

WXPR Board of Directors Meeting
December 16, 2015 White Pine Room 6 PM

Present: Richard G'Sell, Phil Hejmanek, Joan Hauer, Sally Mode, Kim Zambon, Jeff Burke, Patty Fitzpatrick, Dan Kuzlik, Diane Reupert
 By Phone: Rose Prunty
 Excused: Gary Milanowski, Jim Brown
 Recorder: Patty Fitzpatrick

Agenda Item	Discussion	Action
Call to Order/Attendance	G'Sell called meeting to order at 6:05 pm.	
Public Comment	None attending.	
Approval of Minutes	Minutes from October 27, 2015 BOD meeting presented.	Motion by Diane Reupert to approve as presented. Second by Sally Mode. Motion Carried.
Station Manager Report	Pete Rondello reported on November and December activities and upcoming changes to the interior space at the station.	
Committee Reports – Finance	Kim Zambon distributed abbreviated November financial reports and minutes from December 15, 2015 meeting. Discussed D&O Liability insurance and determined current limits are adequate. Response from year-end donation requests coming in. Reviewed preliminary audit.	Endowment Papers signed and will be submitted to investment advisor with check. Audit will be presented to Board at January meeting. Richard G'Sell will ask Wipfli to explain audit to full board.
Committee Reports – Fundraising	Patty Fitzpatrick presented committee report. Pete confirmed donor appreciation event for April 13, 2016 at Campanille.	Board asked to participate in community events as possible.
Committee Reports – Governance	Dan Kuzlik reported on December meeting. Job description for Operations Manager changed to Operations and Programming Manager. Job will be posted after January 1 with hope for a permanent hire by March 2016. Reviewed three current board nominations. Committee members in process of interviewing candidates. Diversity statement developed as required by NFCB.	Board of director nominations should be directed to Governance Committee by February 1, 2016. Diversity statement will be presented to Board at January meeting for review and approval. Governance will explore 2016 retreat.
Committee Reports – Personnel	Station manager annual review form distributed. Discussed process for staff to do an evaluation.	Richard G'Sell will send via email to full board. Board asked to complete by 12/31/15 and mail to Richard G'Sell, PO Box

		7, Harshaw WI 54529. Richard G'Sell will send evaluation form to all staff, ask that they type, print and mail to him.
Old Business	None.	
New Business	<ol style="list-style-type: none"> 1. Discussion of bylaw 3.01 – need to make sure every board member completes the annual conflict of interest form. 2. Dropbox – dropbox.com allows for shared documents. 	<ol style="list-style-type: none"> 1. Conflict of interest form will be distributed in May 2016. 2. Richard asked all board members sign up for a dropbox account and he will send invitations.
Closed Session	Not needed.	
Acceptance of Absences	Jim Brown and Gary Milanowski excused.	Motion by Sally Mode to approve absences. Second by Kim Zambon. Motion Carried.
Adjournment	Adjourned at 7:50 pm.	Next Meeting January 26, 2016 White Pine Room.