

EASTERN NEW MEXICO UNIVERSITY
Board of Regents Meeting
Regents Room
May 13, 2016 - 9:00 a.m.

CALL TO ORDER

Regent President Terry Othick called the meeting to order at 9:00 a.m. and declared a quorum. Regents Dan Patterson, Veronica Ayala, Susan Tatum, Jane Christensen and Terry Othick were present.

APPROVE THE AGENDA

Regent Ayala moved to approve the agenda as presented. Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.

APPROVAL OF MINUTES

Regent Christensen moved to approve the minutes of April 22, 2016 as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.

REPORT FROM THE REGENT PRESIDENT

Regent Othick welcomed everyone to the meeting. He said regents from most of the state's four-year institutions met in Albuquerque to attend the governor's leadership forum on higher education. Several topics of interest to higher education were discussed in addition to the challenges faced by universities in New Mexico. Mr. Othick said it is rare that regents from the state's institutions have the opportunity to meet together, and it was a good meeting. A follow-up session has been scheduled for September.

REPORT FROM THE ENMU SYSTEM PRESIDENT

- Dr. Steven Gamble introduced incoming student body president, Tim Harris, and vice president, Josh Alvarez-Favela.
- Dr. Gamble said last night's graduation ceremony for the Ruidoso campus was an excellent event. The Portales campus has graduated a total of 1,103 students in its summer, fall and spring semesters this academic year. Saturday's commencement ceremony will be the largest graduating group in Eastern's history with over 600 students graduating.
- To celebrate the renovation of the West Campus apartments, there will be a reception and tour of West Campus at 1:30 p.m. today.
- General Obligation Bond meetings are being held this summer to prepare for the passage of the bond in November. Phase II of the Golden Student Success Center conversion is included in the bond for \$11 million. These funds, along with the \$15 million already secured, will provide the \$26 million needed for the project.
- Dr. Gamble said that summer is a busy time on campus. The annual three-campus retreat will be held in June, and the Portales administrators' retreat will be held in July. The Physical Plant uses the summer months for repairs and painting. Preparation toward the Higher Learning Commission's accreditation visit in April 2017 will continue through the summer.

REPORT FROM THE ROSWELL PRESIDENT

- Dr. John Madden reported that the Roswell campus held its Adult Basic Education graduation last night. There are two graduation ceremonies tonight—one for students receiving certificates and one for those receiving degrees.

- Dr. Madden had the opportunity to attend the opening of the new barracks for the Youth ChalleNGe Program. Housing has been expanded to 160 beds. Dr. Madden said he is presenting a request today to expand the certificate programs offered to the cadets.

REPORT FROM THE RUIDOSO PRESIDENT

- Dr. Clayton Alred thanked the regents and administration for attending the Ruidoso commencement last evening. The number of students graduating with associate's degrees has increased over last year.
- Dr. Alred said paperwork to complete the purchase of the adjacent property to the campus is almost complete.
- The campus recently had a site visit regarding its Department of Labor grant. A complete report has not been received yet, but the exit meeting indicated that the campus has done a good job managing the grant activities.

BUSINESS MATTERS

1. Change to Constitution of the Associated Students of Eastern New Mexico University, Portales

Dr. Patrice Caldwell presented three changes to the constitution of the ASENMU.

- Add the Student Fees director to the ASENMU Board of Directors along with that director's job description
- Expand the graduate student representation in ASENMU
- Require that students desiring a senate seat must complete an application and submit a letter of interest to the director of Elections

Regent Christensen moved to approve the amendments to the ASENMU constitution as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

2. Emeritus Status for Dr. Mo Ahmadian

Dr. Jamie Laurenz requested approval to designate Dr. Mo Ahmadian as professor emeritus of Electronics Engineering Technology effective upon his retirement.

Regent Patterson moved approval to designate Dr. Mo Ahmadian as professor emeritus of Electronics Engineering Technology effective upon his retirement as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

3. Emeritus Status for Dr. Fred Cordova

Dr. Laurenz requested approval to designate Dr. Fred Cordova as professor emeritus of Psychology effective upon his retirement.

Regent Christensen moved approval to designate Dr. Fred Cordova as professor emeritus of Psychology effective upon his retirement as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.

4. Emerita Status for Ms. Barbara Palantone

Dr. Laurenz requested approval to designate Dr. Barbara Palantone as assistant professor emerita of Social Work effective upon her retirement.

Regent Patterson moved approval to designate Dr. Barbara Palantone as assistant professor emerita of Social Work effective upon her retirement as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.

5. Emerita Status for Dr. Robin Wells

Dr. Laurenz requested approval to designate Dr. Robin Wells as associate professor emerita of Special Education effective upon her retirement.

Regent Tatum moved approval to designate Dr. Robin Wells as associate professor emerita of Special Education effective upon her retirement as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

6. Emerita Status for Dr. Jean Wozencraft-Ornellas

Dr. Laurenz requested approval to designate Dr. Jean Wozencraft-Ornellas as professor emerita of Music effective upon her retirement.

Regent Ayala moved approval to designate Dr. Jean Wozencraft-Ornellas as professor emerita of Music effective upon her retirement as presented. Regent Christensen seconded the motion. Vote: 5-0-0. Motion approved.

7. Promotion and Tenure Decisions, Portales

Dr. Laurenz presented the faculty who received tenure and promotion from this year's faculty evaluation process. This is an information item.

- Dr. Matthew Barlow, Biology – awarded tenure and promoted to associate professor
- Dr. John Luhman, Management – promoted to professor
- Dr. Charles Waggoner, Education Administration – promoted to professor

8. Higher Learning Commission Update

Dr. Laurenz said that ENMU-Portales is preparing for its ten-year accreditation visit by the Higher Learning Commission, which is scheduled for April 2017. Accreditation is very important for an institution so that its students can receive federal aid and their credits can transfer to other institutions. Dr. Laurenz provided a document for the regents' review that details the substantive requirements for reaffirmation of accreditation and a second document detailing criteria for accreditation.

The campus started preparing for this accreditation visit two years ago. While accreditation is important, this process also allows ENMU to reflect on its processes, procedures and curriculum to make sure that these agree with our mission. Through the process of developing a self-study document, subcommittees were formed to address each of the five criteria for accreditation, forums were held to review each subcommittee's document, and campus input and feedback were sought. Through the summer, the draft document will be refined and an updated draft will be completed by fall. It will be further refined through the fall semester and forwarded to the accreditation team in early 2017. The University was very successful in its 2007 accreditation visit, and it is expected that this visit will be just as successful. This is an information item.

9. Five-Year Capital Projects Plan, Portales

Mr. Scott Smart presented the five-year capital projects plan that includes the Golden Student Success Center conversion for \$11 million which is part of the 2016 General Obligation Bond, and a request for \$750,000 to update the digital master control for KENW, Eastern's public broadcast station. The Roosevelt Science Center is included for \$12 million as part of the 2018 General Obligation Bond. Mr. Smart said Severance Tax Bond (STB) money is

generally available each summer for smaller capital projects. An item included in the five-year capital projects plan is \$1.5 million for campus infrastructure. Should STB funds become available for the 2017 legislative session, a smaller version of this item will be presented for approval.

Regent Patterson moved to approve the five-year capital projects plan for the Portales campus as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

10. Changes to Faculty Handbook (excluding Part Three, IV.B), Portales

The Faculty Senate has requested changes to the Faculty Handbook after consultation with the Faculty Handbook Committee and the faculty constituency. These changes have been approved by the Faculty Senate and University Council. Dr. Laurenz presented the following changes for approval.

- Addition of a statement on ethics
- Establishing college guidelines that are related to faculty evaluations
- Clarification of outside employment, how permission is sought and how to appeal decisions

Regent Patterson moved to approve changes to the Faculty Handbook as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.

11. Changes to Faculty Handbook, Part Three, IV.B.

Dr. Caldwell presented the changes to the Faculty Handbook regarding Disciplinary Action (Part Three, IV.B.). These changes were approved by the faculty constituency, the Faculty Senate and University Council.

- The addition of an Ad Hoc Senate Review Committee to meet with the faculty member and the appropriate administrator before formal disciplinary proceedings are initiated
- Increases the members of the Faculty Disciplinary Hearing Committee from five members to seven and specifies the criteria for membership
- Further specifies a faculty member's right of due process and the process for appeal to the Board of Regents

Regent Patterson expressed his concern that the term "just cause" is ambiguous and not properly defined in the handbook. The matter was further discussed by the regents.

Regent Tatum moved to approve changes to the Faculty Handbook, Part Three, IV.B. as presented. Regent Ayala seconded the motion. Vote: 4-1-0. Regent Patterson voted "No" Motion approved.

[Regent Othick called for a break at 10:45 a.m. Meeting resumed at 10:58 a.m.]

12. Tailgating Guidelines, Portales

Dr. Caldwell reviewed guidelines for tailgating at the new football stadium. She discussed where tailgating with alcohol will be permitted, issuing of wrist bands, and patrols of the tailgating area. This is an information item.

13. New Policy 80-12 and Edits to Policies 50-5, 55-1, and 55-4, Portales

Dr. Caldwell presented Policy 80-12, Unified Response to Dating Violence, Domestic Violence and Sexual Assault, for approval. She said the policy fully complies with federal requirements and is in compliance with the Violence Against Women Act.

Policies 50-4, Daily Deposits; 55-1, Purchasing; and 55-4, Purchasing Cards have minor changes to reflect current payment terminology, address cash-like incentives offered by vendors, and detail permission needed for exceptions to purchasing card transactions.

Regent Ayala moved to approve new Policy 80-12 and edits to policies 50-4, 55-1 and 55-4 as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.

14. Authorization of Open Meetings Act, Portales

Annually, the Board of Regents reaffirms its intent that meetings of the Board will be held in compliance with the Open Meetings Act as defined in New Mexico State Statute. Dr. Caldwell presented a resolution for regent approval.

Regent Patterson moved to approve the annual reauthorization of the Open Meetings Act as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

15. Addendum to 2016 Spring Graduation List, Portales

Mr. Clark Elswick presented the names of 41 additional students who have met the requirements for graduation in spring 2016.

Regent Ayala moved to approve the addendum to the 2016 spring graduation list as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.

16. Five-Year Capital Projects Plan, Roswell

Mr. Eric Johnston-Ortiz presented the five-year capital projects plan for the Roswell campus. A request of \$300,000 for campus infrastructure is requested for 2017-18. It is hoped that the campus will receive \$1 million for campus infrastructure updates through the 2016 General Obligation Bond, and the additional \$300,000 will be used for other areas not identified in the original \$1 million request.

Regent Christensen moved to approve the five-year capital projects plan for the Roswell campus as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

17. New Mexico Youth ChalleNGe Certificate of Employability Programs

Dr. Madden mentioned earlier in this meeting that the Youth ChalleNGe program has expanded housing for its cadets. He presented a request for the Roswell campus to increase the number of certificate programs available to the cadets. Areas in which certificates of employability are requested include automotive brakes, construction trades, emergency medical services, media arts, nursing assisting, phlebotomy, and welding.

Regent Patterson moved to approve new certificates of employability for the Youth ChalleNGe program as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

18. 2016 Spring Graduation List, Roswell

Dr. Madden requested approval of the 323 applications for spring 2016 graduation.

Regent Patterson moved to approve the 2016 spring graduation list as presented. Regent Christensen seconded the motion. Vote: 5-0-0. Motion approved.

19. Five-Year Capital Projects Plan, Ruidoso

Dr. Alred presented the five-year capital projects plan for the Ruidoso campus. The list includes renovation of the roof of the new property, expansion of the new property and parking lot renovations.

Regent Ayala moved to approve the five-year capital projects plan for the Ruidoso campus as presented. Regent Christensen seconded the motion. Vote: 5-0-0. Motion approved.

20. Emergency Medical Services Certificate and Degree, Ruidoso

Mr. Pierre Laroche presented for approval the Emergency Medical Services certificate (EMT basic) and associate's degree (Advanced EMT).

Regent Tatum moved to approve the certificate and degree programs for Emergency Medical Services for the Ruidoso campus as presented. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

21. Articulation Agreements, Ruidoso

Dr. Alred presented two articulation agreements between the Ruidoso and Portales campuses. Both agreements include the Ruidoso Wildland Fire Science Program that can transfer into the Portales Emergency Management bachelor of applied sciences degree or the Emergency Services Administration bachelor of applied arts and sciences degree. This is an information item.

22. Course Fee Changes, Ruidoso

Mr. Laroche submitted three course fee changes for approval.

EDF222/L – delete \$35 fee as vendor now charges students directly

IS131 – increase fee to \$267 to include online study tool to prepare for CompTIA

Security+ exam and voucher that are required

IS298 – increase fee to \$70 to offset registration costs for the National Cyber League

Regent Ayala moved to approve the course fee changes as presented. Regent Christensen seconded the motion. Vote: 5-0-0. Motion approved.

23. Graduation List AY 2015-16, Ruidoso

Mr. Laroche presented a list of students who have complete degrees in the 2015-16 academic year.

Regent Ayala moved to approve the 2015-2016 graduation list for the Ruidoso campus as presented. Regent Patterson seconded the motion. Vote: 5-0-0. Motion approved.

REGENTS MATTERS

1. President Steven Gamble's Letter of Retirement

Dr. Gamble requested acceptance of his letter of retirement. He expects that he will retire sometime between June 1 and August 1, 2017. Regent Othick clarified that Dr. Gamble had previously expressed his intent to retire sometime next year, and in order for the Board of Regents to begin a presidential search, the Board needed his official letter of retirement. Regent Othick and members of the Board expressed their appreciation to Dr. Gamble for the good work he has accomplished during his tenure.

Regent Patterson moved to accept Dr. Gamble's letter of retirement. Regent Christensen seconded the motion. Vote: 5-0-0. Motion approved.

2. Update on petition to join the New Mexico Public School Insurance Authority (NMPSIA) for liability / risk management coverage.

Mr. Smart reported that ENMU has petitioned to be covered by NMPSIA. Poms and Associates Insurance Brokers has completed an analysis of underwriting documents provided to them by Mr. Smart. Poms representatives will meet with Mr. Smart and Dr. Gamble on May 23. Concurrently, New Mexico Risk Management is conducting an analysis of ENMU's risk and claims, and there is the potential that Risk Management may present a new premium quote for coverage. Mr. Smart suggested that an independent insurance expert should be hired to review both proposals to be sure there is no gap in coverage. This is an information item.

3. Update on Stadium Construction

Mr. Smart distributed an update on funding for the stadium. Construction is on track for a July completion. The track will be laid in the coming week, and there may be a way to get the parking lots paved at a low cost. Mr. Smart discussed parking at the stadium and efforts to minimize disruption to the surrounding neighborhood during stadium activities.

Regent Patterson asked fellow regents to consider holding a summer retreat. This will be discussed more at the next meeting.

EXECUTIVE SESSION

Regent Patterson moved to enter executive session at 12:09 p.m. to discuss two limited personnel items. Regent Ayala seconded the motion. Vote: 5-0-0. Motion approved.

Roll call: Regent Tatum – yes; Regent Christensen – yes; Regent Othick – yes; Regent Ayala – yes; Regent Patterson – yes

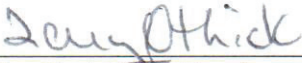
OPEN SESSION

Regent Patterson moved to return to open session at 12:40 p.m. Regent Christensen seconded the motion. Vote: 5-0-0. Motion approved.

President Othick reported that the regents discussed two limited personnel items, but no action was taken during executive session.

ADJOURNMENT

Regent Ayala moved to adjourn the meeting at 12.42 p.m. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.



President of the Board



Secretary of the Board