

KUTE, Inc.  
KSUT Board of Directors  
Monthly Meeting  
Eddie Box Jr. Media Center Building  
Ignacio, Colorado  
October 4, 2016 5:30 pm

Present: Maria Baker, Julie Bisbee, Dan Ford, Eddie Box Jr., Susan Kearns, Robert Ortiz

Absent: Debra Quayle, Linda Baker

Staff: Tami Graham, Jeff Susor

Call Meeting to Order at: 5:32pm

Approval of the Agenda

Motion to approve agenda: with adjusted order, move items b and c under # 7  
Dan / Eddie unanimous

Approval of Meeting Minutes: with correction - change interim ED to ED, Capital Campaign - Jeff Susor

Susan / Robert unanimous

ED Report / Staff Monthly Reports

see submitted reports

- 2017 audit - meeting last week with Zink and Assoc., staff, Dan - beginning to work on documents needed - submitted to Tracy for review and will then be submitted to auditor  
Audit work days will be after silent auction  
Report will be given at 1/3/17 BoD meeting

- Tribal council - current plan for discussion regarding financial support request in mid October,
  - no meeting request can be submitted until all dept. heads have signed off and finance has not yet signed off

Capital Campaign -

Introduction - Jeff Susor

see report Capital Campaign - endowment fund "legacy fund" to be started (november item)

current update and review: currently raised 400k, review process and procedure with next steps

community chair - Christina Rinderle

Budget: question as to whether it is to be a review/and adopt or as an internal document  
- Discussion indicated that adequate as budget provided and reviewed

Unemployment Insurance Claim from R. Franklin

Discussion as to process and responsibility

Motion to pay Unemployment Insurance Claim of \$12,428.00 from FY 2015 surplus

Dan / Susan

unanimous

Eddie leaves at 6:19 pm

ED flex time:

-request of one day at home for work duties

Discussion - day to be Friday as work load dictates, in office duties will be delegated, this is not actually "flex time", but "remote", there is no formal policy regarding this activity

Eddie returns at 6:29 pm

ED will draft specific request, stated general positive feeling regarding job and responsibilities

Motion: That the Board approves ED working remotely one day per week subject to business conditions

Susan / Dan

unanimous

ED posed question regarding existence of finance committee and audit committee - to be discussed

ED Goals:

refer to 3 goals from September meeting

addition of Capital Campaign goal: To support and monitor Capital Campaign

coordinator, and oversee the development of strategies to achieve Capital Campaign goals.

Board Committees

Report / see attachments

Code of Conduct:

discussion - edit repeat of items, add immediate family (to point regarding prizes), add date and note of being amended

Motion to accept with changes Code of Conduct

Robert / Susan

unanimous

Governance Policy / Board Responsibilities

discussion - move definitions to top of document, add date and note of being amended, definition of resolution

Motion to accept with changes Governance Policy / Board Responsibilities

Robert / Eddie

unanimous

Table Board Member job description

Open Board Position

Discussion - query as to what was posted in Drum, item does not come up on the Tribal website, Susan will compose a flyer to be posted

Election of Board Officers

nominate for president - Maria	Eddie/Julie	unanimous
nominate for vice president - Susan	Julie/ Dan	unanimous
nominate for secretary - Julie	Dan/Eddie	unanimous
nominate for treasures - Dan	Julie/Susan	unanimous

Robert - noted thanks to KSUT for the support of program and events with Tribal Radio including the youth music concert

Motion to Adjourn @ 7:14pm	Eddie / Robert	unanimous
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Respectfully Submitted

Julie Bisbee  
Secretary