



Instructions for Transferring Stock to KLCC Public Radio through the Lane Community College Foundation

If you hold securities and you do not have physical possession of the stock certificate, please notify your broker to initiate “broker-to-broker” transfer. This will transfer the donated stock from your brokerage account to Lane Community College Foundation’s brokerage account, at which time the broker will liquidate the donated stock and transfer funds to LCC Foundation Holding Account. Please call Lane Community College Foundation at 541-463-5804 to notify them of the transfer. Include the donor’s name, stock name and that it is designated for KLCC Public Radio.

Broker Information:

US Bank Charitable Services Group
Attn. William Dolan
Phone: 503-464-4908

LCC Foundation – Holding Account
Account # 080010036707
DTC # 2803

If you have physical possession of the actual stock certificate, you may send the unendorsed stock certificate by express, registered mail, certified mail or return receipt requested to:

Lane Community College Foundation
4000 E 30th Ave, Bldg 19, Room 270
Eugene, OR 97405

Please do not send endorsed certificates by mail. At the same time, the executed stock power should be sent separately to Lane Community College Foundation (same address as above). Stock certificates may also be delivered by hand. Copies of the required stock power may be obtained from a bank, broker, or Lane Community College Foundation.

Please contact Cheryl Crumbley at KLCC if you have questions about this process at 541-463-6005 or crumbleyc@lanecc.edu.

Lane Community College Foundation Tax ID #: 23-7113266

136 West 8th Ave. Eugene, OR 97401 klcc@klcc.org www.klcc.org | (541) 463.6000 (800) 922.3682 F | (541) 463.6046

88.1 | BEND 88.1 | FLORENCE 88.1 | ROSEBURG 89.1 | REEDSPORT 90.3 | SISTERS 90.5 | NEWPORT 91.5 | COTTAGE GROVE 91.5 | OAKRIDGE 103.9 | RIDGLE