

WXPR Board of Directors Meeting Minutes

May 22, 2018, White Pine Room, WXPR, Rhinelander, WI 6:00 pm

Present: Jeff Burke, Patty Fitzpatrick, Gary Entz, Christy Myshchyshyn, Kate Ferrel, Richard Gsell, Jessie Dick, Jack Loomis, Mike Smolarek, Joan Hauer

Excused: Ralph Solome Jr., Elaine Strite, Suzanne Flory,

Recorder: Patty Fitzpatrick

Agenda Item	Discussion	Action
Call to Order/ Attendance	Meeting called to order Jeff Burke, chair, at 6:00 pm.	Attendance as shown above.
Public Comment	None.	
Minutes from Previous Meetings	Minutes from April 24, 2018, presented for review.	Motion by Christy Myshchyshyn to approve minutes as presented. Second by Gary Entz. Motion Carried.
Station Manager Report	Jessie Dick submitted written report. Updated status of Ironwood. Broken equipment repaired and will be installed May 23, 2018. Jeremy preparing a proposal to replace the equipment with newer version. Partnering with WAOW for tower climb in Sugar Camp will happen this week. Not sure if will be low power or turned off. Also looking at need to replace some of the computers.	
Old Business		
Committee Reports	<p>Finance – Christy reported that items reviewed per schedule. All new signature cards signed. Discussed need for new printer/copier and will lease new one. Dave secured a \$2,000 underwriting commitment from the vendor to help offset costs.</p> <p>Governance – Did not meet due to lack of quorum. Did however email and have prepared compliance forms for board signature.</p> <p>Outreach/Philanthropy – Patty sent list of outreach events to Board.</p>	
Treehaven Retreat	Board/Staff Retreat scheduled at Treehaven, September 11, 2018. Jessie working on securing a facilitator.	
New Business		
Election of Board	Jeff Burke nominated the following for	Motion by Mike Smolarek for

Officers	<p>one-year terms to end May 2019. Chair – Jeff Burke Vice-Chair – Gary Entz Treasurer – Christy Myshchyshyn Secretary – Patty Fitzpatrick</p> <p>Nominations from the floor requested.</p>	<p>Jeff Burke serve an additional year as Chair. Second by Patty Fitzpatrick. Motion Carried.</p> <p>Motion by Joan Hauer for Gary Entz to serve as Vice Chair. Second by Mike Smolarek. Motion by Gary Entz for Mike Smolarek to serve as Vice Chair. Second by Joan Hauer. Written vote taken. Gary Entz elected to serve as Vice Chair.</p> <p>Motion by Kate Ferrel for Patty Fitzpatrick for secretary. Second by Christy Myshchyshyn. Motion Carried.</p> <p>Motion by Patty Fitzpatrick for Christy My as treasurer. Second by Joan Hauer. Motion Carried.</p>
Proposed Committee Assignments	<p>Gary presented committee assignments based on board member’s preferences. Governance: Elaine Strite, Mike Smolarek, Jack Loomis. Finance: Christy Myshchyshyn, Ralph Salome, Kate Ferrel, Richard Gsell. Outreach: Patty Fitzpatrick, Joan Hauer, Suzanne Flory, Gary Entz.</p>	<p>Patty will send updated contact sheet with committee assignments.</p> <p>Personnel Liaisons will be decided at June meeting.</p>
Annual Board Member Form Submissions	<p>Board Annual Affirmation, Conflict of Interest Policy and Whistleblower Policy presented for board member signatures.</p>	<p>Jeff will follow up with three board members excused from May meeting.</p>
Mentoring Status for New Board Members	<p>New board members are Kate Ferrel, Jack Loomis, Suzanne Flory.</p>	<p>Jeff & Patty mentoring Suzanne.</p>
Goal Priorities for Next 90 days	<ol style="list-style-type: none"> 1. Roll out WXPR presence at community events. 2. Discussed Dragon Boat event. 	
Announcements	<p>Add component for staff to discuss various aspects of the station at each board meeting.</p> <p>Christy will be gone next two meetings. Ralph will run finance committee meetings.</p>	
Adjournment	<p>Meeting adjourned at 7:00 pm.</p>	<p>Next meeting Tuesday June 26, 2018, at 6 pm, White Pine Room.</p>

