

## WXPR Board of Directors Meeting Minutes

April 25, 2017 White Pine Room 6:20 PM

**Present:** Richard Gsell, Kim Zambon, Patty Fitzpatrick, Jeff Burke, Pete Rondello, Elaine Strite, Phil Hejtmanek, Sally Mode, Gary Entz, Jim Brust, Joan Hauer, Mackenzie Martin, Ralph Solome Jr, Christy Myshchyshyn, Mike Smolarek and Pam Taylor.

**Excused:**

**Recorder:** Patty Fitzpatrick

Agenda Item	Discussion	Action
Call to Order/ Attendance	Meeting called to order Richard Gsell at 6:20 pm.	Attendance as shown above.
Public Comment	None.	
Monthly Station Presentation	Pete updated on ongoing pledge drive as of 4/25/17 at 5 pm have 51 new members and \$34,000 with 4 days to go.	
Approval of Minutes	Minutes from March 28, 2017 and April 8, 2017 presented and reviewed.	Motion by Gary Entz to approve minutes from March 28, 2017 as presented. Second by Joan Hauer. Motion Carried. Motion by Jeff Burke to approve minutes of April 8, 2017 as presented. Second by Gary Entz. Motion Carried.
Election of Board Candidates, Welcome New Directors	Richard welcomed new board members as elected at the annual meeting. Candidates to fill remaining three openings are: Christy Myshchyshyn, Mike Smolarek and Ralph Solome Jr.	Motion by Patty Fitzpatrick to elect Christy Myshchyshyn and Ralph Solome Jr to the Board for two-year terms to end May 2019 and Mike Smolarek for a three-year term to end May 2020. Second by Jeff Burke. Motion Carried.
Station Manager Report	Pete presented report of activity in last month.	
Chairman Report on 'Board Advisors' Presentation	Richard advised that an interim station manager has not been selected but rather three board advisors were appointed to aid staff as needed until new Station Manager is hired.	
Committee Report: Finance	Phil gave brief background of purpose of Finance Committee. Confirmed fiscal year is October 1 through September 30.  Presentation of Investment Policy by Phil.  Reviewed March 2017 financials, as corrected and approved by Finance	Motion by Richard Gsell to accept Investment Policy as presented. Second by Joan Hauer. Motion Carried.

	Committee.	
Committee Report: Fundraising	Jim provided brief background of purpose of Fundraising Committee. Jim reported that beginning a ticket-based raffle program with tickets available end of May with drawing to be held at annual auction in November. He also advised Dave Havel working on WXPR sponsored travel experience. Presence at community events planned throughout summer and into fall.	Gary Entz volunteered to help with planning travel experience.
Committee Report: Governance	Jeff Burke advised that the three standing committees have goals and checklists for standard review. Governance will not pursue completion of BOD self-assessment forms. Reviewed station's diversity statement. Suggest having board application on the web site for BOD and CAB membership that could be submitted at any time. Continue summer intern program (note: Andrew Padgett has been selected by for 2017 intern). Board retreat May 18, 2017 followed by another internal meeting between BOD and staff. Recommend regular BOD meeting throughout the summer.	
Old Business	<ol style="list-style-type: none"> <li>1. BOD Plan for raising additional \$70,000. Richard explained why there is a financial shortfall for FY2018.</li> <li>2. BOD/Staff Plan should CPB funding be eliminated.</li> <li>3. Proposed BOD/Staff Retreat Camp Manitowish May 18, 2017, 9:00 am – 4:00 pm.</li> </ol>	2. Strategic plan in place, however this will remain a standing agenda item.
New Business	<ol style="list-style-type: none"> <li>1. Resignation of Pete Rondello, Station Manager.</li> <li>2. Search Committee Report – Elaine reported that committee met. Job has been posted on several print and on-line sites. Proposing a search budget not to exceed \$15,000.</li> <li>3. Possible Mini-Audit – Recommend that finance conduct a mid-term quick audit. Phil will check on cost before authorizing</li> </ol>	<ol style="list-style-type: none"> <li>1. Motion by Richard Gsell to accept Pete Rondello's resignation. Second by Jeff Burke. Motion Carried.</li> <li>2. Motion by Joan Hauer to accept proposed budget. Second by Phil Hejtmanek. Motion Carried.</li> <li>3. Motion by Richard Gsell that finance committee facilitate a min-audit of books. Second by Jim Brust. Motion Carried.</li> </ol>

	<p>an audit.</p> <p>4. Recognition of retiring BOD members Sally Mode and Kim Zambon. Thanked them for their service. Recognized Pete Rondello for his service as Station Manager.</p>	
Announcements/Other	<ol style="list-style-type: none"> <li>1. Complete Self-Evaluation Forms – Richard explained purpose of self-evaluation form.</li> <li>2. Committee Membership - Officers and committee members determined at May meeting.</li> <li>3. Volunteer Appreciation Brunch Apr 30 at Holiday Acres</li> </ol>	BOD who have not yet completed self-evaluation should do so by May 23, 2017.
Public Comment	None.	
Acceptance of Absences	None	
Adjournment	Meeting adjourned at 8:40 pm.	Next meeting Tuesday, May 23 2017 at 6 pm, White Pine Room