

WXPR Governance Committee Meeting Minutes
Tuesday, February 14, 2017 – 9:30 a.m. – White Pine Room

Present: Jeff Burke, Jim Brust, Sally Mode, Patty Fitzpatrick, Richard G’sell, Pete Rondello
Excused:
Recorder: Patty Fitzpatrick

Agenda Item	Discussion	Action
Call to Order	Jeff Burke, chair, called meeting to order at 9:35 am. Attendance as shown above.	
Previous Minutes	The governance committee minutes from January 10, 2017 were presented and reviewed.	Motion by Sally Mode to approve minutes as presented. Second by Jim Brust. Motion Carried.
Station Manager’s Comments	Pete Rondello reported since last meeting: <ul style="list-style-type: none"> • Attended Wisconsin Broadcasters Assn conference in Madison; interacted with peers. • Career Fair attendance as required by FCC • Pert Near Sandstone concert a sell-out. • Participated with Taste of Chocolate about 25 people came through. • New ENCO system in place and running. Still needs some minor adjustments. Can be worked on remotely by the company. • Monitoring CPB viability. 	Discuss back-up plan for lack of CPB funding at February board meeting.
Old Business	Establishing guidelines and procedures for new Board Member orientation and mentoring: <ul style="list-style-type: none"> • Task falls to most senior members of the board. • Comfort level between new member and mentor. • Establish comfortable communication plan between the mentor and new member. • Communication occur between meetings, at events, concerts. Build a relationship. • New member needs to grow into a future mentor for next new members. • Create and maintain dialog history of board and station, without bias. Create a sense of open dialog. 	Jeff will put his initial talking points on Dropbox for board input. Board should begin to reach out to new candidates for mentoring.

	<ul style="list-style-type: none"> • Facilities tour, tower visit. • Encourage staff to interact with new board members. • New member sit in on one show. • Mentor review, in person, the highlights of board manual with new member. <p>Review staffs needs/action plan document for Board implementation. Discussion ensued.</p> <p>WXPR Governance Committee Calendar Item:</p> <ul style="list-style-type: none"> • Prepare self-assessment form for each director (Include evaluation of meetings & governance roles.) Make time at the February BOD meeting to have members complete. • Present list of BOD candidates for the ballot. Need to have candidate information to Jessie for printer March 1 deadline. Ralph Solme Pam Taylor Christy Myshchyshyn Kurt Hildebrand Walt Gager Mike Smolarek Re-election Gary Entz, Richard G'sell, Elaine Strite 	<p>Revisit strategic plan as arrived at collaboratively in October 2016; board & staff group, including new board members.</p> <p>Use same form as in 2016. Jeff will send form to full board to complete by Feb 28 board meeting. Governance will review with a goal toward improvement.</p> <p>Motion by Richard G'sell to have governance present to the board: Solme, Taylor, Myshchyshyn, Smolarek, Entz, G'sell, Strite. Second by Jim Brust. Motion Carried.</p> <p>Following Feb board meeting Jeff will meet 1:1 with candidates not recommended.</p>
New Business	Creating a goals review format for each committee.	Jeff will send to chairs of Fundraising and Finance to ask that they develop a goals review document by the April board meeting.
Visitor Comments	None.	
Adjournment	Meeting adjourned at 11:15 a.m.	Next Meeting: Tuesday, March 14, 2017 9:30 am.

would recommend we remove mention that we don't have them. It's Jeff's call.