

**WXPR Governance Committee Meeting
June 19, 2018 White Pine Room, WXPR Studios
9:30 a.m.**

Present: Jeff Burke, Mike Smolarek, Elaine Strite, Jack Loomis, Jessie Dick
Recorder: Mike Smolarek

Agenda Item	Discussion	Action
Call to Order/Roll Call		The meeting was called to order at 9:37 a.m.
Public Comment	none	
April Minutes Approval	none	April minutes approved
Station Manager's Comments	<p>Being a few minutes late because of the weekly staff meeting, Jessie asked that future Governance meetings be scheduled later in the a.m.</p> <p>Jessie announced the hiring of Colleen Finn to be the new volunteer coordinator. Colleen will be working ten hours/week starting June 20.</p> <p>Emily Y. and intern Anna C. have jointly been working to increase WXPR's social media presence. Expect some positive changes soon.</p> <p>Jessie has obtained a huge pile of Frisbees to be handed out at community events.</p> <p>WXPR is back on the air in Ironwood after intermittent outages. The main station also was disabled by lightning and temporarily off-air last Friday. Backup systems performed well and the station was on air after a short period of time.</p>	Meeting time will be changed – see agenda item 6 b.

<p>Old Business: Review Committee Assignments</p>	<p>With four members of the Board on both the Outreach and Finance Committees but only three on the Governance, discussion centered on the appropriateness of that arrangement.</p>	<p>The 4-4-3 arrangement was deemed appropriate and seems to be functioning well. No changes to committee assignments.</p>
<p>New BOD Member Orientation</p>	<p>Incoming BOD members should have a mentor(s) and/or the choice to select a mentor(s).</p>	<p>Suzanne Flory has selected Jeff B. and Patti F. as mentors. Kate Ferrell will again be invited to select mentor(s). Jack Loomis has been talking with R Gsell and is comfortable with that arrangement.</p>
<p>Review of September Retreat</p>	<p>There will be a full BOD and staff retreat to be held at Treehaven on September 11, 2018. The start time will be 8:30 a.m. and it will last until about 12:30. The focus of the retreat will be to develop a strategic plan for WXPB. The time horizon will be about 1.5 years.</p> <p>The facilitator has not been finalized.</p> <p>There was discussion of a “social style survey” that Jessie just recently became aware of.</p>	<p>Jessie shared the 2018 NFCB Strategic Plan she obtained from her recent attendance at that conference. It could provide a model for our plan. It will be distributed to the full BOD at the next meeting.</p> <p>Jessie will be working with Nicolet College to finalize the facilitator for our retreat.</p> <p>BOD members may find a questionnaire in their email with the input questions for this survey. It may be useful in the future, although not necessarily as a part of strategic planning. There will be more discussion at the next BOD meeting.</p>

<p>New Business: Select Governance Committee Chairperson</p>		<p>Mike Smolarek was selected to be the chairperson of the Governance Committee.</p>
<p>Review Conflict of Interest Statements</p>	<p>We reviewed which BOD members had completed the Conflict of Interest Statements handed out and collected at the last BOD meeting. All BOD members have signed the statements except R. Salome.</p>	<p>Ralph will be given a copy to sign at the next BOD meeting.</p>
<p>Discuss annual objectives as part of the planning and budgeting process</p>	<p>Given that this item is part of a published list of items that are to be dealt with by Governance, there was considerable discussion of the scope of what we should be dealing with and how it is different from what the other committees are also dealing with.</p>	<p>It was determined that each committee member should develop a list of three or four annual objectives for WXPR that fit within our current budget. These objectives will be part of a discussion at the next committee meeting.</p>
<p>Select Summer Governance Committee Meeting Dates/Times</p>	<p>A short discussion continued regarding Jessie's request to have a later meeting time. Whether summer meetings are necessary was discussed.</p>	<p>The time for Governance Meetings has been changed to 10:00 a.m.</p> <p>For now, Governance will plan to meet in July and August. These summer meetings will be contingent on 1) the significance of issues to be dealt with, 2) whether other committees are meeting, and 3) whether the full Board will be meeting regularly throughout the summer. Mike Smolarek will be sure to inform committee members of when we will be meeting this summer.</p>
<p>Adjournment</p>		<p>The meeting was adjourned at 11:00 a.m.</p>

Next meeting: Tuesday, July 17, 2018, at 10:00 a.m. (unless you are notified of a cancellation).