

EASTERN NEW MEXICO UNIVERSITY

Board of Regents Meeting

ENMU-Ruidoso Campus

March 27, 2015 12:00 p.m.

CALL TO ORDER

Regent President Jane Christensen called the meeting to order at 12:00 p.m. and declared a quorum. Regents Jane Christensen, Terry Othick, Susan Tatum and Veronica Ayala were present. Regent Brett Leach was absent.

APPROVE THE AMENDED AGENDA

Regent Tatum moved to approve the amended agenda as presented. Regent Othick seconded the motion. Vote: 4-0-0. Motion approved.

REPORT FROM THE REGENT PRESIDENT

President Christensen welcomed everyone to Ruidoso. She said it is always enjoyable to visit the Ruidoso campus. She welcomed new board members Susan Tatum, Terry Othick and Veronica Ayala.

REPORT FROM THE ENMU SYSTEM PRESIDENT

- Dr. Gamble said it is good to be in Ruidoso again. He thanked Dr. Alred and his staff for providing the arrangements for today's meeting. Dr. Alred welcomed the regents to Ruidoso. He introduced the Community College Board members who were present today—Brad Treptow, Dr. Michael Budd, and Gina Klinekole.
- Dr. Gamble said spring enrollment was approximately 1% higher than last spring in head count and semester credit hours. Once again, ENMU is the only four-year institution in New Mexico that has seen an increase in enrollment for the last four semesters.
- ENMU's marching band, the Greyhound Sound, went to Ireland over spring break and marched in the St. Patrick's Day parade. It was a great event and a wonderful experience for those students who were able to participate.
- The renovation of the Jack Williamson Liberal Arts Building is complete and students began classes there in January. The dedication of the building will be held in May.
- Funds are still being raised for construction of the new stadium. More than \$12 million has been raised toward the goal of \$13 million. Bradbury Stamm Construction is the selected contractor for the project.
- Members of the administration are currently interviewing architects for the library's conversion to the Golden Student Success Center.
- Junior Preview will be held on the Portales campus tomorrow. High school juniors from eastern New Mexico and west Texas are invited to campus for a tour, meet with faculty members, and tour residence halls.
- The Portales campus received approximately a 1% increase in state appropriation from this year's legislative session. This amount will help fund the increases in health insurance and utilities that are anticipated for the next fiscal year. The tuition and fees increase approved at the January meeting was requested because it was expected that the campus would receive little or no increase in state funding this year. The increase in tuition and fees will help cover fixed costs. No salary increase is

anticipated for Portales campus employees. A downside of the legislative session was the failure of the capital projects bill. Eastern was included for \$1.25 million for the stadium and the completion of an electrical distribution project.

- Dr. Gamble said he anticipates that Eastern will meet a milestone of graduating more than 1,000 students this year.
- There was a segment broadcasted on Albuquerque media about Portales and Eastern being the “third least expensive” college town in the United States. Dr. Gamble said that publicity like this is always good, and it shows that Eastern is offering the best education it can to students for a reasonable cost.

REPORT FROM THE ROSWELL PRESIDENT

- Dr. John Madden said that the Roswell campus received an additional \$50,000 for its budget from the legislative session. He said that three Research and Public Service Projects were approved by the legislature, and funding is subject to approval by the governor. One item in the capital projects budget that was not approved was \$286,000 to pay for an Americans with Disabilities Act improvements. Additionally, a simulator for the Commercial Drivers’ License program and vans for the Special Services program were part of the failed capital projects bill.
- The legislature has funded the Lottery at 95%. For the spring semester, the Roswell campus is able to cover the 5% gap for its students. Dr. Madden said the campus will review this practice if the percentage of funding changes in the future.
- Commencement is May 15 at the Roswell Convention Center with two ceremonies, one that will include Portales graduates.
- The campus’ Early College Program has been very successful. Students and their parents are excited about the program and recruiting is going very well.
- Development of the UAV (unmanned aerial vehicles) program is near completion, and Dr. Madden expects to present a contract to the regents at the June board meeting.
- A local behavioral health facility is closing in Roswell. Dr. Madden said that the campus’ Special Services Program has a number of adults who need behavioral health assistance from time to time, and the campus has worked with a local coalition to resolve the lack of services to the community. La Casa de Salud has agreed to accept 300 patients, which is helpful, but there still remains a need in the community.

REPORT FROM THE RUIDOSO PRESIDENT

- Dr. Clayton Alred said that the Ruidoso campus is celebrating its tenth anniversary as a branch campus this month. He said the campus has done a good job serving Ruidoso and the surrounding area.
- The legislature decreased the Ruidoso campus’ general budget by 1% for the next fiscal year. This coupled with increased health insurance costs and a decline in enrollment has necessitated a reduction in budget. Dr. Alred said two positions will be eliminated and hours of operation for the bookstore will be reduced. Dr. Alred stated that he will present a request for an increase in tuition and fees at the April

meeting to supplement the budget. The Ruidoso campus has among the lowest tuition and fees of community colleges in New Mexico.

- Commencement will be May 14 at the Spencer Theatre.

APPROVAL OF MINUTES

Regent Ayala moved to approve the minutes of January 21, 2015; January 26, 2015; and January 30, 2015, as presented. Regent Othick seconded the motion. Vote: 4-0-0. Motion approved.

REGENTS MATTERS

1. Election of Officers

President Christensen asked for nominations for president. Regent Tatum nominated Regent Jane Christensen for president.

Regent Tatum moved to elect Regent Jane Christensen as president for the Board of Regents. Regent Othick seconded the motion. Vote: 4-0-0. Motion approved.

Regent Ayala nominated Regent Terry Othick for vice president of the Board.

Regent Ayala moved to elect Regent Terry Othick as vice president for the Board of Regents. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

Regent Othick nominated Regent Veronica Ayala as secretary/treasurer of the Board.

Regent Othick moved to elect Regent Veronica Ayala as secretary/treasurer for the Board of Regents. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

President Christensen congratulated the newly elected officers.

2. Committee Appointments

President Christensen made the following committee appointments:

- Audit and Finance Committee - Regents Christensen and Othick
- ENMU Foundation Board - Regent Tatum
- Three Campus Committee - Regent Leach
- Liaison between Board of Regents and ENMU Alumni Association - Regent Ayala

BUSINESS MATTERS

1. ENMU System Improvement Bonds

Mr. Scott Smart gave a brief overview of the \$12.335 million system improvement bonds noting that \$4 million is for the Golden Student Success Center project, \$2 million is to complete the renovation of the West Campus apartments, and \$6.335 million is for the new stadium construction. Additionally,

\$6 million in existing bond debt was refinanced at a lower interest rate which will provide substantial savings to the campus. The new debt service payment will be about \$680,000 per year and will be paid from student fees, savings from the refinanced debt and University funds. This is a 30-year bond with an interest rate of 3.5%. Mr. Smart introduced Greg Salinas, bond counsel, and George Williford, financial consultant for the bond, who attended the meeting today. Mr. Smart presented the final bond documents for approval by the regents.

Regent Tatum moved to approve the adoption of a resolution authorizing the issuance of the Board of Regents of ENMU System Improvement Revenue Bonds Series 2015A and 2015B. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

2. Property Disposition, Portales

Mr. Smart asked approval to dispose of a fueling station that was purchased in 1989. It has since been replaced and is no longer needed. It will sold via competitive bidding.

Regent Othick moved to approve the disposition of a fueling station as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

3. Course Fees Request, Portales

The four colleges have reviewed their course fees to determine their adequacy to meet the needs of the students and the courses. Dr. Jamie Laurenz presented a list of fees for regent approval. Some course fees have been removed and others have been added or increased. [A complete list of the fees is attached.]

Regent Ayala stated that as the student regent, she is to make decisions that will best benefit the students of ENMU. She said it is crucial that Eastern provide an affordable education only to the extent that it does not impede students' access to a quality education. The "best interests" of students does not only include money, but also quality. For this reason, she favors the fees increases presented today.

Regent Othick asked that, going forward, course fees be limited to only what is needed for that course and to clearly articulate what the fee is for.

Regent Othick moved to approve the course fees request as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

4. Amended Policies 40-4 and 70-6, Portales

Dr. Patrice Caldwell stated that proposed changes to Policy 70-6, University Post Office, were editorial and do not require regent approval. This item was presented as information only.

Changes to Policy 40-4, Equal Opportunity and Anti-Harassment, now address the entire University System, includes expanded legal citations as recommended by the University's legal counsel, implements an Affirmative Action Plan, and includes definitions of what concerns are addressed by the Affirmative Action Officer and those addressed by the director of Human Resources. This is an action item.

Regent Ayala moved to approve the amended policy 40-4 as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

5. Addendum to Fall 2014 Graduation List, Portales

Dr. Gamble presented for regent approval a list of five additional students who applied late for graduation and have met all the requirements.

Regent Othick moved to approve the addendum to the fall 2014 graduation list for Portales as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

6. Disposition of Surplus Property and Equipment, Roswell

Mr. Eric Johnston-Ortiz presented for approval a list of obsolete, unusable and surplus items for disposal. The items will be disposed in accordance with state law.

Regent Ayala moved to approve the disposition of surplus property and equipment as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

7. Changes to Certificate of Occupational Training in Bookkeeping/Accounting, Roswell

Mr. Chad Smith presented a change in the certificate of Occupational Training in Bookkeeping/Accounting for approval. The Curriculum and Instructional Council recommends removal of courses no longer needed to prepare students for entry-level bookkeeping or accounting positions, therefore reducing the number of credit hours from 37 to 25.

Regent Tatum moved to approve changes to the Certificate of Occupational Training in Bookkeeping/Accounting as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

8. Deactivation of AAS Degree in Accounting, Roswell

Mr. Smith stated that a group of internal and external stakeholders reviewed the AAS degree in Accounting and determined that it no longer meets the needs for local entry-level positions nor did it serve transfer students. He recommended that the degree be deactivated and removed from the catalog.

Regent Othick moved to approve the deactivation of the AAS degree in Accounting as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

9. Certificate of Employability in Certified Occupational Safety and Health Trainer, Roswell

Mr. Smith presented for approval a new certificate of employability in Certified Occupational Safety and Health Trainer. The certification prepares safety professionals with the skills and knowledge to train adults in health and safety topics.

Regent Tatum moved to approve the certificate of employability in Certified Occupational Safety and Health Trainer as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

10. 2015-2016 University Calendar, Roswell

Mr. Smith presented for approval the 2015-16 University Calendar for the Roswell campus.

Regent Ayala moved to approve the 2015-16 University Calendar as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

11. Community College Operating Agreement, Ruidoso

Dr. Alred presented the biennial community college operating agreement between the Ruidoso campus and the Board of Regents for ENMU. There have been no changes to the agreement other than the dates.

Regent Othick moved to approve the community college operating agreement for Ruidoso as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

[Regent Christensen requested a 10 minute break.]

EXECUTIVE SESSION

Regent Ayala moved to enter executive session at 2:00 p.m. to discuss four limited personnel items. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

Roll call: Regent Ayala – yes; Regent Othick – yes; Regent Christensen – yes; Regent Tatum – yes

OPEN SESSION

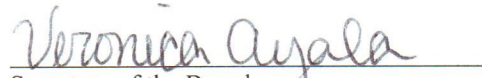
Regent Tatum moved to return to open session at 2:35 p.m. Regent Othick seconded the motion. Vote: 4-0-0. Motion approved.

President Christensen reported that the regents discussed four limited personnel items but no action was taken during executive session.

ADJOURNMENT

Regent Ayala moved to adjourn the meeting at 2:36 p.m. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.


President of the Board


Secretary of the Board

*Minutes recorded and transcribed by Deborah Bentley
Executive Secretary to the President and Board of Regents*

Course Fee Composite-Effective Date of Fees-Fall 2015

For further information please see attached documents.

College of Business				
Information Systems-Veena Parboteeah, Miguel Bustamante				
Course #	Course Title	Present Fee (\$)	Proposed Fee* (\$)	Change (\$)
IS 315	Electronic Business Strategy Architecture and Design	\$ 0	\$ 10	+\$ 10
College of Education and Technology				
Curriculum and Instruction-Mary Kallus				
Course #	Course Title	Present Fee (\$)	Proposed Fee* (\$)	Change (\$)
ELED/SED 532	Technology Integrated Curriculum	\$ 20	\$ 0	-\$ 20
ELED/SED 535	Technology Rich Environment	\$ 20	\$ 0	-\$ 20
ELED/SED 537	Technology Leadership	\$ 20	\$ 0	-\$ 20
Educational Studies-Kathie Good				
Course #	Course Title	Present Fee (\$)	Proposed Fee* (\$)	Change (\$)
EDF 222	Structured Observations of Teaching	\$ 0	\$ 110	+\$ 110
SPED 203	Assessment of Children and Evaluation of Programs	\$ 0	\$ 110	+\$ 110
Family Consumer Science and Agriculture-Darron Smith				
Course #	Course Title	Present Fee (\$)	Proposed Fee* (\$)	Change (\$)
CA 225	Intermediate Baking and Pastry	\$ 0	\$ 50	+\$ 50
CA 330	Mediterranean Cuisine	\$ 0	\$ 50	+\$ 50
CA 375	American Cuisine	\$ 0	\$ 50	+\$ 50
CA 425	Food Styling	\$ 0	\$ 50	+\$ 50
CA 450	Classical French Cuisine	\$ 0	\$ 50	+\$ 50
CA 455	Asian Cuisine	\$ 0	\$ 50	+\$ 50
ECE 485	Birth through PreK Practicum	\$ 0	\$ 20	+\$ 20
AG 315	Advanced Metal Fab	\$ 50	\$ 75	+\$ 25

College of Fine Arts

Digital Filmmaking-Neil Rutland

Course #	Course Title	Present Fee (\$)	Proposed Fee* (\$)	Change (\$)
DFM 310	Intro to Filmmaking Replaced by DFM 312 & DFM 313	\$ 25	\$ 0	-\$ 25
DFM 311	Location Sound Acquisition Replaced by DFM 314	\$ 25	\$ 0	-\$ 25
DFM 370	Producing/Production Replaced by DFM 375 & DFM 376	\$ 25	\$ 0	-\$ 25
DFM 470	Producing/Production Replaced by DFM 475 & DFM 476	\$ 25	\$ 0	-\$ 25
DFM 312	Designing the Shot	\$ 25	\$ 25	+\$ 25
DFM 313	Advanced Lighting for Digital Filmmaking	\$ 25	\$ 25	+\$ 25
DFM 314	Production Sound for Digital Filmmaking	\$ 25	\$ 25	+\$ 25
DFM 375	Preproduction I	\$ 25	\$ 25	+\$ 25
DFM 376	Production I	\$ 25	\$ 25	+\$ 25
DFM 475	Preproduction II	\$ 25	\$ 25	+\$ 25
DFM 476	Production II	\$ 25	\$ 25	+\$ 25
DFM 480	Music Video	\$ 25	\$ 25	+\$ 25

College of Liberal Arts and Sciences

Communicative Disorders-Suzanne Swift

Course #	Course Title	Present Fee (\$)	Proposed Fee* (\$)	Change (\$)
One-time Admission Fee	Communicative Disorders Graduate Program	\$ 0	\$ 50	+\$ 50

Languages and Literature-Carol Erwin

Course #	Course Title	Present Fee (\$)	Proposed Fee* (\$)	Change (\$)
ALC 102	Foundations of English I	\$ 50	\$ 30	-\$ 20
ALC 104	Foundations of English II	\$ 50	\$ 30	-\$ 20
ALC 202	English Conversation I	\$ 50	\$ 30	-\$ 20
ALC 204	English Conversation II	\$ 50	\$ 30	-\$ 20
ALC 210	English for Academic Purposes I	\$ 50	\$ 30	-\$ 20

Languages and Literature, Continued-Carol Erwin				
ALC 212	English for Academic Purposes II	\$ 50	\$ 30	-\$ 20
ALC 290	TOEFL Preparation	\$ 50	\$ 30	-\$ 20
ALC 293	Topics in American Language and Culture	\$ 50	\$ 30	-\$ 20
SPAN 101	Beginning Spanish	\$ 0	\$ 30	+ \$ 30
SPAN 102	Continuation of Beginning Spanish	\$ 0	\$ 30	+ \$ 30
SPAN 201	Intermediate Spanish	\$ 0	\$ 30	+ \$ 30
SPAN 202	Continuation of Intermediate Spanish	\$ 0	\$ 30	+ \$ 30
FR 101	Beginning French	\$ 0	\$ 30	+ \$ 30
FR 102	Continuation of Beginning French	\$ 0	\$ 30	+ \$ 30