

CPB Compliance Document

Updated February 23, 2018

Community Radio Project

Meetings:

Community Radio Project, Inc. holds licenses for public radio station 91.5 KSJD in Cortez, Colorado, 90.5 KZET in Towaoc, Colorado and KICO in Rico, Colorado. Community Radio Project complies with Section 396 (k) (4) of the Communications Act by providing notice to the public before holding public meetings of the Board of Directors, Board committees, meetings of the members, and the Community Advisory Board. Notice of these public meetings is posted on the website of KSJD/KZET (www.ksjd.org) not less than one week in advance of all meetings.

In addition, all such meetings, including the availability of online information and that meetings are open to the public, are announced on the air a minimum of 1 time per day (and normally 3 times per day) for three days prior to the monthly meetings. This exceeds the CPB requirement that this information is conveyed on three (3) consecutive days quarterly. In addition, meeting notice is specifically sent to individuals who have requested individual notice.

Subject to reasonable limitations (such as size of available meeting space), all members of the public are permitted to attend any of the meetings above without condition such as registration or providing any personal information.

All or portions of any board or committee meeting may be "CLOSED" to the public in the event matters relating to individual employees, proprietary information, litigation or other matters which are confidential upon advice of counsel or financial information obtained on a confidential basis, or other matters deemed by the board to be inappropriate for public disclosure. If a meeting is closed, an explanation will be disseminated in the same way that an open meeting is posted, following the meeting.

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Financial:

Community Radio Project includes the following in the CPB folder of its public file where they can be viewed by members of the public:

- Annual Financial Report (AFR)

- IRS 990
- Annual Audit

These forms are also available online at ksjd.org. Hard copies of these documents may be requested by emailing "comments at kaxe dot org." Copying expense of \$.50/page will apply

Community Advisory Board:

Community Radio Project holds at least two Community Advisory Board meetings each year. Community Advisory Board membership and minutes of the meeting will be kept in the CPB folder in the public file and on KSJD's website. The Community Advisory Board has a distinct membership from the organization's governing Board of Directors. Members of the CAB represent a diverse cross-section of the community under each station's signal.

Minutes of the meeting indicate that the CAB is performing its primary functions under the CPB rule:

1. Establish and follow its own schedule and agenda, within the scope of the community advisory board's statutory or delegated authority;
2. Review the programming goals established by station;
3. Review the community service provided by the stations;
4. Review the impact on the community of the significant policy decisions rendered by the station; and
5. Advise the governing board of the station whether the programming and other significant policies of the station are meeting the specialized educational and cultural needs of the communities served by the station.

The advisory board may make recommendations to the governing board to meet those specialized needs.

EEO:

The FCC EEO Public File Report complies with the FCC's EEO rule and is posted on the website, with a copy placed in the Public Inspection File of the station. It is the policy of Community Radio Project to comply with all FCC and CPB EEO requirements.

Community Radio Project Employment Statistical Report to the CPB is available to the public at the organization's offices, as part of its public file, at 2 East Main, Cortez, CO 81321.

Donor Lists and Political Activities

1. Community Radio Project, Inc. will comply with all current laws and regulations of the Internal Revenue Service, and with all other applicable Federal law or regulations governing political activity and lobbying.

2. Community Radio Project, will not sell, rent, lease, loan, trade, give, donate, transfer or exchange its membership or donor names with any outside organization for any purpose.
3. Community Radio Project maintains active control of its contributor and donor lists, and takes all appropriate measures to ensure against unauthorized use of such lists. The bylaws of the organization do not allow any use of its membership and contributor/donor lists by any outside parties.
4. The organization periodically reminds contributors/members/donors that its lists are never used outside of the organization.