

WXPR Governance Committee Meeting
August 8, 2017 White Pine Room, WXPR Studios
9:30 a.m.

Present: Gary Enz (chair), Jeff Burke, Mike Smolarek, Bill Clow, Becky Tegen (later)
Recorder: Mike Smolarek

Agenda Item	Discussion	Action
July Minutes Approval	No discussion	July minutes approved
Station Manager's Comment	New SM Bill Clow reported on a successful July pledge drive. He is about to approve a contract extension to WAOW for tower space rental. The new contract will include a 2.4% increase. He is optimistic about the success of the Italy trip.	Bill will take the contract to the finance committee for final approval. The station will continue to promote the Italy trip.
Old Business: Report on exit interviews with Sally Mode and Kim Zambron	The exit interview timeline for Sally M needs to be extended. We are awaiting an email response by K Zambron. Another interview (Pam Taylor) has been scheduled for next week. Bill presented examples of exit interview questions for staff.	J Burke and J Hauer will keep trying to schedule an interview w/ S Mode. J Burke and J Hauer will have an interview with P. Taylor next week. Gary will preview a rough draft of potential exit interview questions for future use.
Review of remaining Conflict of Interest Statements	With the return of the statement by Christy M, all are complete.	
Establish annual objectives – By-Law review process and new station manager integration	While this committee and the station manager are in agreement that the By-Laws as written are functioning and useful for now, we all (including all B.O.D. members) should routinely review them and bring new ideas as they may be needed.	

<p>Review the structure and size of the Board and Board Committees</p>	<p>This item has become particularly important because of the recent resignations of current members. There is general agreement that the Board should have a full complement of members and committees should have 4 members. The Finance Committee seems is the smallest. Bill Clow proposed an idea that FC be re-purposed to Outreach, shifting the focus. The upcoming 35th Anniversary of the station could be a perfect avenue to celebrate and to create increased awareness and fund-raising opportunities. The possibility of Board members serving on multiple committees was discussed.</p>	<p>J Burke will construct an email to be sent to all B.O.D. members addressing the current shortage of Board members. He will work with the idea of members serving in multiple capacities.</p>
<p>New Business: Identify and consider candidates for Board membership. Assess the skills and experience of prospective Board members</p>	<p>Given the urgency of the previous discussion item, this discussion centered mostly on the responsibility we all have to be aware of potential B.O.D. members. Discussion of the skill set to be aware of included responsibility (attendance). All of us had some ideas of people to be considered.</p>	<p>J Burke will construct an email to be sent to all B.O.D. members addressing the current shortage of Board members. He will work with the idea of members serving in multiple capacities. Bill C will be looking particularly within the CAB for possibilities. Gary E will continue to explore the idea of possible tribal involvement.</p>

<p>Review the proposed budget for the next fiscal year and make suggestions, if needed, to the finance committee.</p>	<p>Becky Tegen joined the meeting and shared printouts of the proposed budget. The proposed budget was indeed scrutinized, but we are aware that the critical dissection will take place with the finance committee.</p>	
<p>Public Comment</p>	<p>No discussion</p>	

Meeting adjourned at 11:02 a.m.
Next meeting date will be September 12, 2017.