

KSJD BOARD OF DIRECTORS MEETING

January 4, 2011

The meeting was called to order by Peter Ortego at 6:37 P.M.

MEMBERS PRESENT: Peter Ortego, Ned Harper, Chris Babbs, Laird Carlson, Kristine Nunn, Jeff Pope (Executive Director), Chaitna Sinha, Katrina Roberts, Deborah Gangloff (guest).

Peter read the mission and introductions were made.

Kristine made the announcement that the audit report was being prepared in January and would be presented to the board at our February meeting.

PUBLIC COMMENT: There was no one present from the public at large to offer any comments or suggestions.

NEW BUSINESS: Peter reminded us that the “public comment” section needed to be a part of the agenda for each of our monthly meetings.

Added to the agenda was a resolution to signify a change in our fiscal year.

Deleted from the agenda was the presentation of the audit report and a proposed by-law change.

OLD BUSINESS: Personnel policy language changes, and clarifications, recommended by the Administrative committee and submitted at our last board meeting need to be acted upon today.

Bank Building construction schedule.

Status Report on the Abajo project.

Local non-profits coordination committee report.

Laird moved and Ned seconded the approval of the November 16, 2010 minutes. Ned had a number of questions about references to “follow up” in the November minutes. Jeff said he would comment on those during his report. The motion to accept passed.

Peter introduced Deborah Gangloff, the president and CEO of the Crow Canyon Archaeological Center, as our guest and potential board member. In passing Peter mentioned that he will introduce a by-law change about the board recruitment process. It will say, in essence, that a potential board member will be invited to a board meeting, the next meeting will be held without the potential board member in attendance at which time the board will discuss the candidate and his or her qualifications, and then vote on membership. If the vote is positive, and the candidate is willing, he or she will be invited to the next meeting as a full member.

We are specifically looking for greater community involvement on the board, as well as a range of specific skill sets. Deborah has an extensive background in fund raising, administrative management, board development and training, financial management, and

non-profit organizational building. She is seeking more community involvement for Crow Canyon, is willing to work and add her expertise on our fund raising campaigns, and likes the local “voice” of KSJD. We thanked Deborah for her interest.

FINANCIALS: Kristine presented the financials for September, October, and November as a preliminary to discussion and approval. The December financials are yet to be completed and will be presented for approval in February.

Kristine indicated that there were some expense overages that needed examination and further review if we are going to be able to maintain budget discipline and also anticipate accurately the expenses we will have account for as we build next year’s budget. She specifically identified advertising costs and fund raising and membership expenses that require analysis in preparation for next year’s budget. Jeff explained the circumstances around those cost items and also commented upon payroll expenses being above budget allowances (mostly due to Bob’s commission arrangements). Our end of year status still looks like it will remain in surplus territory, but budget control from here on out will be imperative. Laird commented that he would like to see a “cash on hand” report, which contains a useful shorthand for our current financial position. Jeff said that could be done and will be done.

Katrina moved that the board accept the financials for September, October, and November. Chris seconded and the motion passed.

There was continued discussion about the budget and some of the red flags that appeared on the expense side. We need to organize a further budget review in January with the possibility of prioritizing budget cuts that might be recommended by the staff. We should review revenue projections as well and monitor underwriting revenue as that comes on line as a result of Bob’s work. We need realistic revenue and expense projections, both for this year’s budget tracking and next year’s budget construction. The staff will meet to discuss revenue and expense prospects, potential budget cuts, and other methods of budget control. Those will be presented to the finance committee for examination and then to the full board for final action. There was caution expressed about program cuts: we need to be clear about the impact of those cuts, the costs that are saved if there are cuts, and the process for determining what cuts will be made. We should consult survey results about program interest before taking any action. We should also look at a more detailed underwriting progress report from Bob and Jeff.

The schedule for all this activity is as follows: the staff and Jeff will meet to discuss the budget, their options and conclusions will be presented to the Finance committee on January 18, the Finance committee will report on their conclusions on January 20, and the full board will meet on January 25 for a special meeting devoted to budget issues.

Kristine also announced that she will draft a letter that Peter will sign authorizing bank statements to be sent directly to Chuck Forth, our accountant.

NEW BUSINESS:

As indicated previously, there were no public comments for board consideration.

In order to clear up any possible confusion about the dates of our fiscal year cycle, the following resolution was presented for board consideration: “the board confirms that our fiscal year extends from October to September conforming to the fiscal year of the Community Radio Project (established in 2004), the non-profit entity that assumed governance control of KSJD in 2009.”

Peter moved the acceptance of the resolution and Laird seconded. The motion passed.

There were suggested changes to the personnel policies that were submitted to the board in November. After a brief discussion the changed policies were scheduled for board action in December. They are now submitted for board consideration in January due to the postponement of our December meeting. Please see attachment. The revised policies now read: “a retirement plan in which the amount of an employee’s monthly salary contribution is matched equally by KSJD up to a maximum of 3% per month.” And another revision which says: “the retirement plan goes into effect for all new employees after the conclusion of their initial three month probationary period.”

Ned moved that we accept the revisions. Katrina seconded. The motion passed.

Jeff went into a lengthy review of the Abajo Peak project and its current status. The San Juan county commissioners have been included in discussions and with EchoSphere’s assistance, a draft of our request for a permit was sent to the Forest Service on December 28. Negotiations are on-going on a project that needs to be built out by January 2012. Chaitna has done much of the contacting and follow up work on this project and her assistance has been invaluable in moving this along. There is a fund balance of \$146,000 for this project and we need to raise an additional \$20,000 to complete the project.

OLD BUSINESS:

Jeff reported on his work with the local non-profits who are exploring options to coordinate their efforts to pursue organizational efficiencies and cooperative ventures. They are looking for ways to add value to local non-profits’ efforts to provide services to the community. This cooperative venture is being funded by a \$5000 grant from the Anschutz Foundation, with a specific focus on how to better use media for fund raising.

EXECUTIVE DIRECTOR REPORT

Jeff made reference to his written report and asked for questions about it. He announced that the KSJD Winter dinner is set for January 22, 2011 and that the Cabin Fever Dance is scheduled for February 26.

The membership drive totals continue to grow and now have reached \$17,318. The mailers sent to the lapsed members had some success and the Black Thursday sale netted \$3000 in revenue, a great result for a year end initiative.

BOARD DEVELOPMENT

The development committee will continue to look at prospects for board membership at their upcoming meeting and will report back at our next general meeting.

Jeff noted a very successful DJ training session at which the staff was also present. There was also a staff retreat centering on the way the station can best implement and serve the mission of KSJD. There was a reaffirmation that the DJ's should also be active members of KSJD at the basic membership level of \$35. Jeff also reported that he spoke with Scott Tipton about the continuation of CPB funding and its future prospects. He was given a polite hearing which was encouraging. KSJD will advocate on the air for the funding of the CPB at the federal level in order to educate our local listeners about how important that funding is to the future of the station. The board approved that approach because that funding is crucial for the existence of community radio in this area.

There were no committee reports.

Peter announced that he is setting up meetings with individual board members in January. The topic is: where is the board going, what are our priorities, and what role do we wish to play in the future?

Peter announced adjournment at 8:45 P.M. Our next meeting is set for January 25 at which the budget will be discussed exclusively.

KSJD BOARD OF DIRECTORS MEETING

JANUARY 25, 2011

The meeting was called to order by Peter Ortego, board president, at 6:41 P.M.

Members present: Katrina Roberts, Kristine Nunn, Ned Harper, Laird Carlson, Chris Babbs, Chaitna Singha, Peter Ortego, Jeff Pope (executive director).

Laird Carlson read the mission statement.

There were no introductions, nor were there members of the public present to offer comment.

Additions to the agenda: the December financials are not quite ready for presentation, but will be for our February meeting.

NEW BUSINESS:

Jeff asked that the board authorize a credit card charge in excess of the \$1000 limit set on any one time expenditure (for the Abajo project).

MINUTES:

There was an extensive discussion about how to record and highlight board resolutions. Suggestions ranged from placing resolutions at the end of the minutes, to collecting resolutions in a yearly compilation, and to indexing and cross referencing resolutions. All the suggestions were referred to the Administrative committee for discussion and potential action, with a recommendation for board action on the matter. Ned moved that we accept the minutes and Kristine seconded. The motion carried.

FINANCIALS:

We next moved to a discussion of the update of our 2010-2011 approved budget, which is the purpose of this meeting. Please refer to Jeff's report and the budget update for the context of this discussion. The salient points to be made about our financial position now are the following: we have reduced projected underwriting revenue from \$75,000 to \$64,000; foundation funding has been increased from \$8000 to \$21,000; \$17,000 of Jeff's salary expenditure has been moved to the Cornerstone budget; and there is also added a \$3000 expenditure for administrative assistance in the KSJD office. Our expense line is now at \$295,000, which is close to our approved budgeted expense projection of \$294,000 for this stage in our fiscal year. There are no expense cuts recommended to the board at this time. The question was posed about how potential program reductions would be decided upon and presented to the board. If we must cut programs, how do we consult our listeners and stakeholders about those decisions? We need to know how much our programs cost and how popular they are with our listeners. Melissa has our most recent surveys and those need to be analyzed. The Program committee should take this topic under consideration. Once that is done, the board should revisit this issue and

certainly do so before decisions have to be made about the elimination of programming. Programming constitutes about 10% of the KSJD budget; it would be helpful to know what percentage other stations expend on their programs. It would be helpful also to get recommendations from the Program committee about guidelines for ways to manage the decision making process around this topic.

An extensive discussion ensued about Jeff's duties and responsibilities and how they are to be apportioned among KSJD, Cornerstone, and CRP. The proper way to look at Jeff's duties realistically at this point is the application of 40-50% of his work time to the supervision of the Cornerstone project. The new office manager is now accounted for in the budget at \$6000 and this gives Jeff the flexibility he needs to manage all these separate CRP duties. He could reduce his on-air time in addition to this assistance. He will also be in the Cornerstone supervisory category, and not construction management, and this will allow him to concentrate on the totality of the project. Kristine is in favor of this, both from the perspective of the KSJD budget and Cornerstone. Chaitna reminded us that CRP has many worthy objectives (fund raising, station expansion, new programming, future media visions, the Abajo project, underwriting strategy) and all of them need their proper attention and emphasis. We should recognize, however, that if we don't do this, the KSJD budget will need to find \$17,000 to cover Jeff's salary. There is continuing planning time that should be devoted to this topic since we need to construct a preliminary KSJD budget for 2011-12, and these potential deficits are due to recur once the Cornerstone project requires less of Jeff's time.

Jeff will work on the appropriate revisions of his job description and submit that to the Administrative committee for review. All in all Jeff is best qualified to supervise Cornerstone and the station and no other options have the attractiveness of this solution.

Laird made the point that Cornerstone might need a \$100,000 line of credit in case of cost overruns. The KSJD board should look over the Cornerstone budget and keep track of expenditures in anticipation of cost overrun issues. Expense control is the preferred option because the station cannot afford a loan without the assurance of fund raising eventually covering all costs. We will keep an eye on how this evolves.

Peter asked for final questions on the budget. Peter made reference to the expenditure related to events. Jeff said he was in consultation with the staff about events and the value of them in light of the time and expense required to put them on. He will report back.

Laird moved that we accept the financial report on the 2011 budget. Kristine seconded. The motion passed.

We continued with our discussion about Cornerstone and the potential for cost overruns. How do we deal with that contingency before having to resort to \$100,000 bank line of credit? It was suggested that we look first to expense reductions to the project if those did not materially affect the quality of the renovation. After that we would have to depend on future fund raising and access to the State Historical Fund contingency. It might be advisable to contact a bank now about the process and then gauge the viability

of that option. In the likelihood of making cuts to the project, it was recommended by Laird that we use the general contractor interview committee to review our options and then make recommendations to the KSJD board.

NEW BUSINESS:

A resolution was introduced that read as follows: “the board of directors of KSJD authorizes a non-itemized expenditure of over \$1000 for an Abajo study on signal interference.” Jeff is authorized to go ahead and secure the funding of the study through use of the station credit card.

Laird moved the acceptance of the resolution and Ned seconded. The motion passed.

Deborah Gangloff was presented for board membership. Laird moved to accept Deborah’s candidacy and Kristine seconded. The motion passed unanimously.

EXECUTIVE DIRECTOR’S REPORT

We were reminded that CRP was a community entity that encompassed Cornerstone, the station, and other community activities. Cornerstone produces synergies that assist the station, and vice versa, making the whole greater than the parts. Chaitna emphasized our needed attention to membership development and the community outreach that might improve station membership recruitment. There is a Sierra Club planning matrix that would be useful for staff support and can be used for many different purposes (fund raising, membership drives etc.).

Jeff pointed out that we typically had a board retreat in March. He also noted that our underwriting program was on track and Bob deserved congratulations for his efforts. Chris said that an Administrative committee meeting would be held after he consulted with Jeff about the agenda. The Development committee had a board membership discussion, Peter reported, and three names were under active consideration. The process will continue until such a time as names can be presented to the board for consideration. Laird reported on behalf of the Program committee that the editorial board under Tom Yoder continues its work.

CORNERSTONE REPORT:

Jeff reported on our fund raising for the Cornerstone project with some disappointing news from the Coors Foundation and possibly Boettcher in a few days. We are still optimistic about \$50,000 from the El Pomar Foundation. Our general contractor contract will be sent to Kennebec once it is reviewed by Peter. Volunteers are working on the bank building to get it ready for construction, and asbestos removal will take place over the next 6 weeks.

Peter is continuing to schedule meetings with board members to gauge their interests, and their sense of KSJD priorities, for the coming year.

The meeting was adjourned at 8:50 P.M.

Resolutions passed January 25, 2011:

THE BOARD OF DIRECTORS AUTHORIZES A NON-ITEMIZED EXPENDITURE OF OVER \$1000 FOR AN ABAJO STUDY ABOUT SIGNAL INTERFERENCE.

That resolution was moved by Laird Carlson and seconded by Ned Harper. The motion passed.

KSJD Board of Directors Meeting

February 15, 2011

Peter Ortego, board president, called the meeting to order at 6:38 P.M. and began the meeting by reading the mission.

Members Present: Jeff Pope (Executive Director), Kristine Nunn, Ned Harper, Laird Carlson, Chris Babbs, Peter Ortego, Deborah Gangloff, Katrina Roberts, Chaitna Sinha, Karen Childress (guest).

Additions to the Agenda:

Acknowledgement of Chaitna's departure and service.

Laird's visit to Vectra bank to research loan terms for the Cornerstone project.

Introductions: Each board member introduced himself or herself to Karen Childress, and Karen described her background and community involvement.

Approval of the January 25, 2011 minutes:

Peter made reference to our voting by email to approve the construction contract negotiated by the station and Kennebec Construction. We affirm that motion, vote, and acceptance and now duly record it in this month's minutes. With that, Kristine moved that we accept the January minutes, which was seconded by Katrina, and passed with one abstention.

BOARD DEVELOPMENT

There has been significant board recruitment activity, organized by Chuck and the Development committee, which has led to several potential candidates for board membership. Committee members and Jeff met with Karen and reviewed board activities and expectations with her. Karen has significant skills and experience in marketing, consulting about health care administration, writing, and mentoring. She has been an important member of the Cornerstone committee. Peter told her that the KSJD board was an active one with significant fund raising duties and oversight, committee involvement, and community activity. Karen is eager to participate in all board activities. She will not attend the March board meeting so we may vote on her membership.

It was announced with regret that Chitna was leaving the board in order to take a position as a prosecutor for the Navajo Nation in Gallup. We will miss her service, advice, and expertise. Jeff and others complimented her for her work on the Abajo project; without her that project could not have advanced as successfully as it has. We wish her well and congratulated her on her new appointment.

FINANCIALS

Jeff and Kristine presented the December and January financials and commented upon items of note. Our income picture is improving due to an improved underwriting program under the direction of Bob Bragg, and expense controls are in place. The “official functions” line item for January is over budget’ partly because some expenses in this category need to be moved to more relevant expense sections. Nonetheless we need to watch this expense category and keep it within budget parameters. Our income is tracking better, but Jeff reminded us that the tobacco target coalition funds (\$3000) will be expended eventually. Peter asked about the list of checks that is usually copied and sent to the board. Those were not sent this month and will in the future be sent only to the finance committee, unless otherwise requested by the board. Ned asked about financial red flags; there were none other than the improved revenue projections. We will have a revised budget at our March meeting. Officers for the board will be presented and elected in April (we will need a new treasurer because of Kristine’s responsibilities for Cornerstone).

Deborah moved that we accept the financial report with Ned seconding. The motion passed.

The audit will be out tomorrow, or the next day, and Dan will be at the March meeting to present the audit and answer questions. Having the audit sets the foundation for the station to issue an annual report, if we can find someone with the time and expertise to assemble it.

OLD BUSINESS

There was some discussion about the potential for syndication to produce revenue, and visibility, for the station. It was suggested that we explore the possibilities of syndicating shows: is it possible for us to do this and if so, how do we do it? Pod casting has potential as well. It was decided to refer this question to the Program committee for investigation and an eventual report to the board.

There was more discussion about the survey and how best to analyze and use the results. There were over 90 responses that require review. The Program committee might take that on, along with some board volunteers, and submit the data to a stakeholder committee for recommendations about the station. The results should also be deposited in a public file for access on demand.

Our retreat is usually held in February or March, but with the current crush of activities Jeff recommends that we select a May date for the retreat. Jeff will search for an appropriate time and place, and we should also brainstorm about potential retreat topics at our April meeting (strategic plan etc.).

Laird reported that he met with Bruce Weber at Vectra bank about the potential need for a contingency loan for the Cornerstone project. He was received positively and got some information about the application for a line of credit. Deborah commented that we can put the line of credit in place, but not use it if the project stays within budget and expectations.

NEW BUSINESS

A question was asked about the Editorial board and whether the board of directors was to receive a report about its activities. Jeff said he would send it out. The Program committee should be updated as well.

After some discussion it was decided that board resolutions should be identified in the minutes in bold face and then again collected separately at the end of the minutes. It was also recommended that we collect all resolutions passed during a calendar year and keep them on file for ease of reference.

In the contract for the Cornerstone construction project there is the stipulation that the board appoint an “owner’s representative” to coordinate all construction related topics with contractors and other interested parties. Peter Robinson recommended that Jeff be appointed to that position. **Laird moved, and Kristine seconded, that “the Executive Director be appointed as the owner’s representative for coordination with Kennebec Construction in executing the contract for the Cornerstone project.”** Jeff will do this in addition to his other Cornerstone duties: fund raising, marketing, committee work, public presentations, publications, strategy etc. **The motion passed unanimously.**

There was discussion about the need to form an events committee to assist Melissa with events and to help recruit volunteers. Could that be a sub-committee of the Development committee with Megan Coxwell as the chair? Follow up on this recommendation was unclear, but the concept elicited board approval.

Jeff briefed the board about his on-going discussions with the River Fest organizers regarding the Greater Dolores Action contract. Discussions are based on the existing contract, but with some needed revisions. When negotiations are complete we will need to vote on line to accept the new contract. The points of concern for the station are the desire for more security at the event and better monitoring of alcohol consumption. The station has liability exposure on these issues and therefore the greater need to resolve problems before they occur. River Fest might get more of the revenue generated if in return we get better security and liability protection.

EXECUTIVE DIRECTOR’S REPORT

Jeff reminded us that we have an open house at the station in Rico on March 11. The Cabin Fever dance is February 26 and there is a concert in Mancos on March 20. He also outlined the Media Education program, whose funding comes from Paradox and the Anschutz foundation. Its purpose is to help other non-profits to use media for community awareness and fund raising. KSJD will be the consultant on this project as an advisor to other non-profits on the effective use of media and social networks.

Jeff further informed us about the Abajo project and its progress. We have good communication with the San Juan county commissioners thanks to Chaitna, despite some static coming from Salt Lake City public radio, and the Forest Service application is completed and filed. EcoSphere did about \$20,000 worth of work for us, for which we are very grateful, and Chaitna provided needed expertise and invaluable assistance all around.

Jeff brought us up to date on the latest public radio funding information. This is a serious crisis for public radio and for KSJD specifically since 50% of our budget comes from this source. We continue to lobby our representatives, support the national effort to restore funding, and educate our public about the implications of the de-funding option now

being considered. There was some sentiment for a stronger station role in advocating for a more aggressive stance in setting priorities in the federal budget. The Editorial board will brainstorm about this and Jeff will write something that will guide station policy on this topic. We need to be more proactive without losing our objectivity.

COMMITTEE REPORTS

The Administrative committee met and Chris produced notes from that meeting and distributed those to all members of the board. Topics discussed included recent revisions to the station job descriptions, the policy handbook draft, the board information packet, and how best to highlight and collect board resolutions.

The Development committee reported on recent board recruitment efforts and the board member information packet.

The Finance committee discussed in addition to their previous report the difficulty of getting the monthly financials ready for the monthly finance committee meeting. Solutions are being considered.

There was no Technology committee report and the Program committee will meet in April to discuss the survey and the Editorial board agenda. The Cornerstone committee is looking at an April 1 groundbreaking event.

OFFICER'S REPORTS

There were no officer reports except for Peter who asked about the involvement of the Cortez Journal with the station's editorial board. Jeff explained about the cooperative arrangement we already have with the paper: 33 column inches per month for advertising and other cooperative ventures. We should seek to maximize this outlet as we are seeking more news sources for our own broadcasting plans.

We went into executive session at 8:55 P.M. and adjourned at 9:05 P.M.

Resolutions passed:

A reaffirmation of the on-line vote approving the construction contract was entered into the minutes with an official vote confirming that on-line decision.

Laird moved and Kristine seconded the following motion: "the executive director be appointed as the owner's representative for coordination with Kennebec Construction in executing the contract for the Cornerstone project." The motion passed unanimously.

KSJD Board Meeting
March 15, 2011

Katrina Roberts called the meeting to order at 6:35 P. M. Katrina, board V.P., presided in the absence of Peter Ortego, President.

Jeff Pope read the mission statement.

Introductions were made of those who were in attendance for the public portion of the meeting:

Evan White

Lisa Mueller

Suzanne Strazza

Dan Whitehead (the station's auditor)

Members present: Laird Carlson, Chris Babbs, Kristine Nunn, Katrina Roberts, Jeff Pope (Executive Director), Ned Harper, Chuck McAfee (guest).

Members Absent: Deborah Gangloff, Peter Ortego.

Additions to the Agenda: None

Approval of the minutes: Kristine moved to accept the minutes and Laird seconded. The motion was approved.

Approval of the Financials: Laird moved to accept the financials and Chris seconded. Kristine commented that the underwriting revenue projections were now tracking well, thus relieving some budgetary pressures. The "engineering" category of the budget was excessively out of line, but Jeff commented that that was due to paying for the Abajo project twice. That will be refunded and the budget adjusted accordingly. The financials were accepted by the board.

Old Business

Karen Childress was placed in nomination for board membership by a motion presented by Kristine and seconded by Laird. The motion was approved and Karen was welcomed onto the board.

New Business

Dan Whitehead was present to explain the audit to the board. The audit was conducted by Messner and Associates and was a significant milestone for the station. Dan took the board through the audit and indicated that the station's financial practices resulted in a "clean" management letter. He made reference to our depreciation schedule and the time

schedules associated with that, and the fact that our CPB funding of \$123,278 was 16% of our budget revenue last year because of an equipment contribution that was for that year only. Usually CPB funding constitutes 50% of the station's revenues.

Kristine moved and Laird seconded that the board accept the audit. That motion passed. Thanks were extended to Messner and Associates for their diligent work on the audit and for providing some uncompensated time to the audit process.

Board packet contents and a complete station policy handbook are almost completed and will be presented to the board by Jeff.

Jeff updated the board about the asbestos mitigation needed for the Cornerstone project. **He asked for the approval of a board resolution that reads as follows: "the KSJD board approves an expenditure for asbestos abatement and lead testing not to exceed \$15,000."**

Kristine moved and Laird seconded the resolution. The board approved the motion. Jess stated that we have a bid from Lamar Community College to do the necessary work for \$ 11,000. Work should proceed after May 1 and take three to four days. The funds will need to come from the contingency budget for the project.

EXECUTIVE DIRECTOR'S REPORT

Jeff initiated a discussion about the Corporation of Public Broadcasting funding situation in Congress. Several scenarios were outlined about the impact of all this on the station and what the station was doing to plan for different outcomes as well as educate the public about the implications of this debate on the fate of local public radio. Jeff is having a meeting with Senator Bennett's staff to continue to make the case for rural public radio. All this will have a budgetary impact that the board will need to plan for and anticipate.

Jeff also briefed us on initiatives related to media engagement with the community under the rubric of "What's Our Story?" A staff member received a grant to attend a community radio conference and there is a \$15,000 - \$20,000 grant from Colorado Public Television to investigate the drop out problem. TV interviews will be conducted in Towac as a part of this project.

At this point our visitors departed and the board turned to the section of the agenda devoted to committee reports.

COMMITTEE REPORTS

Administrative Committee: Chris reported that the policy handbook was complete and that Jeff, once copies were made, would send off a final version to the board. Jeff observed that other community radio stations required their DJ's to put in an extra 2

hours of work at the station per week. That might be an option for KSJD to consider in order to lessen office workloads. Payroll is now distributed twice a month.

Finance Committee: Kristine announced the need for a new Treasurer as her replacement due to her new Cornerstone responsibilities. The responsibility is not as great as it once was now that we have a number of new controls and procedures in place. Jeff and Peter will take this under advisement as they plan for a new officer slate.

Program Committee: The committee will be meeting on April 4.

Development Committee: Chuck was here to report on behalf of the Development committee and to recommend that the board consider adding four new board members from a list of potential members that the Development committee had under consideration. This recommendation is reinforced now that Chris has announced his departure from the board. These four match some of the characteristics the board is looking for (from past lists of traits that the board considered crucial for board membership). The four prospects are: Lisa Mueller, Evan White, Suzanne Strazza, and Mark Schultz. Chuck recommends that we bring all four onto the board now or, alternatively, bring three on the board and appoint Mark to the Cornerstone board. We should explore the alternative by consulting Mark and his wishes, and then act accordingly. In the meantime, we should examine Tom Yoder's past spreadsheet about board members and their terms of service. That should be sent to Chuck, Jeff, and Peter for reference and updating.

Laird moved and Kristine seconded the following resolution: “the board accepts into membership Lisa Mueller, Evan White, and Suzanne Strazza contingent upon checking the by-laws about membership requirements, consulting with Peter about the appropriate board process, and then voting on line.” Discussions should simultaneously occur with Mark Schultz about his preferences and Lynn Patrick should be interviewed for possible future membership. **The resolution passed unanimously.**

Technology Committee: The Amy Goodman visit to the Rico studios was a success. The Dove Creek project is moving forward. We are contracting with cell phone providers for access to our tower; the revenue generated will assist with the cost of our project. The Mancos signal is back on.

Cornerstone Project: The groundbreaking ceremony is scheduled for April 1 at 12:00 noon.

OFFICER'S REPORTS

There were no officer's reports, except for the Treasurer. Kristine said that we would closely monitor the CPB situation and its impact on our budget. We will need to make up \$35,000 if there are cuts in this budget cycle 2010-11. Three budget scenarios will be constructed for the 2011-2012 budget process reflective of Congressional decisions that might be in the offing. The CPB rural grant (\$20,000-30,000) will be distributed now

rather than at the end of the fiscal year, thus helping our cash flow. Tom and Laird will be exploring new programming options for 2011-2012 that might go into effect if our CPB funding is cut. Jeff and Kristine will keep the board informed.

The meeting was adjourned at 8:20 P.M.

Resolutions passed:

Karen Childress was placed in nomination for board membership by a motion presented by Kristine and seconded by Laird. The motion was approved and Karen was welcomed onto the board.

Kristine moved and Laird seconded that the board accept the audit. That motion passed.

Kristine moved and Laird seconded a resolution that stated “the KSJD board approves an expenditure for asbestos abatement and lead testing not exceed \$15,000.” The board approved the motion.

Laird moved and Kristine seconded the following resolution: “the board accepts into membership Lisa Mueller, Evan White, and Suzanne Strazza contingent upon checking the by-laws about membership requirements, consulting with Peter about the appropriate board process, and then voting on line.” The motion passed unanimously.