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List of Full-Time Jobs Filled

For the period of 12/1/2015 through 11/30/2016

<u>Job Title</u>	<u>Department</u>	<u>Date Filled</u>
Major Gifts Officer	Individual Giving	1/19/2016
Sustainer Manager	Individual Giving	12/28/2015
Digital Project Coordinator	Digital and Social Media	7/18/2016
Community Engagement Manager	Marketing	1/14/2016
Director of Marketing	Marketing	1/20/2016
Sr. Account Manager	Underwriting	2/1/2016
Underwriting Coordinator	Underwriting	1/13/2016, 6/27/2016
Vice President of Radio	Radio	6/9/2016
Receptionist/Office Assistant	Human Resources	3/30/2016, 11/28/2016
Office Specialist	Human Resources	4/4/2016
Human Resources Assistant	Human Resources	4/7/2016
Systems Administrator	Information Technology	7/18/2016
Sr. Multimedia Graphic Artist	Digital and Social Media	10/10/2016
Web Editor	Digital and Social Media	10/31/2016



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Recruitment Sources Used To Fill Each Vacancy

<u>Job Title</u>	<u>Recruitment Source for Hire</u>	<u>Date Filled</u>
Major Gifts Officer	WABE.org	1/19/2016
Sustainer Manager	WABE.org	12/28/2015
Digital Project Coordinator	The Creative Group	7/18/2016
Community Engagement Manager	Opportunity Knocks	1/14/2016
Director of Marketing	Outside Referral	1/20/2016
Sr. Account Manager	WABE.org	2/1/2016
Underwriting Coordinator	Indeed, WABE.org	1/13/2016, 6/27/2016
Vice President of Radio	Current	6/9/2016
Receptionist/Office Assistant	Indeed, Monster	3/30/2016, 11/28/2016
Office Specialist	Monster	4/4/2016
Human Resources Assistant	Monster	4/7/2016
Systems Administrator	Dice.com	7/18/2016
Sr. Multimedia Graphic Artist	The Creative Group	10/10/2016
Web Editor	Journalism Next	10/31/2016



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Recruitment Sources Utilized for Full-Time Vacancies

Major Gifts Officer						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Interactive College
Georgia State University	CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Briggs & Associates
Alliance for Women in Media	Association of Women in Communications	The National Association of Asian American Professionals	Current	Opportunity Knocks	Association of Fundraising Professionals	Chronicle of Philanthropy
Development Exchange (DEI)						

Sustainer Manager						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	Association of Women in Communications
The National Association of Asian American Professionals	Opportunity Knocks	Association of Fundraising Professionals	Chronicle of Philanthropy	Development Exchange (DEI)		



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Digital Project Coordinator						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	Association of Women in Communications
The National Association of Asian American Professionals	Digital Media Job Network	Mashable Jobs (through Indeed)	The Creative Group			

Community Engagement Manager						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	Association of Women in Communications
The National Association of Asian American Professionals	American Marketing Association					

Director of Marketing						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	Association of Women in Communications



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The National Association of Asian American Professionals	National Association of Black Journalists	National Association of Hispanic Journalists	American Marketing of Association
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Sr. Account Manager						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	Association of Women in Communications
The National Association of Asian American Professionals	Broadcast & Cable					

Underwriting Coordinator						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	Association of Women in Communications
The National Association of Asian American Professionals	Broadcast & Cable					



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Vice President of Radio						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	Association of Women in Communications
The National Association of Asian American Professionals	Atlanta Association of Black Journalists	National Association of Black Journalists	National Association of Hispanic Journalists	Journalism Next	Current	Inside Radio

Receptionist/Office Assistant						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	The National Association of Asian American Professionals	

Office Specialist						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	The National Association of Asian American Professionals	



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HR Assistant						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	The National Association of Asian American Professionals	

Systems Administrator						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	Alliance for Women in Media	PMBA (Public Media Business Association)
The National Association of Asian American Professionals	Dice	GAB (Georgia Association of Broadcasters)				

Underwriting Coordinator						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	The National Association of Asian American Professionals	Current
GAB (Georgia Association of Broadcasters)	Alliance for Women in Media	Association of Women in Communications	PMBA (Public Media Business Association)			



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Sr. Multimedia Graphic Artist						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal – Constitution	Latin American Association	The National Association of Asian American Professionals	PMBA (Public Media Business Association)
Alliance for Women in Media	Association of Women in Communications	GAB (Georgia Association of Broadcasters)	Digital Media Jobs Network	The Creative Group		

Web Editor						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Latin American Association	The National Association of Asian American Professionals	GAB (Georgia Association of Broadcasters)
Alliance for Women in Media	Association of Women in Communications	PMBA (Public Media Business Association)	Journalism Next	National Association of Hispanic Journalist		

Receptionist/Office Assistant						
Internal (PBA)	PBA Website	VA-Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
CPB Jobline	Georgia Department of Labor	AJCJOBS.COM (Monster)	The Atlanta Journal - Constitution	Association of Women in Communications	The National Association of Asian American Professionals	GAB (Georgia Association of Broadcasters)
Alliance for Women in Media						



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*A complete listing of sources used for recruitment purposes with specific contact information has been compiled and listed in the section, Recruitment Sources Contact Information.

Recruitment Sources Contact Information

Contact Name	Recruitment Source	Email	Address	City, State, Zip	Phone	Fax	Type
Internal	Kortnee Price	hr@pba.org	740 Bismark Rd.	Atlanta, GA 30324	678-686-0321	678-553-3026	Breakroom
Dan Raby	PBA.org	draby@pba.org	740 Bismark Rd.	Atlanta, GA 30324	678-553-3032	N/A	Internet/Email
Jordan Skidmore	The Creative Group	atlanta.buckhead@creativegroup.com	3343 Peachtree Road NE, Suite 600	Atlanta, GA 30326	404-846-8070	N/A	Email
Erik Dunham	CPB Jobline	edunham@cpb.org	401 Nineth Street, NW	Washington, DC 20004	202-879-9671	202-879-9768	Internet
Jennifer Kler	VA- Atlanta Regional Office	Jennifer.kler@va.gov	1700 Clairmont Rd.	Decatur, GA 30033	800-827-1000	404-929-5819	Email
Theresa Austin	Georgia Department of Labor	North_metro_cc@dol.state.ga.us	2943 North Druid Hills Rd.	Atlanta, GA 30329	404-679-5200	404-679-1713	Internet
Michelle Kang	Asian American Resource Center	aarc@aarc-atlanta.org	2855 Rolling Pin Lane	Suwanee, GA 30024	770-270-0663	770-270-0979	Email
Frank Holloway	Fulton Atlanta Community Action Authority	fholloway@bellsouth.net	1690 Chantilly Drive	Atlanta, GA 30324	404-320-0166	404-320-9611	Email
Juanita Rivera	Georgia Hispanic Chamber of Commerce	jrivera@ghcc.org	99 West Paces Ferry, Suite 200	Atlanta, GA 30305	404-929-9998	404-816-9190	Email
Michele Banares	Opportunity Knocks.org	mbanares@opportunityknocks.org	100 Peachtree NW, Suite 1500	Atlanta, GA 30303	678-916-3070	404-521-0487	Internet
Emily Lowrey	Current.org	Emily.lowrey@gmail.com	6930 Carroll Ave., Suite 350	Takoma Park, MD 20912	877-745-8776, ext. 1	301-270-7241	Internet
Kina Easterling	Atlanta Journal & Constitution	seasterling@ajc.com	223 Perimeter Center Parkway	Atlanta, GA 30346	404-526-2561	404-526-2550	Email
Matthew Hiracheta	AJCjobs.com (Monster.com)	Matthew.hiracheta@monster.com	2701 Alex Lee Blvd.	Florence, SC 29501	843-773-3560	978-823-4400	Internet



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Maryam Williams	Interactive College	mhwilliams@ict-ils.edu	1580 Southlake Pkwy, Suite C	Morrow, GA 30260	770-960-1298 ext. 230	770-961-6631	Email
Marlen Ruiz	Latin American Association	mruiz@thelaa.org	2750 Buford Hwy	Atlanta, GA 30324	404-638-1600	404-638-1806	Internet
Catherine Johansson	Georgia State University	cjohansson@gsu.edu	P.O. Box 3965	Atlanta, GA 30302	404-413-0087	N/A	Email
Pamela Valenzuela	Association for Women in Communications	info@womcom.org	3337 Duke Street	Alexandria, VA 22314	703-370-7436	703-342-4311	Internet
Kate Niswander	Alliance for Women in Media	kniswnader@allwomeninmedia.org	1760 Old Meadow Rd #500	McLean, VA 22102	703-506-3290	703-506-3266	Internet
Natalia Prakash	National Association of Black Journalists	nabj@nabj.org	1100 Knight Hall, Suite 3100	College Park, Maryland 20742	301-405-0248	301-314-1714	Internet
Justin Seiter	Asian American Journalists Association	national@aaaja.org	5 Third Street Suite 1108	San Francisco, CA 94103	415-346-2051	415-346-6343	Internet
William Xiong	The National Association of Asian American Professionals	wilxiong@gmail.com	4780 Ashford Dunwoody Rd Suite A, #443	Atlanta, GA 30338	404.409.2471	N/A	Internet
Eric Wee	Journalism Next	eric@journalismnet.com	PO Box 60496	Pasadena, CA 91116	703-629-0178	N/A	Internet
Melissa Wilson	Chronicle of Philanthropy	display@philanthropy.com	1255 Twenty-Third Street NW	Washington, D.C. 20037	202-466-1230	202-466-2078	Internet
June Fox	DEI	jfox@deiworksites.org	401 North 3rd Street, Suite 370	Minneapolis, MN 55401	612-677-1505	612-677-1508	Internet
Billie Pinegar	Dice	jobpostingexpress@dice.com	4101 NW Urbandale Drive	Urbandale, Iowa 50322	1-888-321-3423 Ext: 202198	515-280-1452	Internet
Nathan Funk	Association of Fundraising Professionals	Nathan.funk@boxwoodtech.com	4300 Wilson Blvd. Suite 300	Arlington, VA 22203	1-866-964-2765 Ext: 2737	1-703-684-0540	Internet
Kevin Olivas	National Association of Hispanic Journalists	nahj@nahj.org	1050 Connecticut Avenue NW 10th Floor	Washington, DC 20036	202-662-7145	202-662-7144	Internet
Simone Moonsamy	Briggs & Associates	simonembriggs@gmail.com	2300 Holcomb Bridge Rd. Suite 103, #366	Roswell, GA 30076	770-993-4559	770-552-7051	Email
Gene McKay	Inside Radio	genemckay@insideradio.com	P.O. Box 567925	Atlanta, GA 31156	(800) 248-4242 x711		Internet



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Eric Stirgus	Atlanta Association of Black Journalists	aabjorg@gmail.com	223 Perimeter Center Pkwy., 6 th Floor	Atlanta, GA 30346	404-526-7521	N/A	Email
Luke Story	Georgia Association of Broadcasters	Lstory@gab.org	6 West Druid Hill Drive, NE Suite 330	Atlanta, GA 30329	770-395-7200 x120		Internet
Kristyn Walecka	Public Media Business Association	kwalecka@pmbaonline.org	7918 Jones Branch Dr., Suite 300	McLean, VA 22102	703-506-3292		Internet
Rebecca Trikur	Broadcast & Cable	rtikur@nbmedia.com	28 th Street, 12 th Floor	New York, NY 10016	212-378-0455		Internet/ Email
Michelle Shell	American Marketing Association	chelle@workforgood.org	1170 Peachtree, St. NE #300	Atlanta, GA 30309	678-916-3037		Internet
Deide Watson	Express Personnel	Deide.Watson@ExpressPros.com	2250 N. Druid Hills Rd. Suite 142	Atlanta, GA 30329	404-929-7177		Email

Total Number of Interviewees and Total Number of Interviewees Referred by Each Recruitment Source

Listed are those sources for which interviewees were referred and actually interviewed.

AJConlinejobs.com (Monster).....	15
AJC Publication.....	1
Referrals (Referred by Station Employees).....	1
Referrals (Referred by Outside Source).....	9
PBA (Website).....	15
PBA (Internal).....	2
Indeed.com.....	15
CPB Jobline.....	2
JournalismNext.....	1
Simply Hired.....	1
Dice.....	2
The Creative Group.....	4
Opportunity Knocks.....	6
Express Personnel.....	1
Craigslist.....	1
Careerbuilder.....	2
Current.....	4
Association of Fundraising Professionals.....	2
Chronicle of Philanthropy.....	1
Georgiajobs.....	1
Total # of Interviewees.....	86



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Description of Supplemental Outreach Initiatives

PBA Internship Program

The Public Broadcasting Atlanta internship program enables High School students, College Students (regardless of classification), and recent graduates of universities to gain real world experience in the world of broadcasting. As interns, students or recent graduates will work in a specified area of their interest. The experience that our internship program provides (depending on the area for which a student may participate in) can be in the form of: research, journalism, administrative, technical, professional, writing, etc. to be used for school credit or not. Internships are offered throughout the year and lasts no longer than a 9 month period. Methods of recruitment are as follows:

- Posting Internship opportunities on local colleges and university campus websites.**
- Emailing/Faxing internship opportunities to local college and universities.**
- Contacting employment services/departments within local colleges and universities.**
- Posting opportunities on PBA website.**

Interns must complete the application process, show some experience in desired area of interest as a skill requirement in order to be considered for an open internship. The application, along with a resume and references need to be submitted to PBA. The application will be rated by the Manager for the area that the applicant is applying for. After a round of interviews, the PBA Manager will select the best candidate(s) to receive an internship based on the eligibility requirements and qualifications.

Internship Report: There were 11 interns during this reporting period.

Career/Internship/Volunteer Fairs

<u>Institutions</u>	<u>Date</u>
Spring 2016 Career Fair at Clark Atlanta University Contact: Andre McKinney Phone: 404-880-6791 Attendee(s): Kenneth Brown, Sr. VP of Human Resources & Carla Ashe, HR Office Assistant	February 5, 2016
Spring 2016 Career Fair at Kennesaw State University..... Contact: Lori Trahan Phone: 770-423-6555 Attendee(s): Kenneth Brown, Sr. VP of Human Resources & Carla Ashe, HR Office Assistant	March 24, 2016

<u>Events Sponsored by Educational Institutions</u>	<u>Date</u>
Fall 2016 Career Fair at University of Georgia Contact: Leann Golob Phone: 706-542-8429 Attendee(s): Kenneth Brown, Sr. VP of Human Resources & Kortnee Price, HR Office Assistant	September 21, 2016
Fall 2016 Atlanta University Center Consortium..... Contact: Carolyn Rhodes at Phone: 404-270-6232 Attendee(s): Kenneth Brown, Sr. VP of Human Resources & Kortnee Price, HR Office Assistant	September 16, 2016
Fall 2016 Career Fair at Kennesaw State University..... Contact: Ryan Whitfield Phone: (470) 578-6555 Attendee(s): Kenneth Brown, Sr. VP of Human Resources & Kortnee Price, HR Office Assistant	October 19, 2016



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Spring 2016 Lecture Series and Station Tour.....March 26, 2016
Contact: Sheila Tefft
Phone: (404) 727-6930
Attendee(s): Dave Barasoain, Director of Radio Production, John Haas, News Director

Fall 2016 Lecture Series and Station Tour.....November 09, 2016
Contact: Sheila Tefft
Phone: (404) 727-6930
Attendee(s): Dave Barasoain, Director of Radio Production, John Haas, News Director

Winter 2016 Speaker Series (North Atlanta High School).....January 12, 2016
Contact: Andre Reagan
Phone: 404 802-4700
Attendee(s): Dave Barasoain, Director of Radio Production

Winter 2016 Speaker Series (Douglass High School, Atlanta, GA).....January 28, 2016
Contact: Demarcos Holland and Deedre Rise
Phone: 404-802-3100
Attendee(s): Rosetta Holmes, Reporter/Host

Winter 2016 Speaker Series (Douglass High School, Atlanta, GA).....February 17, 2016
Contact: Demarcos Holland and Deedre Rise
Phone: 404-802-3100
Attendee(s): Cassandra Douglas, Director of Digital & Social Media, Lindsay Gladu, Digital Web Editor

Fall 2016 Speaker Series (Therrell High School, Atlanta, GA)November 15, 2016
Contact: Shelly Powell and William Tolbert
Phone: (404) 346-2523
Attendee(s): Jack Walsh, TV Producer

*Co-Sponsored Career Fair(s) Date
Broadcaster's Job Fair.....February 10, 2016
Co-sponsorship with the Georgia Association of Broadcasters and UGA
Spring 2016 Career Fair at University of Georgia Athens
Contact: Luke Story
Phone: 770-395-7200
Attendee(s): Kenneth Brown, Sr. VP of Human Resources & Carla Ashe, HR Office Assistant

Broadcaster's Job Fair.....April 1, 2016
Co-sponsorship with the Georgia Association of Broadcasters
Congressman David Scott 13th Congressional Districts 10th Annual Job Fair
Contact: Luke Story
Phone: 770-395-7200
Attendee(s): Kenneth Brown, Sr. VP of Human Resources & Carla Ashe, HR Office Assistant

List of each Upper-Level Opening in a Job Bank or Newsletter of a Media Trade Group with a Broad-Based Membership, including Participation of Women and Minorities.

All upper-level positions during the reporting period were listed with professional trade organizations with substantial minority and female participation, as shown in the recruitment listings above.