

WXPR Governance Board Meeting Minutes  
Tuesday, March 8, 2016

Meeting called to Order at 9:30AM

Attendance: Dan Kuzlik, chair, Gary Milanowski, Diane Reupert (by phone), Pete Rondello, Rose Prunty

Excused Absence: Richard G'sell

No public input

Minutes from February 9, 2016, approved. Rose/Diane

Pete reported that he is checking references and completing a background check on an Operations and Programming Manager. There was an onsite interview on March 3, and the candidate met with staff. Pete hopes to make an offer by the end of the week.

The legal review on the Facility Use Guidelines document has been completed and is available for review in Dropbox. Committee members were asked to review the document for possible approval by Committee in April.

Pete stated that staff would like to participate with the Board in the upcoming Board/Staff retreat. Pete will email current and potential members of the Board and staff as to their availability on May 11. This will be an all-day retreat with a focus on integration of new Board members, team building, and goal review/goal setting. The retreat, led by Chris Henker, will take place at Camp Manitowish with lunch served on site.

Rhineland High School student, Anna Catlin, is interning with the Station and recently interviewed RHS administration about the successful referendum. Paffy Yang from UW-Oshkosh was selected as the summer intern from 4 applicants for an 8 week period beginning the second week in June. She will be employed 20 hours/week working in a variety of areas including features, news, offsite remote broadcasting, studio production, hosting ATC, and more. She will graduate with a major in journalism in May.

The ballot for BOD elections is at the printers. Pete will share a final proof with the Committee for review before it is distributed to members. Emailing the ballot will be a topic of discussion by the Governance Committee for the 2017 BOD elections.

Remodeling work is 95% complete. Staff has moved into their new spaces. Pete reported that next steps include a possible half wall in the interior office area, additional painting, and work on the north entry. Visitor reaction to the new configuration has been very positive. The Committee will discuss at the April meeting the installation of a plaque on the outside of the building recognizing the donors of the building.

Committee recommended that two Personnel Liaisons serve as a bridge between the BOD and the Station Manager and between the Station Manager and the Board. They can serve as a resource to the staff in the absence of a Station Manager. The Liaisons would be appointed at the May BOD meeting. Gary agreed to meet with Sally and Pete to draft a list of responsibilities for review by the Committee.

After discussion, the Committee decided that the current nomination process that vets all possible BOD nominees would reduce any conflict of interest issues that may arise when someone (Board Member, Member, Volunteer, Staff) makes multiple nominations.

Diane will research the history of determining the number of individuals that serve on the BOD. She will present her findings to the Governance Committee in May.

Rose will email the Self-Assessment Survey results to the BOD members and ask them to review it in preparation for a limited discussion on the results. After BOD discussion and with names removed, the survey will be shared with the retreat facilitator and staff.

Board Meeting Times: TABLED

Next meeting: Tuesday, April 12, 2016 9:30AM WXPR Station

Adjourn Diane/Gary 11:10AM