

**EASTERN NEW MEXICO UNIVERSITY**  
**Board of Regents Meeting**  
**ENMU-Portales, Administration Building, Regents Room**  
**December 15, 2017 - 9:30 a.m.**

**CALL TO ORDER**

Regent President Dan Patterson called the meeting to order at 9:30 a.m. and declared a quorum. Regents Dan Patterson, Ed Tatum, Terry Othick, Jane Christensen and Kekoa VonSchriltz were present.

**AMENDED THE AGENDA**

*Regent Patterson moved to amend the agenda by moving Business Matter items #8 and #13, both Roswell and Portales Graduation lists to the consent agenda. Regent Othick seconded the motion. Vote: 5-0-0. Motion approved.*

**APPROVE THE AMENDED AGENDA**

*Regent Othick moved to approve the agenda as amended. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.*

**APPROVAL OF MINUTES**

*Regent Tatum moved to approve the minutes of November 14, 2017 as presented. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.*

**REPORT FROM THE REGENT PRESIDENT**

- President Dan Patterson welcomed everyone and commented on the success of the ENMU football and volleyball teams and noted that the basketball teams are off to a great start.
- Dr. Patterson reported that ENMU continues to lead the way for universities in New Mexico and noted that Kamal Cass, ENMU student and football player has been named as NCAA "All American" for 2017 season.
- Dr. Patterson mentioned Dr. Caldwell, as she is currently in California with her sister. He commented that his thoughts and prayers are with her and is certain that the university family is thinking of her.
- Dr. Patterson thanked the board members for their service in the past year and noted that it has been a pleasure serving as board president.

**REPORT FROM THE ENMU SYSTEM PRESIDENT**

- Cup Report – The Council of University Presidents met in Albuquerque with Dr. Barbara Damron, secretary of New Mexico Higher Education Department and several student representatives. The future of the Lottery Scholarship was discussed with agreement that de-coupling from tuition makes sense. Also discussed was changing this scholarship to a need based or merit based award. There has been discussion at the Legislative Finance Committee meetings on giving universities block grants which would require the institutions to decide how funds are distributed based on need or merit.

- ENMU has been named among the 10 Most Valuable Online Colleges for 2017 – This status is based on three criteria: 1) Depth and breadth of offerings; 2) Thirty complete degree programs; and 3) Affordability.
- Donations – Received a check for \$100K and another for \$20K supporting premier programs at ENMU. Dr. Elwell commented that our fiscal year goal has nearly been met.
- ENMU Named as “Military Friendly” – Dr. Elwell pointed out that Mr. Clark Elswick and Ms. Gretchen Leigh have worked on this project and our institution has been named a “Silver Level Institution”.

#### **REPORT FROM THE ROSWELL PRESIDENT**

- Dr. John Madden said that ENMU-Roswell had 441 students graduate during their 2017 fall commencement and that the New Mexico Youth Program had 107 cadets march across the stage. This number of graduating cadets will help them move to the next level in their program, with the maximum goal of 250.
- Dr. Madden said that they are currently working to convert 4-bedroom housing units into 2 bedroom units to enable them to accommodate more students. This phase of the project should be complete in January 2018.
- Dr. Madden reported on the recent LFC hearings that he attended. He said that the morning hearings were in regard to money and the states increased production of oil and gas in the southeast quadrant of the state. The afternoon session pertained to recommendations from Dr. Barbara Damron on different scenarios that are being considered for New Mexico’s 2-year institutions. Dr. Madden provided a hand-out that explained ENMU-Roswell’s standing.

#### **REPORT FROM THE RUIDOSO PRESIDENT**

- Dr. Clayton Alred said the Ruidoso campus has been busy closing out the semester and that Presidential Awards were given out to faculty members Kaylen Josart and Janet Ellis. He also complimented the production of their Christmas Choir Concert.
- Dr. Alred reported that their construction project for the First Responders program has finished ahead of schedule providing a space for recent presidential candidate receptions as well as eight different holiday receptions in the last three weeks.
- Dr. Alred reported that enrollment is within 14 students of this time last year.

#### **BUSINESS MATTERS**

##### **Consent Agenda**

1. 2017 Fall Graduation List, Portales (*Mr. Clark Elswick*)
  2. 2017 Fall Graduation List, Roswell (*Mr. Mike Martinez*)
- Regent Tatum moved to approve the consent agenda as presented. Regent Christensen seconded the motion. Vote: 5-0-0. Motion approved.***



Other Items

1. 2018-2019 Proposed Tuition and Fee Increase, Portales  
Mr. Scott Smart proposed a \$144 increase per semester for undergraduates and a \$316 per year increase in tuition for graduate students. He stated that we do not know at this time what the state funding will be and this proposal is based on a flat budget.  
***Regent Patterson moved to approve the proposed tuition and fee increase. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.***
2. 2018 – 2019 Room and Board Rates, Portales  
Dr. Jeff Long proposed a 3% room rate increase for Eddy, Curry and Guadalupe Halls. Also proposed is a 3% increase on the commuter meal plan and three new meal plan options with the ability to roll unused Flex dollars from fall semester to spring. Dr. Long said that a comparison report for 2017-2018 shows ENMU to have the lowest cost for room and board in the state.  
***Regent Tatum moved to approve the room and board rate increase. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.***
3. Course Fee Changes, Ruidoso  
Dr. Alred presented the plan for a reduction in fees associated with their Cyber Security programs due to going to a “cloud based” lab rather than using the server as in previous years. This will also be an implemented savings for their IS257 course.  
***Regent Christensen moved to approve the course fee changes as presented. Regent Othick seconded the motion. Vote: 5-0-0. Motion approved.***
4. 2017-2018 Budget Adjustment Request, Portales  
Mr. Scott Smart reported that each year they are required to submit their budgets by May 1<sup>st</sup>, creating the need for adjustment of actuals. He said that all adjustments numbers are positive and will reconcile to the June 30<sup>th</sup> financial statement.  
***Regent Tatum moved to approve the Ruidoso budget adjustment request as presented. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.***
5. 2017-2018 Budget Adjustment Request, Ruidoso  
Dr. Alred made note that the Ruidoso campus currently has no debt and that their budget adjustment request was prepared by the Portales campus Business Office.  
***Regent Othick moved to approve budget adjustment as presented. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.***
6. 2017-2018 Budget Adjustment Request, Roswell  
Mr. Eric Johnson-Ortiz presented the Roswell Budget Adjustment. A hand-out was provided for further explanation.  
***Regent Tatum moved to approve the budget adjustment as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.***
7. Compensation Increase for Full-Time and Benefits-eligible employees, Ruidoso  
Dr. Alred proposed a 2% increase for all full-time, benefits eligible employees beginning January, 2018 and an additional 2% increase in July 2018. Dr. Alred clarified that he will not be the person to write the 2018-2019 budget but believes this is a reasonable request.

The last salary increases for Ruidoso employees took place in 2014. The ENMU-Ruidoso Community College Board approved this increase at their last meeting.

***Regent Tatum moved to approve compensation increase to full-time, benefits-eligible employees at the Ruidoso camps as presented. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.***

8. Fire Sprinkler System Additions to CDC, IC, and LRC for the Roswell Campus

Mr. Johnson-Ortiz presented a \$1.73 million proposal from Halloway Construction for this project. He stated that three bids had been expected but two contractors withdrew. He said that this project had been approved by the Board of Regents in June 2017. Dr. Madden interjected that this matter was being brought before the board again as a matter of formality. This project is being funded by a 2014 GO Bond, leaving a balance of \$770,000 to be used on future projects.

***Regent VonSchriltz moved to approve fire sprinkler system additions as presented. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.***

9. Amendments to Policy 55-1

Mr. Scott Smart presented the amendment and clarified that this is a modification to the purchasing policy in section 5.F with a strong focus on sole-sourcing and new state purchasing procedures and regulations.

***Regent VonSchriltz moved to approve amendment to Policy 55-1 as presented. Regent Othick seconded the motion. Vote: 5-0-0. Motion approved.***

[Regent Patterson called for a 5 minute break.]

10. Changing the Associate of Science in Professional Pilot Training – Fixed Wing to Associate of Applied Science, Roswell

Dr. Ken Maguire explained that moving to an Associate of Applied Science in this field would allow students to move into the workforce and has been developed using flight simulation which provides Roswell students with the highest quality of education available in this section of the county. Roswell has received the initial approval for ground instruction, and will now take the next step toward the 141-Certificate. This newly designed program has been approved by the ENMU-Roswell Community College Board.

***Regent Christensen moved to approve the changing of Associate of Science in Professional Pilot Training – Fixed Wing to Associate of Applied Science as presented. Regent Othick seconded the motion. Vote: 5-0-0. Motion approved.***

11. Addition of New Fees for Associate of Applied Science and Certificate Programs for Professional Pilot Training – Fixed Wing – Airplane, Roswell

As previously presented by Dr. Ken Maguire, fees have been designed to allow the program to break even based on 10 student enrollment.

***Regent Tatum moved to approve the proposed addition of new fees for the Associate of Applied Science and Certificate programs as presented in item #10. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.***



## REGENTS MATTERS

1. Election of Officers (Regent Patterson, Action)

President Patterson asked for nominations for the office of president.

***Regent Othick moved to elect Jane Christensen as president of the Board of Regents.***

***Regent VonSchriltz seconded the motion.***

President Patterson asked for nominations for vice president.

***Regent Othick moved to elect Regent Tatum as vice president for the Board of Regents.***

***Regent VonSchriltz seconded the motion.***

President Patterson asked for nominations for secretary/treasurer with the intent that Regent VonSchriltz will continue in the position until he is replaced with a new student regent who will assume the position.

***Regent Othick moved to elect Regent Kekoa VonSchriltz as secretary/treasurer for the Board of Regents. Regent Tatum seconded the motion.***

***Regent Christensen moved to approve the nominations as presented for the offices of president, vice president and secretary/treasurer of the Board of Regents. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.***

[President Patterson called for a lunch recess]

2. Continuation of Proposal for System Level Officers (Dr. Elwell, Action)

Dr. Jeff Elwell reported that he, Mr. Scott Smart, VPBA; Mr. Benito Gonzales, Director of Human Resources; and Mr. Clark Elswick, VPT travelled to Roswell last month to meet with over 100 ENMU-Roswell people and community members. At this meeting, he was presented with a list of 52 questions with most concern focused on how moving to system level officers would affect individual ENMU-Roswell employees. Dr. Elwell stated that in most cases there would be no affect and no one from Roswell would be required to move to Portales. Another question posed was in regard to how disagreements would be resolved under the newly proposed system. To this, Dr. Elwell stated that disagreements would be resolved in the same manner in which they are now. Unresolved issues would be reviewed by system level oversight (system administrators) which virtually means that the matter would roll up the next level. Dr. Elwell said that there was much discussion over changes in the area Information and Technology. He recounted that in 1999, Roswell chose to go with another instance of Banner and this, in turn, has caused issues with transcripts and system wide messaging. The move toward one instance of Banner between the campuses would cost approximately \$200K initially but would lower costs and overhead in the future. Dr. Elwell went on to explain that this proposal would essentially provide oversight in the areas of Human Resources, IT and Business Affairs. There would be no undue terminations and terminations would only occur when a person isn't performing their job, or has done something illegal, immoral or unethical. He said that he has discussed this proposal with Dr. Barbara Damron, and she is supportive.

With ENMU-Roswell's resistance to this proposal in mind, Dr. Patterson asked Dr. Madden what Roswell campus's wishes are. Secondly, Dr. Madden was asked if Roswell

ultimately wished to become an independent campus. Dr. Madden's response was that the ENMU-Roswell Community College Board has wished to be an independent institution for several years but have had six failed mil-levy votes which has prohibited them from moving forward. Also, Dr. Madden discussed that the primary concern and hesitation from Roswell campus is in regard to finances and the higher level administration be proposed for oversight.

Dr. Patterson asked for the president's recommendation. Dr. Elwell recommended that the revised proposal be passed and that the financial piece of this proposal is the most import, then Chief Information Officer and Human Resources respectively. To this, Dr. Madden stated that the CIO and HR changes are agreeable and uncontested but that the financial issues cause hesitation. Dr. Patterson suggested that the revised proposal be passed with the recommendation that Dr. Elwell be in communication with Roswell campus and Dr. Madden to construct a document to explain how these changes will be implemented.

*Regent Patterson moved to approve the proposal for system level officers as presented. Regent Tatum moved that the proposal be amended to reflect that the CIO piece move forward for implementation and the financial piece (VPBA) and HR piece be reviewed at the next meeting of the Board of Regents in January. Regent VonSchriltz seconded the motion. Vote: 4-1-0. Motion approved*

*Regent Othick moved to approve the amended proposal which would move forward with the CIO portion of the revised proposal, and review the financial officer and HR piece at the next Board of Regents Meeting in January, 2018. Regent Christensen seconded the motion. Vote: 4-1-0. Motion approved.*

3. Policy Consistency (Dr. Dan Patterson, Action)

Dr. Dan Patterson stated that policy consistency between the main campus and branches is vitally important and does not appear to have been implemented as of yet. He suggested that a task force be formed to ensure policy consistency system-wide. He said that it should be realized that this will be a "living document" and will require changes to suit certain situations. Dr. Patterson noted that Dr. Caldwell will be called in for this matter, with the likelihood of this taking place after spring break, 2018.

*Regent Othick moved to approve the implantation of system wide policy consistency. Regent VonSchriltz seconded. Vote: 5-0-0. Motion approved.*

4. Update on Golden Student Success Center (Regent Patterson, Information)

Mr. Scott Smart was called upon for an update on renovations and stated that the contractors are one month ahead of schedule and will be complete as of April 1, 2018. He stated that this will allow for more move in time before the next semester begins. They are currently waiting on a large furniture order, after which, there should be \$750K left in contingency funds to help with the Curry/Eddy Hall projects.

5. Update on Risk Management Issue (Dr. Dan Patterson, Information)

Dr. Jeff Elwell reported that an individual who is involved in risk management and works for a law firm in Albuquerque, contacted our attorney, Chris Holland about meeting with



the three 4-year college campus presidents. This meeting never transpired, however it was decided that since ENMU has been the most proactive in the matter, the risk management group will come here to develop their template. Dr. Elwell stated that he would like to hear what risk management group is proposing but will not be committing to anything and that our deadline has not changed.

6. Discussion/draft of "letter of interest" to regional energy suppliers (Dr. Dan Patterson, Information)

Regent Othick said that he is interested in forming a partnership with energy suppliers in New Mexico and developing something into our curriculum that would help students become qualified in various aspects of this field. He asked if the Blackwater Draw site might be a possibility for a solar array and if Dr. Elwell would be interested in writing a letter of interest to the CEO's of Xcel Energy and PNM.

Mr. Scott Smart stated that solar energy is becoming less of an interest in the state. He also stated that the area around the former Zeta Tau Alpha house could be considered for a future project if it is deemed cost effective. This location would be best due to its connectivity to transmission lines. There could be an estimated yearly savings of \$100K in utilities on campus if this were to be implemented.

#### EXECUTIVE SESSION

*Regent Christensen moved to enter executive session at 2:29 p.m. to discuss one limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978). Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.*

*Roll call: Regent Patterson – yes; Regent VonSchriltz – yes; Regent Tatum – yes; Regent Christensen – yes; Regent Othick – yes*

*Regent Othick moved to return to open session at 3:17 p.m. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.*

President Patterson reported that the regents discussed one item pertaining to limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978), but no action was taken during executive session.

#### ADJOURNMENT

*Regent Tatum moved to adjourn the meeting at 3:20 p.m. Regent VonSchriltz seconded the motion. Vote: 5-0-0. Motion approved.*

  
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President of the Board

  
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Secretary of the Board