

KUTE, Inc.  
KSUT Board of Directors  
Monthly Meeting  
Eddie Box Jr. Media Center Building  
Ignacio, Colorado  
March 1, 2016 5:30 pm

In Attendance:

Board Members: Maria Baker, Debra Quayle, Williamette deKay, Julie Bisbee, Dan Ford, Robert Ortiz, Susan Kearns

KSUT Staff: Sheila Nanaeto, Chris Aaland

1. Call to Order : 5:34pm
  - a. 5:34

2. Approval of the Agenda -

3. Approval of Meeting Minutes- tabled

4. 40<sup>th</sup> Anniversary Event – Chris Aaland

extended discussion regarding possibility of producing a concert/festival event featuring Michael Franti, noted anticipation of 40K profit which would exceed expenditures required for production (lights, sound, stage, security production/management), venue to be 3 Springs, event in support of Capital Campaign, other festival/concerts scheduled at this time

Questions / Concerns -

can Capital Campaign funds be utilized for this event (CC funds are already being used to support other costs of CC, eg. salaries, equipment, printed materials)

The budget will have to be amended, this event is not in the current budget, monies would have to be earmarked, concern of “donor intent” in relation to CC sponsors/ donations

What are the legal issues involved in spending these monies (query to Karla Clark via Williamette)

Eddie leaves 6:20 / returns 6:32

Motion - that the staff be given the authority to move forward with this process - support encourage the staff to move forward, gather information without contractual obligation for the 40th anniversary concert Dan/Robert unanimous

5. Interim ED Report/Staff Monthly Reports

See Report - noted budget issues, currently dividing duties with Rob - entire system is labor intensive, job of ED presents as tedious as currently implemented, in the future consider the idea of a clerk/assistant

Concern -quality control of station - noted dead air, several times 2 channels open at same time — air checks, have not yet been implemented, automated maintenance issue, in the future note date and time and let Sheila know

#### 6. Finance Update -

Currently Tribal accounting is understaffed with KSUT not a priority

The board does recognize that there is an issue with the current audit and attention will be given to solving problems and responding to noted deficits

#### 7. Executive Director Job Description Update

Staff input will be obtained

#### 8. Interview Process -

Proposed Process - maximum of 6 people as interview team (4 BoD, 2 staff to be identified by interim ED - this would be a selection committee; questions to be generated - same questions for each applicant (note: it is a Board responsibility to hire ED for non profits), importance of identification of fit with KSUT brand, consider community visits, meet/greet to provide opportunity for all BoD to meet candidates  
Budget - need to identify necessary funds for hiring; monies need to be identified - possible figure of \$5,000.

Application - process to be identified

Motion - board to create selection committee of 4 BoD members and 2 staff to direct process that will lead to identification of at least 2 finalists for meet and greet  
Debra/Dan unanimous

Sheila left meeting - 7:42pm

#### 9. Election of Treasurer

Williamette has served as “interim” treasurer, as this is an essential position it is important to consider how to fill this position in the future and clearly identify role and responsibilities, financials must be available for review, treasurer to act as liaison between Board and Staff.

Motion: To name Co-Treasurers for the remainder of this term, Williamette to continue, Dan Ford to be nominated for second position Debra / Robert unanimous

10. By-laws

Copy of by-laws provided in board packet, request for review and identification of items that need to be changed or addressed - to be discussed at next meeting

11. Board Participation

Calendar of station events in packet, identify what participation will be, consider volunteer opportunities to support station and staff

12. Old Business

Exit Interviews with past members

13. New Business

14. Adjourn 7:59pm

Motion Maria / Linda unanimous

Next Meeting: Tuesday, April 5, 2016 5:30pm