate; Pete will look in to it

- Separating Fundraising and Balloting mailing to members. (They are currently being sent in the same envelope to save postage)
- Accelerating the printing-of-ballots process so as to allow prospective BOD members to be considered at the March (vs February) BOD meeting
- Holding BOD meetings every other month (vs current schedule wherein no meetings are held from May – Sept.)

**Meeting Adjourned at 10:42AM**

**Next meeting date/time Dec 13, 2016 9:30 AM**