

**WXPR Board of Directors Meeting**  
 May 24, 2016 White Pine Room 6:00 PM

Present: Richard G'sell, Phil Hejtmanek, Jeff Burke, Patty Fitzpatrick, Joan Hauer, Kim Zambon, Elaine Strite, Dan Kuzlik, Pete Rondello, Gary Entz and Jim Brust.

Excused Absences: Stacey Johnson

Guests: Mackenzie Martin

Recorder: Patty Fitzpatrick

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Call to Order/Attendance	Richard G'sell called to order at 6:12 p.m. following photos of Board.	
Public Comment	None	No action.
Monthly Station Presentation	Pete Rondello introduced Mackenzie Martin, new Operations Director who started work on May 17, 2016. In training process. She will be hosting Morning Edition, editing, and technical operations for the station.	
Prior Meeting Minutes	Minutes of April 26, 2016 reviewed.	Motion by Sally Mode to approve as presented. Second by Jeff Burke. Motion Carried
Station Manager Report	Pete Rondello submitted report of May activity.	
2016-17 BOD Manuals	Pete provided Board manuals for new members and up-to-date inserts for returning board members.	
Committee Reports		
Finance	Confirmed furnace has been replaced at a cost of \$3,200 (lower than anticipated).	
Fundraising	Patty Fitzpatrick presented minutes from May 19, 2016 meeting along with an updated Community Events Calendar for WXPR presence.	Jim suggested obtaining gift certificate for an event, collect names, and do follow-up letter.
Governance	Dan Kuzlik presented notes from May 10, 2016 meeting.	
Old Business	None	
New Business		
Election of Officers	Governance Committee presented the following slate of officers to serve a one-year term ending May 2017: Chair: Richard G'sell Vice-Chair: Patty Fitzpatrick Treasurer: Phil Hejtmanek Secretary: Patty Fitzpatrick	Motion by Dan Kuzlik to approve slate as presented. Second by Joan Hauer. Motion Carried. Officers elected as nominated.
Committee Membership	Richard G'sell proposed the following standing committee composition (note that Chair and Station Manager attend all committee meetings): Finance: Phil Hejtmanek, Chair; Dan Kuzlik, Gary Entz, Kim Zambon Fundraising: Patty Fitzpatrick, Chair; Joan Hauer, Elaine Strite, Jim Brust, Stacey Johnson Governance: Jeff Burke, Chair; Jim Brust,	Motion by Sally Mode to approve standing committee structure as presented. Second by Gary Entz. Motion Carried.  Patty will send new board contact list to all members and staff.

	Patty Fitzpatrick, Sally Mode.  Richard posed question of allowing members to switch committee membership every 6 months. Discussion ensued.	After discussion suggested board sit in on other committees but remain on their assigned/chosen committee for one year.
Personnel Liaisons	Richard G'sell advised Sally Mode and Kim Zambon are willing to serve as a personnel liaison for the coming year.	Motion by Dan Kuzlik to approve personnel liaisons as presented. Second by Joan Hauer. Motion Carried.
BOD Sign Documents	Pete distributed the following forms for board member signature: Board Member Annual Affirmation, Conflict of Interest, Crisis Communication Policy, FCC License Requirements, and Whistleblower Policy	
BOD Monthly Meeting Schedule	Richard G'sell reported idea of dropping a meeting, for example in February, was discussed in Governance. However, Pete explained need to meet in February based on board nominations and elections.	Board agreed that a social event for board and guest be held mid-summer. Board meeting dates will remain 4 <sup>th</sup> Tuesday, 6 pm in January, February, March, April, May, September, October, November, December. Jeff and Elaine will determine date, time and location.
Goals from Retreat	<ol style="list-style-type: none"> <li>1. Collaborate with staff to revise mission statement.</li> <li>2. Consider how we use Closed session.</li> <li>3. Time structure of the board meetings.</li> </ol>	<ol style="list-style-type: none"> <li>1. Richard will put on September agenda.</li> </ol>
Public Comment	None.	
Closed Session	None.	
Acceptance of Absences	Excused absences: Stacey Johnson	Accepted.
Adjournment	Meeting adjourned at 7:10 pm.	<b>Next meeting is Tuesday, September, 27, 2016 6:00 pm White Pine Room.</b>