

Bylaws of KUT Advisory Board
within the College of Communication

INTRODUCTION

KUT Radio is licensed to the University of Texas at Austin by the FCC to operate in the public interest as a non-commercial educational broadcast service. It operates as a unit within the College of Communication.

ARTICLE I - Name

The name approved of this organization shall be: The KUT Advisory Board.

ARTICLE II – Purpose and Objectives

Section 1. Purpose. The purpose of the Advisory Board is to further the public service and educational objectives of KUT by all available means, with emphasis on promoting the welfare of the station, public relations, and financial assistance through encouraging gifts, donations and bequests.

Section 2. Objectives. The KUT Advisory Board will advise and assist the Director of KUT and the Dean of the College of Communication on various issues related to strategic direction, public service related policies and strengthening relationships with the community it serves. Such objectives will include:

- a. Expanding recognition of KUT throughout the community.
- b. Assisting with the development of major fund raising plans and securing of gifts through personal contribution and contributions of others.
- c. Advising the Director on community and media issues in furtherance of KUT's public service.

ARTICLE III - Membership

Section 1. Qualifications. The membership of the Advisory Board shall consist of persons who bring a mix of relevant skills and who are especially committed to active involvement with KUT and its public service goals. Members should:

- a. Be committed to the editorial integrity and independence of public radio and KUT.
- b. Be knowledgeable of the community.

- c. Have a strong belief in the need and value of private support of KUT and public media.
- d. Have access to community leaders and be willing to make contacts and introductions on behalf of KUT.
- e. Be willing to seek financial support of behalf of KUT and make a personal contribution.

Section 2. Responsibilities. Members are expected to attend meetings, make an annual financial contribution to KUT and otherwise actively support the programs of KUT.

These responsibilities include:

- a. Attending at least two regular meetings of the Advisory Board each year.
- b. Participating from time to time in presenting the needs of KUT to prospective donors.
- c. Providing thoughtful feedback on KUT's overall service and specific initiatives.
- d. Serving on committees or task forces as requested by the Advisory Board Chair.

Section 2. Members. The KUT Advisory Board shall include up to 18 active members, plus *ex-officio* members including the Director of KUT, the Dean of the College of Communication, the President of The University of Texas at Austin or designated representative. Honorary Life Members of the Advisory Board are authorized to be appointed after service of the regular term, as hereinafter provided.

Section 3. Appointment. Members of the KUT Advisory Board shall be approved by the Dean of the College of Communication upon consideration of recommendations forwarded by the Director of KUT and Chair of Advisory Board.

Section 4. Term. Members of the KUT Advisory Board shall be appointed for three-year regular terms, or may be appointed to fill an unexpired term of less than three years. The terms of the members shall be staggered so that approximately one-third of the terms shall be renewable each fiscal year. The terms of the members and officers of the Advisory Board shall coincide with the fiscal year of the University, September 1 through August 31, and the terms will begin at the beginning of the next fiscal year following appointment unless the appointment is to fill a vacancy, whereupon the appointment shall take effect at once. No person shall serve more than two consecutive terms, provided that special exception may be made in instances where a Member had rendered particularly distinguished services to the Advisory Board.

Section 5. Voting. Each Member of the Advisory Board shall have one vote on all matters coming before the Advisory Board.

Section 6. Honorary Life Members. Each elected Chair of the Advisory Board, upon completion of their final term and upon consent of the Dean of the College, shall be appointed to the position of Honorary Life member. Any other member of the Advisory Board who has rendered distinguished service during the term of their membership may be appointed to the position of Honorary Life member upon the recommendation of the Chair and KUT Director and approval of the Dean of the College. Honorary Life Members shall be invited to all meetings and activities of the Advisory Board and shall retain all privileges and obligations of membership.

Section 7. Resignation. Any member may resign at any time by letter to the Director of KUT or Chair of the Advisory Board addressed to either person at:

KUT Radio
Office of the Director
The University of Texas at Austin
1 University Station A0704
Austin TX 78712

ARTICLE IV - Meetings

Section 1. Frequency. Meetings of the KUT Advisory Board shall occur at least three (3) times a year on dates selected by the Director and the Chair. Other meetings may be held upon the recommendation of the Director of KUT and the Chair.

Section 2. Notice. KUT will provide reasonable advance notice of meetings. It will use its best efforts to provide members with at least 14 days notice of regular meetings, and at least 3 days advance electronic or telephonic notice of specially called meetings.

Section 3. Place. The time and place of the meetings of the KUT Advisory Board shall be designated by the Director with the advice of the Chair.

Section 4. Quorum. Since the KUT Advisory Board serves in an advisory capacity, those members present at the time and place of any meeting duly called in accordance with the required notice set out in Section 2 of Article IV of these Bylaws shall constitute a quorum. The vote of the majority of voting members present shall constitute the decision of the KUT Advisory Board.

ARTICLE V - Officers and Committees

Section 1. Officers. The officers of the KUT Advisory Board shall consist of a Chair, a Vice Chair and a Secretary. The officers of the Advisory Board shall be regular members of the Advisory Board, nominated by the Advisory Board and elected to two-year terms

by majority vote of the members of the KUT Advisory Board. An officer may not serve more than two consecutive terms in any office.

Section 2. Duties. It shall be the duty of the Chair, in cooperation with the Director to plan the affairs and the meetings of the Advisory Board to achieve maximum accomplishment of its goals, and to ensure periodic reports and recommendations are made to the Advisory Board. From time to time the Chair may appoint special committees and Task Forces to assist with the business of the Advisory Board, these groups serving at the pleasure of the Chair and concluding their service upon presentation of their final report. The Chair shall preside at all meetings of the KUT Advisory Board. The Vice Chair shall perform the duties of the Chair in case of absence or disability. The Secretary shall oversee the issuance of notices of all meetings, cause minutes or summaries of all meetings to be kept in permanent form, and cause all reports required of the Advisory Board to be prepared. Officers shall perform such additional duties as may be assigned to them from time to time by the Chair.

Section 3. Election. Officers shall be nominated and elected by a majority vote at the regular meeting preceding the start of the next fiscal year (September 1). Officer terms will begin September 1 unless filling a vacancy, in which case the term will begin immediately upon election.

Section 4. Executive Committee. The Executive Committee of the Advisory Board shall administer the policies of the Advisory Board and shall, between regular meetings of the Advisory Board, provide assistance and consultation to the Director of KUT.

Section 5. Executive Committee Members. The Executive Committee shall consist of the Advisory Board officers, the Director of KUT, the Dean of College of Communication and two members elected at large from the Advisory Board. Except for the Director and the Dean who are permanent members, elected members will serve for two years.

Section 6. Nominating Committee. The Nominating Committee shall be comprised of the Executive Committee. The Nominating Committee shall nominate candidates for officers, Executive Committee and Advisory Board membership.

ARTICLE VI - Amendments

These Bylaws may be from time to time added to, changed, altered, amended or repealed by the affirmative vote of the majority of those present and voting at a duly called meeting of the KUT Advisory Board.

ARTICLE VII - Parliamentary Procedure

In the absence of any provision to the contrary in the Bylaws, all business meetings of the Advisory Board and all committees shall be governed by the parliamentary rules and usages contained in the most current edition of *Robert's Rules of Order*.