KSUT Board Minutes  
September 8, 2015  
5:30 PM  
Eddie Box Jr. Media Center, Ignacio, Colorado  

Minutes  

In Attendance:  
Board of Directors:  
Richard Hoehlein, Paula Miller, Eddie Box Jr., Linda Baker, Maria Baker, Julie Bisbee, Debra Quayle, Williamette deKay  

KSUT Staff:  
Bob Franklin, Tami Graham, Chris Aaland, Rob Rawls, Sheila Nanaeto  

Call To Order: 5:34 PM  

Approval of Agenda:  
approved with addition of actions to fill vacant board seat  
immediate action on appointment of interim Secretary / Julie Bisbee accepted position  

Motion - Debra / 2nd - Maria  
approved  

Filling Board Vacancy - confirm that position can be filled by any Native American, including Southern Ute  

Discussion- set up link on website (Bob, Debra), notice in Drum has been placed (Sheila)  

Approval of Minutes:  
June & August minutes available for review  
Motion to approve - Willamette / 2nd - Paula motion passed  

Proposed Revisions to Current Budget (FY 15)  
Discussion:  
Refer to draft in meeting documents - noted increase in operation expenses, accounts have been consolidated,  
coding matches monthly reports (format easier to understand and coordinate), noted that some items have not been  
approved (ie. building repair, outside services, relocation). Extended discussion regarding - coding, explanation of various  
codes, clarification of item 71214 "outside services" - staff explained this item is related to adjustment and redesign of  
signal/engineering, support via outside consultant, costs have been split into 2 years  
    Clarification of phone / cell phone item - cell devices are at transmitters for remote access, dedicated to remotes,  
    DSL link to Silverton, VOIP over dedicated lines, current move from "phones" to internet phones likely to come in FY 16  
    Note what items can and should be listed on budget given audit recommendations (document referred to)  
    Budget surplus - half has been dedicated to proportionate bonuses for staff, remaining funds to contingency, or to  
capital campaign (refer to past minutes), question raised regarding interpretation from audit recommendations  
    Clarification and discussion (Rob) purchase of translator might have been approved to come from these monies,  
    may have been allocated?  
Minutes from 2/5 - indicated a request to set up equity account with surplus, discussion at today’s meeting indicated no  
equity account being set up and no board action/approval for purchasing the translator with surplus funds  
To gain closure on budget items - need to clarify approval of monies, easier way to track monies going to capital  
campaign, extended discussion seeking clarification of "outside services"  

Eddie Box Jr - exited mtg at 6:25 / returned 6:37  

Ongoing discussion of and explanation of translator license / owning a license allows for clear access to  
Montezuma County, an established portion of listener/contributor audience.
Continued items related to budget - original surplus ought to be shown in revenue, an additional line item that clarifies where the surplus monies were allocated beyond what monies were used for staff bonuses, there is a need to become consistent in identification of line items (Rich)

Motion to approve proposed revised budget for FY15  Debra / 2nd Williamette  Approved, with figures changed under revenues to reflect full amount of budget surplus ($76,376) and same amount to be shown under expenses, in two separate line items: staff bonuses of $38,188 and discretionary expenses of $38188.

Proposed FY 16 Budget
item for discussion only
refer to document with departmental breakdowns
noted additions to health benefits
increases will be made due to Vision Maker Grant (this will be a separate code)
coding will be consolidated for equipment, building repairs and maintenance
office supplies - change in expenses from FY 15
Approval of FY 16 Budget will be at 10/5 meeting
No action taken - request that BOD members review to approve at October meeting (Monday, 10/5)

Capital Campaign Budget: reallocate 50% translator funds in FY15 budget to FY16 budget to hire Gary Hertig, Consulting Engineer to correct KSUT signal problems (see document in board packet)

Executive Director Report & Staff Updates
refer to document in board packet - update on public affairs forum with Durango Herald, engagement letter for audit
Motion to approve - Paula / 2nd Williamette, no discussion, approved

Sheila attended meeting briefly to update on Vision Maker Grant - attended training in Lincoln, NE., has set up advisory committee, documents being finalized, approval with insurance prior to first installment of funding
Announced “Blues Night” at Casino on Wednesday, 9/16, donations from Casino for this event. Ongoing events over the next several months

Noted Tonya Clegg has obtained underwriting contract with Mercy, this is the largest contract KSUT has received
All staff commended by BOD, noting the legacy of prior work by staff, with acknowledgement via letter/phone by Rich

Capital Campaign update
refer to documents/summary in board packet
note revised timeline and follow up with Tribal Council
Scenarios for funding /revenue reviewed and explained
Meetings with local banks (see summary)
Need to identify board direction on next steps (Bob)
Wish to seek as much outside funding prior to approaching Tribal Council (Williamette)
Clarification provided on past history/actions (Rich)
Capacity to support a loan is strong (Tami)
Discussion - request review of documents for discussion and identification of directions - possibly an agenda item at retreat

KSUT Proposed Loan Repayment Strategy
see under Capital Campaign (support documents provided)

KSUT FY 15 Audit
see document in board packet
Karla White & Associate, Inc engagement letter

Proposed KSUT Job Application for Employment form
accepted as presented
Board Retreat (October 6, full day, 8-4)
proposed agenda reviewed with meeting to be arranged with facilitator to discuss format (Rich)
please note facilitator is donating services for the day
Motion to provide coverage of overnight and incidental costs for facilitator Linda / 2nd Maria, approved

By Laws - revisions
request to review, prepare to approve at next BOD meeting (October 5)
discussion regarding this document, questions/suggestions

Upcoming Board Officer Elections
agenda item for October 5 meeting
Williamette is willing to remain as treasurer
Discussion - role of president, from purview of current president (Rich) will require increase in proactive participation

Next Board Meeting Monday, October 5, 2015 at 5:30PM
Meeting adjourned 8:03 PM

8:04 PM
motion to enter into executive session Paula / 2nd Debra approved
motion to adjourn 8:19 PM Paula / 2nd Eddie approved

Respectively Submitted,
Julie Bisbee
BODSecretary