

WXPR Board of Directors Meeting Minutes

January 22, 2019, White Pine Room, WXPR, Rhinelander, WI 6:00 pm

Present: Jeff Burke, Gary Entz, Christy Myshchyshyn, Patty Fitzpatrick, Mike Smolarek, Suzanne Flory, Elaine Strite, Ralph Solome Jr., Kate Ferrel, Jessie Dick, Richard Gsell

Excused: Joan Hauer, Jack Loomis

Recorder: Patty Fitzpatrick

Agenda Item	Discussion	Action
Call to Order/ Attendance	Meeting called to order Jeff Burke, chair, at 6:01 pm.	Attendance as shown above.
Public Comment	None.	
Minutes from Previous Meetings	Minutes from December 11, 2018, presented for review.	Motion by Gary Entz to approve minutes as presented. Second by Christy Myshchyshyn. Motion Carried.
Station Manager Report	Jessie Dick submitted written report. Since her written report: <ul style="list-style-type: none"> • A piece of equipment in main studio has gone out so until part received all shows will be broadcast from production studio. 	
Old Business		
Committee Reports	<p>Finance – Christy advised the representatives of Wipfli reviewed preliminary audit results with committee for FY2018. Presented December 2018 financials and all on target. Reviewed maintenance reserve fund.</p> <p>Governance – Mike Smolarek advised committee began reviewing policies vs. procedures. Identified 7 policies to be reviewed. Interviewed a potential new board member.</p> <p>Outreach/Philanthropy – Patty Fitzpatrick presented suggestions for improved outreach and asked Board for fundraising/philanthropy ideas and feedback.</p>	<p>Preliminary Audit Report from Wipfli on Dropbox. Jeff will send an email motion asking board to review and approve.</p> <p>Via e-mail: Motion by Jeff Burke to accept FY2018 preliminary audit from Wipfli. Second by Kate Ferrel. Motion Carried.</p> <p>Board suggested that thank you notes contain something concrete of how money is spent or invite to upcoming event.</p>
2019 Board Vacancy	Jeff, Elaine and Mike interviewed board candidate James Cape and recommends he be added to 2019 ballot.	Ralph and Christy agreed to serve for another term. They will send ballot information for to Jessie. Jeff will follow up with Jack to determine if he will run for another term.

New Business		
Discussion/Review of Whistleblower Policy	Mike presented Whistleblower Policy to be reviewed and revised. He distributed a first draft.	Jeff will send a copy to Jack for his review and opinion.
Reserve Fund Expense Assignment	Completion of the Tier II security improvements to the building will cost \$4,000. Jessie asked that payment come from Maintenance Reserve Fund.	Motion by Christy Myshchysyn to allocate expenses for Tier II security improvements from the Maintenance Reserve Fund. Second by Elaine Strite. Motion Carried.
Goal Priorities for Next 90 Days	NFCB staff will be visiting station March 11 and 12, 2019.	Board should advise Jessie of their ability to meet with Sally Kane.
Board Member brief histories	Board introduced themselves to each other at request of new board member Suzanne Flory..	
Announcements	Volunteer gathering Feb 21 at Rhinelander Brewing Co.	
Adjournment	Meeting adjourned at 7:30 pm.	Next meeting February 26, 2019, at 6 pm, White Pine Room.