

WXPR Board of Directors Meeting
January 26, 2016 White Pine Room 6 PM

Present: Richard G'Sell, Phil Hejmanek, Sally Mode, Kim Zambon, Jeff Burke, Patty Fitzpatrick, Dan Kuzlik, Diane Reupert, Rose Prunty, Gary Milanowski
 Guest: Randy Beard, Wipfli
 Excused: Jim Brown, Joan Hauer
 Recorder: Patty Fitzpatrick

Agenda Item	Discussion	Action
Call to Order/Attendance	G'Sell called meeting to order at 6:00 pm.	
Approval of Minutes	Minutes from December 15, 2015 BOD meeting presented.	Motion by Jeff Burke to approve as presented. Second by Diane Reupert Motion Carried.
Station Manager Report	Pete Rondello reported on recent activities and 2015 highlights. New program Sunday evenings at 7 pm short stories from different area libraries.	
Committee Reports – Finance	<ul style="list-style-type: none"> • Kim Zambon distributed financial information through 12/31/15. Membership numbers are up, closely monitoring budget goals for grants and underwriting compared as to what is attainable. Expenses under budget so overall numbers are good. • Discussed cost of audit. Pete researching with other similar stations what types of audits are done and cost. • Kim also advised that a bequest has been made to the station. 	
Committee Reports – Fundraising	<p>Patty Fitzpatrick presented committee report. Additional event is Downtown Rhinelander Taste of Chocolate on Friday, February 5 from 5-8 pm.</p> <p>Richard G'Sell discussed conversation with Dave Havel about his efforts to secure major underwriters and how many of them want a special/unique project to support rather than general support. Discussed ideas of local content that could be of interest to these major underwriters.</p>	<p>Board asked to participate in community events as possible.</p> <p>Diane Reupert and Richard G'Sell volunteered to help with Taste of Chocolate.</p> <p>Board will be asked to make phone calls to potential donors before March 2016 BOD meeting.</p>
Committee Reports – Governance	Dan Kuzlik reported from January meeting. Discussed self-evaluation for board members. Operations manager	Rose will provide governance with samples of BOD self-evaluation.

	position has been posted. Three nominations for new board members. Two possible interns to work with Miranda have been identified. Board retreat will be discussed at the February meeting.	
Old Business	Staff party donation from BOD – traditionally board members have contributed to holiday party for staff. Dropbox – board has been using since first of January. Discussed pros and cons.	If any board member would like to make a donation it would be welcome. Agreed to continue to use Dropbox.
New Business	<ol style="list-style-type: none"> 1. Annual Audit – Randy Beard of Wipfli reviewed highlights of 2015 audit. 2. 2015 Diversity Statement – Pete Rondello presented statement to board. Discussed changes to items 7 and 9 to remove age-related language and specific level of sponsorship. 3. Chairman/BOD Evaluation – Rose Prunty presented information about self-assessment on board as a whole. Self-assessment can be used as a tool to improve processes. Diane Reupert distributed a tool for board review. 4. Personnel Committee – Personnel committee formed as an ad hoc committee of Governance Committee in 2014 in absence of FT station manager. Discussed if needed to become a separate standing committee. 	<ol style="list-style-type: none"> 1. Motion by Sally Mode to approve audit as presented. Second by Phil Hejtmanek. Motion Carried. Audit on file at the station. 2. Accepted diversity report based on proposed changes. Governance will use report to develop a diversity policy. 3. Board to review and get changes to the form to Dan Kuzlik review prior to their meeting Feb 9. 4. Governance asked to discuss personnel ad hoc committee structure at their February meeting.
Public Comment	No public attending.	
Closed Session	Station Manager annual evaluation and salary adjustment discussed.	Diane Reupert moved to go into closed session at 8:20 pm. Second by Rose Prunty. Motion Carried. Dan Kuzlik moved to leave closed session at 9:40. Second Phil Hejmanek. Motion Carried
Acceptance of Absences	Joan Hauer and Jim Brown absent.	Motion by Dan Kuzlik to approve absences. Second by Sally Mode. Motion Carried.
Adjournment	Adjourned at 9:45 pm.	Next Meeting February 23 2016 White Pine Room