

**WXPR Governance Committee Meeting  
April 11, 2017 – 9:30 am – White Pine Room**

Present: Jeff Burke, Jim Brust, Patty Fitzpatrick  
 Excused: Sally Mode, Richard Gsell  
 Recorder: Patty Fitzpatrick

<b>Agenda</b>	<b>Discussion</b>	<b>Action</b>
Call to Order	Meeting called to order at 9:35 am.	
Minutes from Previous Meeting	Minutes from March 14, 2017.	Motion by Jim Brust to approve as presented. Second by Patty Fitzpatrick. Motion Carried.
Station Manager's Comments	<p>Pete connected Jim Herrits with Jeff for May retreat.</p> <p>Opportunities for BOD interaction:</p> <ul style="list-style-type: none"> <li>• Need phone coverage for pledge drive &amp;/or snacks</li> <li>• Concert in Wausau with Ali Paris on May 5, 7:30 at Center for Civic Engagement.</li> <li>• Final WXPR concert June 3, 7:30 pm at Nicolet.</li> <li>• WXPR sponsoring music stage at Minocqua Dragon Boat Race in August.</li> </ul>	
Old Business	<p>Goals review format for committees: Governance recommends that each committee have a goals review document to evaluate progress and ensure all responsibilities are addressed.</p> <p>Review BOD self-assessment forms: Jeff has not received additional assessments from Board.</p>	Jeff confirmed Finance and Governance have goals document. Jim Brust, as chair of Fundraising, will develop framework document and send to Jeff.
New Business	<p>1.Review Diversity Statement (CPB requirement) – Pete recommended that Governance review and ensure that Board is in compliance. Jeff suggested that a Board and CAB application be available on the web site.</p> <p>2.Joint Action Plan Review with</p>	1.Committee reviewed practices. Motion by Jim Brust to file Diversity Statement as present be submitted to CPB. Second by Patty Fitzpatrick. Motion Carried. Pete will file document with CPB.

	<p>Board and Staff to establish goals. Jeff suggests document be a component of retreat but not focus. Agreed will be worked on in detail post-retreat.</p> <p>3. Year-Round BOD Meetings</p> <p>4. SM search format and issues: Search committee BOD members: Jim Brust, Elaine Strite, Patty Fitzpatrick. Major donor: Craig Zarley, Membership: Pam Taylor and Mike Beno; Staff: Pete will check with staff.</p> <p>5. Staff reviews: Pete will complete staff reviews before he leaves.</p> <p>6. Transition: Pete working with staff on transition. He has prepared a calendar of action items for new SM. All FCC/CPB filings up to date.</p> <p>7. Pete's accrued vacation. Becky has amount due.</p>	<p>Governance will develop on-line document.</p> <p>2. Retreat May 18 at Camp Manitowish. Jeff will provide details to BOD as they develop.</p> <p>3. Tabled.</p> <p>4. Pete will check with staff for Search Committee rep.</p> <p>5. Pete will complete staff reviews and share with Personnel Liaisons.</p> <p>6. Jeff will ask Phil Hejtmanek as treasurer to work with Becky to get Pete's accrued vacation paid.</p>
Other Business	None.	
Adjournment	Adjourned at 10:45 am.	Next meeting May 9, 2017 9:30 am.