

EASTERN NEW MEXICO UNIVERSITY
Board of Regents Meeting
ENMU-Ruidoso Campus
March 11, 2016 - 1:00 p.m.

CALL TO ORDER

Regent President Terry Othick called the meeting to order at 1:00 p.m. and declared a quorum. Regents Dan Patterson, Veronica Ayala, Susan Tatum, and Terry Othick were present. Regent Jane Christensen was absent.

APPROVE THE AGENDA

Regent Ayala moved to approve the agenda as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

APPROVAL OF MINUTES

Regent Patterson moved to approve the minutes of February 22, 2016 as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

REPORT FROM THE REGENT PRESIDENT

Regent Othick welcomed everyone to Ruidoso and asked Dr. Clayton Alred to introduce the Community College Board members attending the meeting today, Drs. Lynn Willard and Michael Budd. Mr. Othick said a visit to Ruidoso is always pleasant, and he thanked Dr. Alred for hosting the meeting today.

REPORT FROM THE ENMU SYSTEM PRESIDENT

- Dr. Gamble said the governor did not veto any of the funding for the Portales campus.
- Dr. Gamble visited both the Roswell and Ruidoso campuses to discuss the budget status for the upcoming year with faculty and staff. He stressed that although it will be a hard budget year, the quality of education will not be compromised.
- Dr. Gamble said this has been a good year. The fine arts presentations this spring have been very good. The campus had 1% enrollment growth which adds \$200,000 to the budget.
- Dr. Gamble will talk with Student Senate on March 22 about the need for a tuition increase. He has already discussed this with the Faculty Senate.
- Secretary Damon will visit the Portales campus on May 5. Senator Martin Heinrich will be on campus March 25.
- The men's basketball coach and the athletic director have submitted their resignations. Searches will begin soon.
- An emergency management exercise will be held in April.

REPORT FROM THE ROSWELL PRESIDENT

- Dr. Madden announced that two ENMU-Roswell students, Crystal Gage and Guillermo Saenz, were named to the 2016 New Mexico All-State Academic Team at a ceremony at the state Capitol in February.
- Dr. Madden attended a reception at the Small Business Development Center. A Roswell business was honored with the Star Client Award.
- The ENMU-Roswell Foundation Luncheon is April 5 which will honor former ENMU-Roswell president, Judy Armstrong, and Hubbard Broadcasting.
- Dr. Barbara Damron, cabinet secretary for the Higher Education Department, will visit the Roswell campus on April 6.

- Due to budget cutbacks at the state level, the Roswell campus must return \$76,000 in current funding and will lose \$320,000 to \$350,000 from next year's budget.
- Dr. Madden said that ENMU-Roswell will request a \$5 per semester credit hour increase in tuition for in-district students at the April Board meeting.
- Senator Pete Campos has developed a proposal to merge the three college acts in New Mexico that govern community colleges into one act that will be forwarded to the New Mexico Higher Education Department for action. If approved, Dr. Madden said this will be very helpful to the Roswell and Ruidoso campuses.

REPORT FROM THE RUIDOSO PRESIDENT

- Dr. Clayton Alred invited the regents to tour the building next door. This is the property being purchased to expand the Ruidoso campus. He also invited them to see a demonstration of a SIM unit that simulates forest fires and how fires can spread across different topographical landscapes.
- Dr. Alred attended a meeting of the Higher Education Department's Capital Projects Committee where the purchase of the property next door was approved. Dr. Alred will present the request to the State Board of Finance on March 15.
- Renovation of the front of the campus building will begin next week.
- Addressing the state's budget situation, Dr. Alred said his staff is scrutinizing areas in which budget reductions can be made.
- The campus enrolled 727 students for the spring semester which is four more than last spring and includes an increase in 28 full time equivalencies, which indicates more students enrolled full-time.

BUSINESS MATTERS

1. Audited Financial Statements, Portales

Mr. Scott Smart presented the annual audited financial statements for acceptance by the Regents. He said this is second consecutive audit with no comments. He thanked the staff of the three campuses for the hard work that made this possible.

Regent Patterson moved to accept the audited financial statements as presented.

Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

2. Policy 10-5 and Policy 65-9, Portales

Dr. Patrice Caldwell requested the rescinding of Policy 10-5, Guidelines for the Award of Honorary Doctorate Degrees. It has been discussed by Academic Affairs that since Eastern does not award doctorate degrees and no honorary degrees have been awarded since 1988 that this policy is not needed.

Dr. Caldwell asked approval of new Policy 65-9, Payment Card Security. This policy complies with federal guidelines to secure the use of payment cards, to reduce the risk from identity fraud and misuse, and to protect cardholder data. While the University already has these practices in place, this policy formalizes the process.

Regent Ayala moved to approve the rescinding of Policy 10-5 and approval of Policy 65-9 as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

3. Addendum to 2015 Fall Graduation List, Portales
Dr. Gamble presented the names of two additional students who have met the requirements for graduation.
Regent Tatum moved to approve the addendum to the 2015 fall graduation list as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.
4. New Respiratory Therapist Assistant Fees, Roswell
The cost of this program was evaluated through last year's program review, and it was determined that both supplies and clinical fees were necessary. The fees were phased in with the first step approved last year. Dr. Ken Maguire presented the second step today to increase the supplies fee from \$50 to \$75 and the clinical course fee from \$100 to \$200.
Regent Tatum moved to approve the new respiratory therapist assistant fees as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.
5. New Occupational Therapy Assisting Fee, Roswell
This program also underwent program review last year and fees have been phased in. Dr. Maguire requested an increase from \$40 to \$80 for the Occupational Therapy Assisting fee.
Regent Patterson moved to approve the new occupational therapy assisting fees as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.
6. Deletion of EMS Fee, Roswell
The EMS program was redesigned so that the purchase of a wrecked car for extrication activities is no longer needed; therefore, Dr. Maguire requested the removal of the \$100 lab fee.
Regent Ayala moved to approve the removal of the \$100 EMS fee as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.
7. 2016-17 University Calendar, Roswell
Dr. Maguire presented the 2016-17 University calendar for the Roswell campus for approval.
Regent Tatum moved to approve the 2016-17 University calendar for the Roswell campus as presented. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.
8. Proposed Tuition Increase, Ruidoso
Dr. Alred presented a tuition increase for the 2016-17 academic year:
 - \$2 per credit hour increase for in-district students, from \$41 to \$43
 - \$2 per credit hour increase for out-of-district students, from \$55 to 57
 - \$7 per credit hour increase for out-of-state students (taking more than 6 SCH), from \$153 to \$160***Regent Patterson moved to approve the tuition increase as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.***

9. Medical Billing and Coding SUN PATH Certificate, Ruidoso

Mr. Pierre Laroche presented for approval a certificate in medical billing and coding that will be offered through the SUN PATH consortium. This is an online program taught by consortium instructors that is made available to students at the Ruidoso campus.

Regent Patterson moved to approve the medical billing and coding SUN PATH certificate as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

REGENTS MATTERS

1. Update on stadium schedule (completion/status) and fund raising

Mr. Smart distributed a handout that shows \$14,600,000 raised to date for the stadium. Additionally, \$250,000 has been raised through scoreboard advertising. The project should be completed in July. This is an information item.

2. Status of proposed policy changes and subsequent meetings with faculty

Dr. Gamble reported on discussions he had with faculty members regarding changes to the faculty handbook. One area of concern is the term "just cause" in the faculty dismissal proceedings. Faculty prefer to leave the term undefined. Dr. Caldwell has researched other area university policies on the subject, and she provided a handout that was distributed. Dr. Gamble suggested that one of these examples could be modified for the faculty handbook, and he asked direction from the Board. The Board discussed the matter at length and directed Dr. Gamble to continue conversations with faculty members to develop the policy. This is an information item.

3. 2016-17 budget update

Dr. Gamble discussed a preliminary draft of the 2016-17 budget and said he would be requesting at least a 6.5% increase in tuition and fees. He noted that funds collected for enrollment growth and careful conservation measures will help cover the state's appropriation cut and increases in fixed expenditures. He said the budget will balance but there will be no new funds for salaries or scholarships. This is an information item.

Ms. Halle Pittman, president of the student body, discussed student fees, how the process works and how funds are distributed to student groups on campus. A total of \$1.6 million was distributed.

4. Consideration to change Risk Management Policy

Mr. Smart said a letter has been sent to Risk Management seeking permission to change carriers. If granted, the University should be able to save a substantial amount of money. This is an information item.

EXECUTIVE SESSION

Regent Patterson moved to enter executive session at 3:10 p.m. to discuss three limited personnel items. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

Roll call: Regent Tatum – yes; Regent Othick – yes; Regent Ayala – yes; Regent Patterson – yes

OPEN SESSION

Regent Patterson moved to return to open session at 4:05 p.m. Regent Ayala seconded the motion. Vote: 4-0-0. Motion approved.

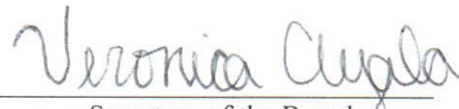
President Othick reported that the regents discussed three limited personnel items, but no action was taken during executive session.

ADJOURNMENT

Regent Patterson moved to adjourn the meeting at 4:07 p.m. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.



President of the Board



Secretary of the Board

*Minutes recorded and transcribed by Deborah Bentley
Executive Secretary to the President and Board of Regents*