

KZYZ Board of Directors Meeting Minutes  
Held at Anderson Valley High School on Monday June 27<sup>th</sup> @ 6pm

Meeting called to order at 6:04pm

Board members present: Meg Courtney, Jane Fatcher, Jenness Hartley, Clay Eubank, Stuart Campbell, Ed Keller, Jonathan Middlebrook, Benj Thomas. Lorraine Dechter also present.

Approval of meeting minutes of 3/7 and 5/2: All in approval .

Meeting ground rules: Jenness explained the ground rules.

Public Comment: Sheila asked that **minutes be amended about approval**

**President's Report:**

**RobertA's rules of order:** Meg presented the rules of the meeting. Substantial agreement - Majority rules if no consensus can be found. Jane proposed to follow the RobertA's. Approved.

Public Comment:

Sheila – asked about point of procedure and consistency with rules of order. Sheila asked for a copy of the procedure.

Benj and Jane - the board can call a point of order but the public cannot.

**Successful fundraisers:**

Willits fundraiser, Boogie Woogie.

**Monthly Meeting of fundraising and executive committee:** Both committees have been meeting monthly.

**Long term planning:** By-Laws and Policy committee have been delayed and will begin working this summer. The break between board meetings is an opportunity for committees to meet and get work done.

Benj commented that he remembered a previous meeting stating that the executive committee and long range planning committee present a report at each meeting.

Stuart added that all committees should present at every meeting.

**Matters From Board Members:**

Clay, chair of the audit committee: Contacted the auditor from last year and she will begin the audit in July.

Jonathan: has been tableing at the farmer's market at Ukiah, sorted out personnel files, has reached out to members of the public, and then read a poem to the meeting.

Stuart: Stated that him and Jonathan will be on the discussion this Thursday.

Jenness: FAQ committee meeting at the end of July.

Jane: Willits house party was a good start to network and fundraise. A Ukiah house party is also planned. Personnel committee is starting to meet for Lorraine's 6th month review, she will be working with Clay, Jonathan and Benj.

**Treasurer's Report:** Stuart presented the report. The budget this year needs an 8% increase in revenue. The Ukiah studio will be a new asset of the station. It will be able to house transmitters to help with the signal. This budget will be able to retire the long-term debt with NPR! The finance committee plans to meet regularly and will adjust the budget quarterly.

Benj: Asked about any tradeoffs that were made with the budget. Stuart answered that with the Ukiah studio and staffing changes, it is hard to say if there were any tradeoffs specifically.

Clay: Asked about extra fundraising and asked that the funding for the Ukiah studio be tracked separately. Stuart answered that there have been private, informal pledged of support for the rent. The budget does not specify specific money allotted for specific projects. Clay clarified that he wants the money tracked to help make sure that the station is aware of the extra cost if the money does not come through. Stuart committed to tracking the funds for future reports.

Meg: Proposed a funding thermometer to track funding.

Lorraine: the new donor management system might be able to track them.

Jane: asked about budget for staff development. There is not much money, and Lorraine would like to increase the amount.

**Public Comment:**

Tom of the CAB: Wants to know about the emphasis of the news and how it reflects in the budget.

Sheila: Wants to know about the \$6,000 raised in a separate fund and then spent by the general fund 3 years ago. Sheila wants that money to go to the Ukiah studio. *Will put in FAQ document – Stuart will write.*

Anthony: At a previous station it was easy to earmark funds for particular projects.

Muerto Buerto/Robert: Concerned about a popularity contest between the different station studios. He is concerned that there are different pots of money instead of a general station fund. Wants a separate grant or fund.

Dan: Stated that the budget has line items that will make it easy to separate funds.

**Approval of the budget: Consensus reached.**

**Committee Reports:**

Personnel: Jenness got computers donated by Jacob Turner of SeaKay Internet.

Fundraising: Nothing new to report.

**CAB Report:**

Tony Novelli presented. The CAB presented a Memorandum of Understanding.

Comment from the board: Jane thanked the CAB for writing the MOU. Jenness asked if emails to the board should be sent to the CAB. Clay wants the response to the CAB to be part of the agenda (ongoing agenda item). Benj asked

how members of the CAB are appointed and how many meetings are held. Tony asked that CAB send the board the community questions. Ellen asked if the lists she sent from a CAB meeting were helpful. Clay commented on the need for ownership and succinctness – CAB requests should be part of an agenda item. Benj agreed to be the CAB liaison. Tom suggested that the CAB be a radio show.

Meg: The CAB liaison should follow up with making sure that the CAB questions get on the agenda.

**Public Comment:**

Sheila: Wants the cab to have their own radio show. Wanted all meetings to be public. Voiced concerns that only certain people get shows in exclusion to the community. Wants an update to the newsletter from Jane and thinks that it will be a fundraising opportunity. Does not think that NPR is not represent multiple view points. Sheila put in a formal request for minutes in writing.

Doug: Went over the history of the CAB under previous boards and the lack of follow through over the years. Doug wants the PAC (programming advisory board) to work with the CAB to help implement change. Also voiced a desire to have a CAB meeting on the air.

Robert: Wants to remind the board of the advisory nature of the committee.  
Tony: Will look into getting CAB meetings on the air. Wants to make the committee sustainable.

**Approval of action item: Benj will submit CAB concerns to the board agenda and MOU approved. Item accepted.**

**State of the station report:**

Lorraine: Email Lorraine for the state of the station report and will send to the board members. Lorraine read her report. Lorraine will sublet part of the Ukiah studio (the smaller unit) for personal storage, a 1 year commitment.

Benj: asked about the website problem. Lorraine explained that we are waiting for NPR to give the station a new web platform in October.

**Public Comment:**

Larry: Talked about different open source web systems for Super Desk.

Tom: Asked that the board introduced themselves.

Sheila: Referring back to CAB – suggested term limits to prevent burn out. Also a process to get new members, who is selected and who is chooses them. The program team – feels that it is too in-house. Wants a more inclusive process to involve members of the community. Sheila then read her formal request that she submitted earlier in the meeting.

**Public Comment**

Tony: Will keep looking for a stopgap method for the community calendar. Expressed happiness with the new rules of order and the productiveness of the meeting. He will also help with the Ukiah station sign.

Jane: Thanked Lorraine for all of her hard work. Also, the newsletter has turned into a digital project and Lorraine said that Dianne will be taking up some of this project.

Ellen: Commented on the new programmers at the station. Thanked the station for recent improvements. Ellen also said that she has personally responded to Sheila about questions about the CAB and that she and Sheila have never been able to meet.

Robert: Thanked Clay and Ed for help at the Sierra Nevada. How can the station attract the under 40 crowd, like bands that play at the little lake grange. Wants a representative for programming for late night DJ's and long time programmers.

**Next board meeting - 8/29/16 Point Arena Library**