

KSUT Board Minutes  
June 8, 2015  
5:30 PM  
Eddie Box Jr. Media Center, Ignacio, Colorado

Minutes

Attendance: Paula Miller, Linda Baker, Maria Baker , Williamette deKay

KSUT Staff: Bob Franklin, Tammi Graham

**Call to Order** by Paula at 5:32 PM

**Approval of Agenda** with changes: Maria made a motion to approve with changes. Linda seconded the motion. Motion passed, unanimously.

**Richard Hoehlein Update:** Paula updated the board on Rich's health issues and that his status is improving.

**Approval of Minutes:** Meeting that was held on May 4<sup>th</sup> did not have a quorum. February and April minutes will be approved by email.

**Review of Financials:** Financials will be reported after the board candidates leave. See minutes below.

**KSUT Board Candidate Introductions:** Debra Quayle, Durango resident. Julie Bisbee, Aztec resident. Third candidate did not show due to an emergency, but she did get in touch with Paula to let board know. Board and ED introductions followed.

**Bylaw Revisions:** Tabled until next scheduled meeting.

**Executive D Report:** Bob updated the Board on the strategic vision, looking at the potential of each signal: brown bag lunches, spelling bee, and Monday blues night. He also mentioned that he has a Wells Fargo application for funding.

Bob talked about Sheila Nanaeto received the Vision Maker grant for \$15,000.00 to document the history of Tribal Signal. This is a four part series and will be a PBS Broadcast and will include video and radio.

Four Corners STEM Program; Bob has contacted Danny Jaques and a professor out of Wisconsin to produce and teach science on both the Four Corners and Tribal Signal.

Bob is researching fundraising ideas in Farmington and Aztec – one with Crash Music and San Juan Regional Hospital.

Bob is hosting Wednesday manager meetings, and is working with Maria to develop a KSUT application form.

Discussion with Tammi on board creating audio/PR spots for the Capital Campaign. Also, it was discussed for board members to reach out to prospective donors based on our personal associations.

**Chris Aaland:** Chris reported on the search for the Membership Manager position that was posted. Yearly we have raised \$270,000.00; Business is \$350,000.00; Special Events \$60,000.00; and \$35-40, 000.00 from Silent Auction, Party in the Park, Concert Series fundraising events. Station receives almost \$7,000.00 from sustaining members – approximately 36%. He stated that he feels that the one-on-one fundraising efforts are the most important.

**Candidate Q&A:** Candidates had questions on fiduciary responsibility and liability.

**Capital Campaign Update:** Tammi's focus has moved from grants to corporate strategy. She is supposed to have a meeting with Brian Zink on Friday regarding loan options.

**Good Dirt Radio Update:** Bob said that this is a good opportunity to use this situation for a public forum for educational discussion. They will make a draft for public protocol for concerns.

**Eddie Box Resignation:** Maria spoke with Eddie and he is reconsidering his resignation.

**Board Retreat Planning:** Tabled until new board members are selected.

\*Maria left the meeting at 7:40 pm. Because of this, there was no longer a quorum, discussion only continued for the following topics: Two candidates will be invited to join the board as new members; any native candidate can submit a letter of intent to join the board for the current vacancy; and email vote for Montezuma translator.

**Adjourn:** No motion made for adjournment due to lack of quorum.

Meeting ended.

Secretary, Linda Baker

KSUT Board Minutes  
August 3, 2015  
5:30 PM  
Eddie Box Jr. Media Center, Ignacio, Colorado

Minutes

Attendance: Richard Hoehlein, Paula Miller, Eddie Box Jr., Maria Baker, Julie Bisbee, Debra Quayle, Williamette deKay

KSUT Staff: Bob Franklin, Kelly Polites

**Call to Order** by Richard Hoehlein at 5:35 PM

**Approval of Agenda** with changes: add filling the vacated seat from Chris O'Shea. Paula made a motion to approve with changes. Eddie seconded the motion. Motion passed, unanimously.

\*Eddie let the Board know that he will need to leave at 6:20 for a few minutes.

**Welcome Julie, Debra, and Kelly:** Julie and Debra introductions of themselves and everyone welcomed them to the Board. Kelly introduced herself and what her role will be as the new Membership Manager.

**Update KSUT Board Directory:** Paula will make all necessary changes to the directory and the updated list will be emailed by Bob to the Board.

\*Fiscal year starts on October 1<sup>st</sup>; we will need to select officers at that time.

**Approval of Minutes:** February, April, and June 2015 minutes need to be approved but were not provided to the Board in time to approve. Minutes will be tabled until the next meeting.

**Update on June Email Votes:** Montezuma Translator purchase was approved. Staff will research to determine if this is a good deal. Bob will come back to the board and update once the decision has been made. Debit Card policy was approved, Rich as the Board President will sign the approval and

\*Eddie Box Jr. exits the meeting at 6:25 pm

**Bylaw Revisions:** Rich would like to go through it one more time, add commentary on things that need to be discussed. Will review at the next meeting and make additional changes or accept to finalize the bylaws.

\*Eddie Box Jr. enters the meeting at 6:35

**Review of Financial Statement:** We are striving to meet our fiduciary responsibility as a board. Discussion took place on the difference between Budget FY15 and the proposed amended budget. It was determined that the Budget to Actual FY15 3<sup>rd</sup> Quarter should say Proposed Amended Budget. The document will show the original budget. This will be tabled until the September meeting. Bob will also provide a proposed FY16 budget at the next meeting.

**Executive Director's Report:** Rich completed three grant proposals: American Honda Foundation, Pacific Life, and Alfred P. Sloan Foundation. Two are for STEM productions and have had a positive feedback.

Bob is waiting to hear on loan options from the banks and has been working with Brian Zink, CFO for the SUIT on those options.

Bob has asked staff to present a repayment plan beyond operational costs. He would like staff to present this to the board in September. Bob then gave an update to the new board members of the current situation on the new building.

Bob let the Board know that the FCC is auditing KSUT, this is a random audit, with EEO compliance and is asking each department to create and initiative on outreach to ensure compliance. Some examples are: having the schools come to KSUT.

Bob stated that he is in the process of an RFP (Request for Proposal) to diagnose and correct the problem of signal degradation.

**Ad Hoc Capital Campaign Committee:** Bob would like to put board applicants on this committee. They will work with Tammi to find people in the community to contribute to the capital campaign.

Maria made a motion to approve the ad hoc Capital Campaign Committee. Debra seconded the motion. Motion passed unanimously.

**Fill Vacant Board Member Seat:** Need to fill the Native representative, Bob will post on both KSUT signals, in the Drum, and at Fort Lewis College and San Juan College.

**Board Retreat Planning:** The Board retreat is scheduled for October 6<sup>th</sup> at the Blue Lake Ranch. October Board meeting will be the evening before on October 5<sup>th</sup>. Maria, Bob, and Rich to develop a draft agenda. Paula and Rich to get a facilitator.

**Changing Board Meeting:** Board meetings will be changed to the first Tuesday of the month. All board meetings have been scheduled through September 2016 as follows:

- September 8, 2015

- October 5, 2015
- November 3, 2015
- December 1, 2015
- January 5, 2016
- February 2, 2016
- March 1, 2016
- April 5, 2016
- May 3, 2016
- June 7, 2016
- There will not be a July meeting scheduled at this time. If we are on schedule, then the July meeting will be skipped. If a meeting needs to happen it will be scheduled at the June 7<sup>th</sup> meeting.
- August 2, 2016
- September 6, 2016

**KSUT Website Update:** The KSUT website looks great.

**Adjourn:** Williamette made a motion to Adjourn the meeting. Paula seconded the motion. Motion passed unanimously.

Meeting adjourned by Rich at 8:08 pm

Submitted by: Maria Baker