

Managing Metadata in the Composer 2 Widgets

This document contains information about managing metadata for the Composer 2 Now Playing, Daily and Playlist widgets.

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What is Metadata?

Metadata is descriptive information about a piece of music. It often includes Title, Album and Artist, or Composer and Ensemble. It can also include things like Catalog Number, Label and (in Composer 2) Custom Fields.

Where will my metadata show up?

Composer 2 now allows you to pick and choose some of the metadata that will appear on the widgets. Some metadata will show by default. The lists below will outline which metadata will show up on the widgets by default, and which metadata is configurable (meaning station admins and hosts can set it up on a case-by-case basis).

Further below this, you will find detailed instructions about how to set up the optional metadata if you are a Station Admin, and how to set up the optional metadata if you are a Host.

Playlist Widget

Default Metadata

This metadata will show up by default if it is available in the iTunes or Arkiv music libraries, or if entered manually by hosts.

Classical Programs

- Title
- Composer
- Ensemble(s) (if available)
- Conductor (if available)
- Soloist(s) (if available)
- Album

Non-Classical Programs

- Title
- Artist
- Album

Optional Metadata

- Album Art
- Label
- Catalog Number
- Host(s)
- Custom Fields

Daily Widget

Default Metadata

This metadata will show up by default if it is available in the iTunes or Arkiv music libraries, or if entered manually by hosts.

Classical Programs

- Title
- Composer
- Ensemble(s) (if available)
- Conductor (if available)
- Soloist(s) (if available)
- Album

Non-Classical Programs

- Title
- Artist
- Album

Optional Metadata

- Album Art
- Label
- Catalog Number
- Host(s)
- Custom Fields
- Episode Notes

Now Playing Widget

Default Metadata

This metadata will show up by default if it is available in the iTunes or Arkiv music libraries, or if entered manually by hosts.

Classical Programs

- Title
- Composer
- Ensemble(s) (if available)
- Conductor (if available)
- Soloist(s) (if available)
- Album

Non-Classical Programs

- Title
- Artist
- Album

Optional Metadata

No optional metadata will display on the Now Playing widget.

Core Publisher Now Playing Block

No changes have been made to the Core Publisher Now Playing Block with these widget updates. Therefore, none of the metadata you set up in Composer 2 by following the instructions in this document will apply to the Core Publisher Now Playing Block.

Station Admins: How to Set Up Optional Widget Metadata for Programs

How to set up widget metadata for a specific program

1. Navigate to the desired program. You can do this in two ways.
 - a. Navigate to the program on the calendar:

The screenshot shows the 'COMPOSER' interface for 'Molly Radio'. The top navigation bar includes 'Import/Export', 'Widgets', 'Support', 'Settings', and 'Logout'. Below the station name, there are tabs for 'CALENDAR', 'PROGRAMS', and 'EPISODES'. The main area displays a calendar grid for the period 'March 30th - April 5th, 2015'. The grid has columns for each day of the week and rows for time slots from 12 AM to 6 AM. A red arrow points to a program entry 'Molly's Classical and More Show' on Friday, April 3rd, at the 1 AM slot. Other programs include 'Acoustic Cafe', 'Tuesday Episodes', 'All Things Considered', 'overnight wednesday III', 'overnight thursday', 'overnight friday', 'pubmusic pubjazz', 'another new program with conflict', 'conflict test', 'Test Conflict #4', 'testing station admin', 'Classical Workflow Test', 'no conflict program', 'Jazzworks', 'morning hour', 'filling space', and 'C24 test'.

	Monday Mar 30th	Tuesday Mar 31st	Wednesday Apr 1st	Thursday Apr 2nd	Friday Apr 3rd	Saturday Apr 4th	Sunday Apr 5th
12 AM	Acoustic Cafe		All Things Considered	overnight wednesday III	overnight thursday	overnight friday	pubmusic pubjazz
1 AM		Tuesday Episodes		another new program with conflict conflict test	Molly's Classical and More Show	conflict overnight	
2 AM		Test Conflict #4	testing station admin		Acoustic Cafe		
3 AM	Classical Workflow Test	Classical Workflow Test		no conflict program			
4 AM					Jazzworks	Jazzworks	
5 AM	Acoustic Cafe	morning hour	morning hour	filling space			
6 AM		C24 test	C24 test				

- b. Navigate to the “Programs” tab in the top right corner of the calendar screen, then choose your program from the list that appears on the next page.

The screenshot shows the COMPOSER interface. The top navigation bar includes 'COMPOSER', 'Help/Support', 'Widgets', 'Support', 'Settings', and 'Logout'. The main header for 'Molly Radio' has three tabs: 'CALENDAR', 'PROGRAMS', and 'EPISODES'. A red arrow points to the 'PROGRAMS' tab. Below the header, the calendar view shows a grid for 'April 6th - 12th, 2015'. The right sidebar displays a list of programs with the following details:

Program Name	Times	Dates	Days	Recurrence
Mixed format	9:00 AM-10:00 AM	Mar 31, 2015 - forever	Tue	weekly
Molly's Classical and More Show	12:00 PM-2:00 PM 1:00 AM-2:00 AM	Jun 30, 2014 - forever Apr 3, 2015 - forever	Mon-Fri Fri	weekly
Molly's Music Wednesdays	4:00 PM-6:00 PM	Sep 23, 2014 - forever	Wed	weekly
Molly's music	7:00 AM-10:00 AM	Jun 27, 2014 - forever	Fri	weekly
Music Hour	7:00 PM-10:00 PM	Sep 11, 2014 - forever	Mon, Tue	weekly
NEW CONFLICT	12:00 AM-2:00 AM	Sep 9, 2014 - forever	Sun	weekly
New program with conflict	12:00 AM-1:30 AM	Sep 8, 2014 - forever	Fri	weekly
Overnight wednesday IV	11:00 PM-1:00 AM	Sep 18, 2014 - forever	Wed	weekly
Recurs every 3 weeks	2:00 PM-4:00 PM	Sep 3, 2014 - forever	Wed	weekly

- Once on the selected program's page, scroll down to the section marked "Configure Metadata Display for Widgets". Select which metadata for this program you would like to see in the widgets. NOTE: Episode notes will *only* display in the daily widget if set up to appear.

COMPOSER

[Import/Export](#) |
 [Widgets](#) |
 [Support](#) |
 [Settings](#) |
 [Logout](#)

Molly Radio ▾

[CALENDAR](#) |
 [PROGRAMS](#) |
 [EPISODES](#)

Return to Calendar
Save

Program Details

Molly's Classical and More Show ✕

Syndicated? Not Syndicated

Program Format Classical

Description Tell us about this program...

Program Link http://program.org

Twitter http://twitter.com/ yourname

Facebook http://facebook.com/ your.name

Configure Metadata Display for Widgets

Display of the following metadata on the Daily and Playlist widgets is optional. Check below to choose which items appear on your widgets. No optional metadata will display on the Now Playing widget.

Album Art

Label

Catalog Number

Host

Custom Fields

Episode Notes*

Apply the above choices to all programs

Allow Host to configure metadata for their episodes

Please note: Selections will not be saved until you click the "Save" button at the top right of this page.
*If configured to show, Episode Notes will only display on the Daily Widget.

Host Info

[Remove Host](#)

Host Name Molly Holder

Add a Host

Airtime

Repeat weekly ▾ ✕

Day(s)	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Time Start Time 12:00 PM End Time 2:00 PM

Date Start Date Jun 30, 2014 End Date forever

Repeats every week

This airtime will play every week on Monday, Tuesday, Wednesday, Thursday & Friday beginning 06-30-2014. There is no scheduled end date.

Airtime

Repeat weekly ▾ ✕

Day(s)	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Time Start Time 1:00 AM End Time 2:00 AM

Date Start Date Apr 03, 2015 End Date forever

Repeats every week

This airtime will play every week on Friday beginning 04-03-2015. There is no scheduled end date.

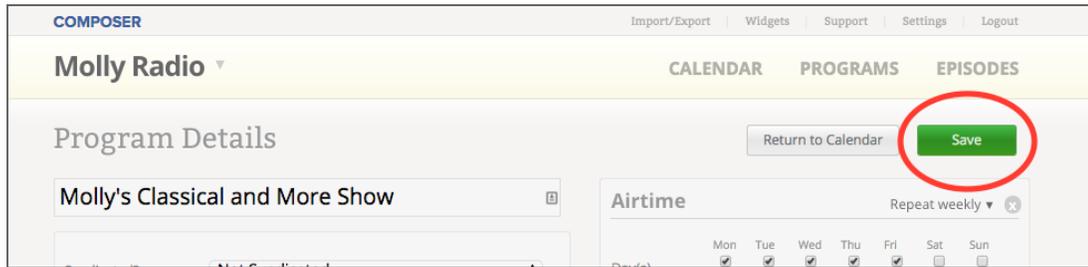
Add a New Airtime

Ended Airtime(s)

➤

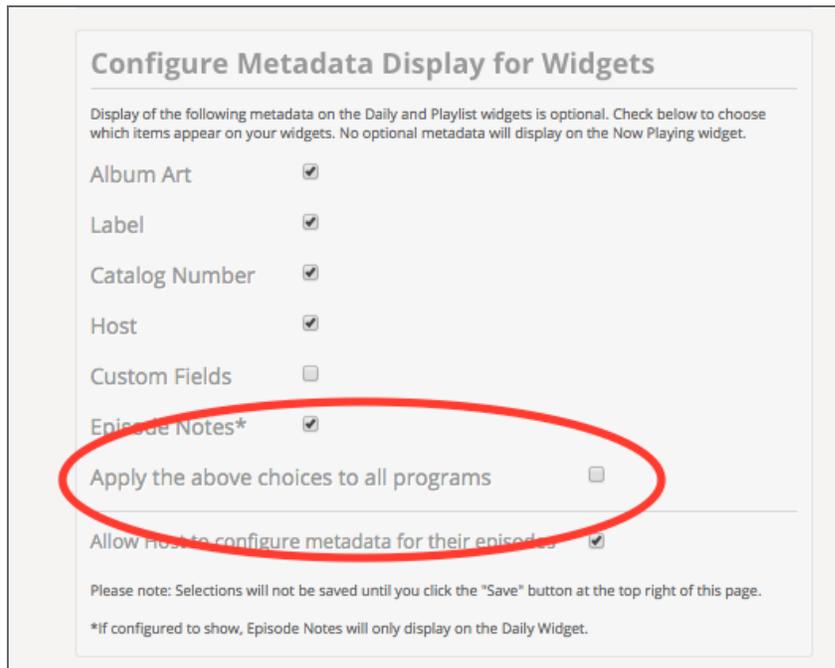
[Return to top](#) | Copyright 2013 NPR Digital Services | Build 5.9.64

3. To save your settings, click the green “Save” button that appears at the top right side of the Program page.



How to apply your metadata changes to all of your station’s programs

If you would like to apply your metadata choices to all programs, check the box that appears next to “Apply the above choices to all programs”.



Allowing hosts to set up metadata for their episodes

If you would like the hosts of this particular show to be able to edit the visibility of the metadata for their episodes, check the box that appears next to “Allow Host to configure metadata for their episodes”. ***If you check this box, any metadata visibility changes a host makes to their episodes of this program will override the choices made here on the Program page.*** You can revoke this host privilege and revert to the settings at the Program level at any time by unchecking the “Allow Host to configure metadata for their episodes” box.

Configure Metadata Display for Widgets

Display of the following metadata on the Daily and Playlist widgets is optional. Check below to choose which items appear on your widgets. No optional metadata will display on the Now Playing widget.

Album Art	<input checked="" type="checkbox"/>
Label	<input checked="" type="checkbox"/>
Catalog Number	<input checked="" type="checkbox"/>
Host	<input checked="" type="checkbox"/>
Custom Fields	<input type="checkbox"/>
Episode Notes*	<input checked="" type="checkbox"/>

Apply the above choices to all programs

Allow Host to configure metadata for their episodes

Please note: Selections will not be saved until you click the "Save" button at the top right of this page.

*If configured to show, Episode Notes will only display on the Daily Widget.

Hosts: How to Set Up Optional Widget Metadata for Episodes

Station admins can decide whether or not to allow hosts to set up the metadata for their episodes on a program-by-program basis. ***If the station admin has allowed the host to set up metadata configurations for their episode, the host will be able to see a new “metadata configuration” panel in their episode page.*** Detailed instructions for finding that new panel and setting up metadata for the widgets for each episode are below.

1. Navigate to the episode for which you would like to set up widget metadata. You can do this in two ways:
 - a. Click on the episode on the calendar:

The screenshot shows the 'COMPOSER' interface for 'Molly Radio'. The top navigation bar includes 'Import/Export', 'Widgets', 'Support', 'Settings', and 'Logout'. Below the station name, there are tabs for 'CALENDAR', 'PROGRAMS', and 'EPISODES'. The main area displays a calendar for 'April 6th - 12th, 2015'. The calendar is organized by day (Monday to Sunday) and time slots (12 AM to 4 AM). A red arrow points to the episode 'Molly's Classical and More Show' on Friday, April 10th, at 1 AM, which has an 'Edit Episode' link below it.

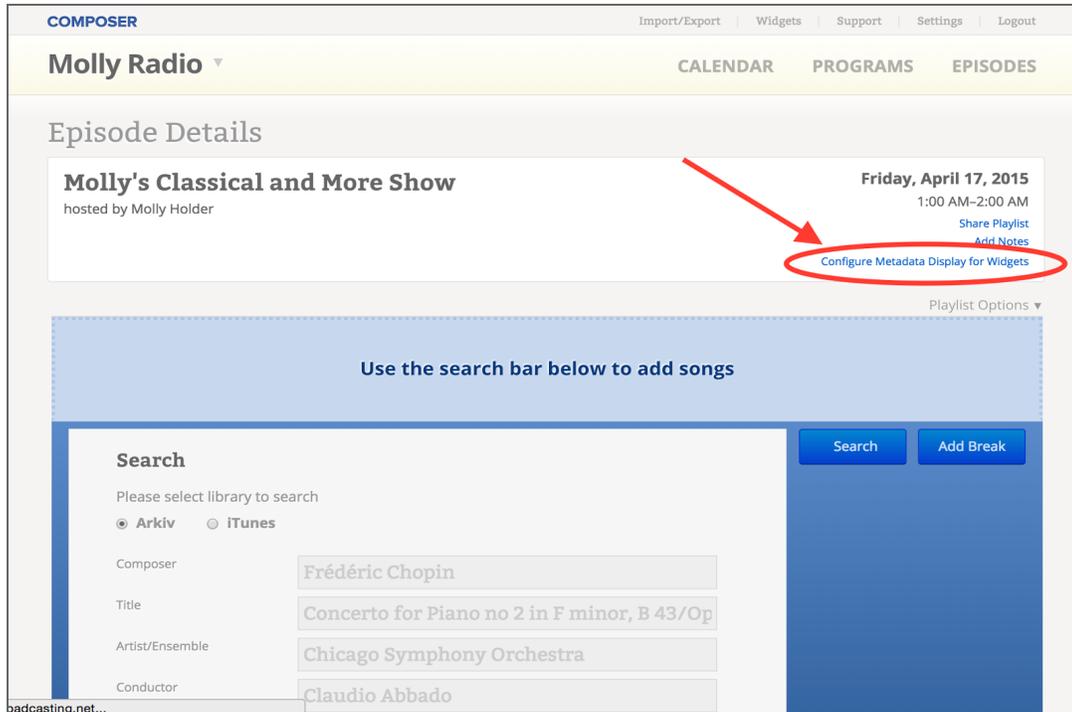
	Monday Apr 6th	Tuesday Apr 7th	Wednesday Apr 8th	Thursday Apr 9th	Friday Apr 10th	Saturday Apr 11th	Sunday Apr 12th
12 AM	Acoustic Cafe	first tuesday of the month	All Things Considered	overnight wednesday III	overnight thursday	overnight friday	pubmusic pubjazz
1 AM		Tuesday Episodes		another new program with conflict conflict test	Molly's Classical and More Show Edit Episode	conflict overnight	
2 AM		Test Conflict #4	testing station admin		Acoustic Cafe		
3 AM	Classical Workflow Test	Classical Workflow Test		no conflict program			
4 AM					jazzworks	jazzworks	

- b. Navigate to the “Episodes” tab on the top right of the calendar page, then choose your episode from the list that appears on the next page.

The screenshot displays the 'COMPOSER' interface for 'Molly Radio'. At the top, there are navigation links: 'Import/Export', 'Widgets', 'Support', 'Settings', and 'Logout'. Below this, the 'Molly Radio' header includes a dropdown arrow and three tabs: 'CALENDAR', 'PROGRAMS', and 'EPISODES'. The main content area shows a calendar for 'Thursday, Apr 16, 2015' with a 'View Calendar' link. A list of episodes follows, each with a time slot, a title, and a playlist status. A red arrow points to the episode 'Molly's Classical and More Show' at 12:00 PM, which is highlighted with a yellow bar and shows '15 songs (58%)' available. Other episodes include 'World Cafe' at 7:00 AM (90 songs, 100%), 'jazzworks test post timezone issue' at 6:00 PM (10 songs, 100%), and several others with 'No Playlist' status.

Time	Episode Title	Playlist Status
12:00 AM	overnight wednesday III	No Playlist
1:00 AM	another new program with conflict	No Playlist
1:30 AM	conflict test	No Playlist
3:00 AM	no conflict program	No Playlist
5:00 AM	filling space	No Playlist
7:00 AM	World Cafe	90 songs (100%)
12:00 PM	Molly's Classical and More Show	15 songs (58%)
2:00 PM	Beethoven Satellite Network	No Playlist
4:00 PM	Jazz Satellite Network	No Playlist
6:00 PM	jazzworks test post timezone issue	10 songs (100%)
7:00 PM	Another Jazz Show	No Playlist

2. If your station admin has granted you access to the metadata configurations, you will see a new link in the Episode header titled, "Configure Metadata Display for Widgets". Click on this link to display the Episode-level metadata configurations panel. If you do not see this link, contact your Station Admin to discuss gaining metadata set up permissions for your episodes.



The screenshot shows the NPR Composer interface. At the top, there is a navigation bar with the text "COMPOSER" and links for "Import/Export", "Widgets", "Support", "Settings", and "Logout". Below this is a header for "Molly Radio" with tabs for "CALENDAR", "PROGRAMS", and "EPISODES". The main content area is titled "Episode Details" and shows information for "Molly's Classical and More Show" hosted by Molly Holder. The episode is scheduled for "Friday, April 17, 2015" from "1:00 AM-2:00 AM". There are links for "Share Playlist" and "Add Notes". A red arrow points to a link labeled "Configure Metadata Display for Widgets" which is circled in red. Below the episode details is a section for adding songs, with a search bar and buttons for "Search" and "Add Break". The search results show "Frédéric Chopin" as the composer, "Concerto for Piano no 2 in F minor, B 43/Op" as the title, "Chicago Symphony Orchestra" as the artist, and "Claudio Abbado" as the conductor.

- Select the items of metadata you wish to have appear on the widgets for this episode.
NOTE: If selected, episode notes will *only* display in the daily widget.

COMPOSER

[Import/Export](#) |
 [Widgets](#) |
 [Support](#) |
 [Settings](#) |
 [Logout](#)

Molly Radio ▾
CALENDAR
PROGRAMS
EPISODES

Episode Details

Molly's Classical and More Show
hosted by Molly Holder

Friday, April 17, 2015
1:00 AM–2:00 AM
[Share Playlist](#)
[Add Notes](#)
[Configure Metadata Display for Widgets](#)

Playlist Options ▾

Close ✕

Configure Metadata Display for Widgets

Display of the following metadata on the Daily and Playlist widgets is optional. Check below to choose which items appear on your widgets. No optional metadata will display on the Now Playing widget.

Album Art	<input checked="" type="checkbox"/>
Label	<input type="checkbox"/>
Catalog Number	<input checked="" type="checkbox"/>
Host	<input checked="" type="checkbox"/>
Custom Fields	<input checked="" type="checkbox"/>
Episode Notes*	<input checked="" type="checkbox"/>

*If configured to show, Episode Notes will only display on the Daily Widget.

Save

podcasting.net...

- Once you have finished selecting which metadata from this episode will appear on the widgets, be sure to click the Save button in the bottom right hand corner of the panel.

COMPOSER Import/Export | Widgets | Support | Settings | Logout

Molly Radio CALENDAR PROGRAMS EPISODES

Episode Details

Molly's Classical and More Show Friday, April 17, 2015
 hosted by Molly Holder 1:00 AM–2:00 AM
[Share Playlist](#)
[Add Notes](#)
[Configure Metadata Display for Widgets](#)

Playlist Options ▾

Configure Metadata Display for Widgets Close ✕

Display the following metadata on the Daily and Playlist widgets is optional. Check below to choose which items appear on your widgets. No optional metadata will display on the Now Playing widget.

Album Art	<input checked="" type="checkbox"/>
Label	<input type="checkbox"/>
Catalog Number	<input checked="" type="checkbox"/>
Host	<input checked="" type="checkbox"/>
Custom Fields	<input checked="" type="checkbox"/>
Episode Notes*	<input checked="" type="checkbox"/>

*If configured to show, Episode Notes will only display on the Daily Widget.

Save

- Once your configurations have been saved, you will see this message:

COMPOSER Import/Export | Widgets | Support | Settings | Logout

Molly Radio CALENDAR PROGRAMS EPISODES

Episode Details

Molly's Classical and More Show Friday, April 17, 2015
 hosted by Molly Holder 1:00 AM–2:00 AM
[Share Playlist](#)
[Add Notes](#)
[Configure Metadata Display for Widgets](#)

Widget metadata configuration saved. Playlist Options ▾