EASTERN NEW MEXICO UNIVERSITY  
Board of Regents Meeting  
ENMU-Roswell, Campus Union Building, Multipurpose Room  
November 3, 2017 - 9:30 a.m.

CALL TO ORDER  
Regent President Dan Patterson called the meeting to order at 9:30 a.m. and declared a quorum. Regents Dan Patterson, Ed Tatum, Terry Othick, and Keoka VonSchriltz were present.

APPROVE THE AMENDED AGENDA  
Regent Patterson said there were no changes to the agenda.  
  *Regent Othick moved to approve the agenda as amended. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.*

APPROVAL OF MINUTES  
  *Regent Tatum moved to approve the minutes of October 6, 2017 as presented. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.*

REPORT FROM THE REGENT PRESIDENT  
President Patterson thanked the Roswell Campus for hosting the meeting. He introduced Karen Van Ruiten as the new Executive Secretary to the President and Board of Regents.

Dr. Patterson commented that he and Regent Othick recently attended the ENMU Men’s and Women’s games and congratulated our players on their game performance.

Dr. Patterson stated that higher education is under the scrutiny of the Legislative Finance Committee in which he and Regent Othick are regent consortium members. LFC has a number of recommendations for higher education along with a list of problems. To date, ENMU is highly rated and has the least problems of any New Mexico institution. He noted that whatever the larger institutions are as doing wrong, all institutions share blame equally. Dr. Patterson also noted that the governance structure is being reviewed which could translate into the creation of a “super-board”.

REPORT FROM THE ROSWELL PRESIDENT  
  - Dr. John Madden welcomed all to the ENMU-Roswell campus and introduced Lisa Dunlap from the Roswell Daily Record.
  - Dr. Madden reported that their HLC report arrived last Friday. The draft that was sent to HLC was returned as the final report with no revisions. The relevant findings are on page 2 with an issue pertaining to credit contact hours. ENMU-R will submit a reply by March 1, 2018 on this item. Additionally, HLC has found a problem in the area of assessment. A select group from ENMU-R will be attending the HLC Assessment Academy to better learn how they wish this process to be carried out. This will be a 4 year process and the next visit will take place in spring 2020.
  - The nursing accreditation team passed their review and it was declared a successful audit. This was a week-long review with a very tough accreditation team.
  - Aviation graduation took place last week with ten students completing the program, all have been offered jobs. There is currently a great shortage of pilots and maintenance personnel, allowing Roswell campus to accept up to 25 students in each class.
  - ENMU-Roswell will hold their fall commencement on December 7 at 7:00 pm in the Roswell Civic Center. Dinner will be served at 5:00 p.m. at the Pasta Café. Regents and President’s will robe-up at 6:30.
REPORT FROM THE RUIDOSO PRESIDENT

- Dr. Clayton Alred reported that they have a pending application to start a wind energy program. The Wind Energy board has funded one such program, but not one for the Ruidoso campus. Another round of applications will be submitted and they are hoping for approval.
- Dr. Alred stated that they are preparing for the spring 2018 semester and early registration will open this weekend.
- Renovation of the Constructions Trade area in the back of their building begins next week. This area will host the EMS and Wildland Fire Fighter Programs.
- Dr. Alred will attend the New Mexico Strategic Planning Task Force meeting this coming week.
- The next College Board meeting will take place November 16, 2017.

REPORT FROM THE ENMU SYSTEM PRESIDENT

- Dr. Jeff Elwell reported that ENMU’s football team won last night against West Liberty of West Virginia and we will host Midwestern State in one week at 7 p.m. There will be extraordinary coverage of the game via ESPN.
- Dr. Elwell welcomed the NMFA Oversight committee on Wednesday which turned into a question and answer session with general discussion.
- Dr. Elwell was given a tour of NMMI by General Grizzle and discussed articulation agreements.
- Dr. Elwell is looking into the possibility of adding an Air Force ROTC Detachment of Texas Tech University to the Portales campus.
- Research is underway on tuition remission policy. Currently we allow our faculty and staff (along with their immediate family members) 4 hours per semester, fall/spring/summer while other institutions have a variation of allowances. This employee benefit could be used as a retention tool among faculty and staff with the expectation that they are degree seeking.
- Dr. Elwell reported that he is looking into converting all ENMU campuses to the same instance of Banner. The cost is estimated at $250,000 plus employee hours. Mr. Clark Elswick, VPT, interjected that this would be a difficult process and not seamless between the campuses. Timeframe for this project could range from 6 – 9 months if we choose the current model of Banner, or up to 1-1 ½ years for the more individual approach. Dr. Elwell tasked Mr. Elswick to discuss this transition with the Roswell ITS personnel and devise a full report so that planning and budgeting can begin.

BUSINESS MATTERS

1. Sabbatical Request, Jason Paulk, Portales
   Dr. Jason Paulk has applied for sabbatical leave for spring 2018 to work on two publications. Dr. Elwell explained the benefits of sabbatical leaves for both the institution and the individual. Dr. Paulk has gone through the proper channels of approval, with hesitation on the part of the VPAA only due to lack of funds. Dr. Elwell offered one-time funds of $8400 from the President’s Office to fund adjunct faculty to take teaching load during this time. Discussion took place as to whether this is an item that should to go
before the Board or Regents. Discussion concluded that Dr. Elwell will work with Dr. Laurenz to clarify this process in the Faculty Handbook.

*Regent Othick moved to approve the Sabbatical Leave for Dr. Jason Paulk as presented. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.*

2. **2018-2019 Holiday Schedule, Portales**

Dr. Jeff Elwell presented the proposed holiday calendar with ten paid holidays. This calendar corresponds with previous year's holidays.

*Regent Othick moved to approve the 2018-2019 Holiday Schedule as presented. Regent Patterson seconded the motion. Vote: 4-0-0. Motion approved.*

3. **Compensation Increase for All Full-and Part-Time Employees, Roswell**

Dr. John Madden reported that ENMU-R had great student enrollment last year he, in turn, is proposing a 3% pay increase for all employees, effective January 1, 2018 as discussed at the 3-Campus Retreat. Roswell employees have not had a pay raise in several years, the most recent was a minor increase 3 years ago.

*Regent Othick moved to approve the compensation increase at ENMU-R as presented. Regent VonSchriltz seconded the motion. Vote: 4-0-0. Motion approved.*

4. **Energy Management Project Contract, Portales**

Mr. Scott Smart, VPBA, presented a 100 page contract being driven by the Energy Board for approval. He stated that this is the final step in the approval process and noted that various parts of this contract have been presented seven times to the Board of Regents. This contract provides our campus with a $405,000 energy savings per year. Mr. Brandon Travis of Bernard Energy, LLC was called upon by Mr. Smart to discuss a baseline energy scorecard that will be generated to help our campus understand our energy savings and noted that an 11-month review will be in place. Mr. Smart read the energy resolution as outlines in handout.

*Regent Othick moved to approve the Energy Management Project Contract as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.*

5. **Inter-Institutional Agreement between STC, UNM and Eastern New Mexico University, Portales**

Dr. Jamie Laurenz, VPAA, spoke regarding intellectual property ownership and the policies that define how income derived from this ownership is distributed. He stated that there are a number of steps that need to be accomplished in this process. 1.) Apply for and procure patent; 2.) Maintain and protect patent; 3.) Commercialize if money is generated. These actions require an external level of expertise. Hence, ENMU’s intellectual property policy allows that we hire an outside agency to manage this property. In that regard, Dr. Laurenz presented for approval an inter-institutional agreement between STC-UNM and ENMU. This is a non-profit agency that can help procure and maintain the patent as well as commercialize (schedule 1 in attachment). Dr. Laurenz clarified that there is a 90 day out-clause which would be sufficient if we chose to get out of the agreement and seek another agency.
Regent Tatum moved to approve the Inter-Institutional Agreement between STC.UNM and ENMU as presented. Regent Othick seconded the motion. Vote: 4-0-0. Motion approved.

6. ASENMU Constitution, amended, Portales
Dr. Patrice Caldwell presented a modification to the ASENMU constitution that pertains to how graduate students are elected. Instead of designating the number of students who must be graduate level, they are suggesting that graduate students may hold membership in the larger colleges. Extensive conversation took place among senators and students and it was determined that graduate students see themselves as members of the colleges rather than part of the Graduate School. A unanimous vote upheld this amendment and the matter was then presented to University Council and was approved. Dr. Caldwell submitted this matter to the Board of Regents stating that it would give graduate students a greater capacity to serve.
Regent Patterson moved to approve the ASENMU Constitution as presented. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

REGENTS MATTERS
1. Dual Credit Discussion
Dr. Dan Patterson opened discussion on Dual Credit and asked for board input with the goal of making a unified presentation with any modification that might be necessary along with whether or not this program is supported. Dr. Elwell stated that we are in strong support of this program and there is minimal costs involved in keeping it going. He made note that many of the dual credit students graduate not only with the high school diploma, but with the associate’s degree as well. In turn, many of these students become ENMU students and according to Dr. Laurenz, are actually better prepared when they arrive and many times, finish on time if not early. Dr. Laurenz clarified that state mandated testing determines whether a student is eligible to participate in dual credit, and it is typically junior and senior students with a GPA at 2.5 or above. Additionally, the courses offered are geared toward a degree program that include general education courses. Regent Othick pointed out that most of the criticism on this program is due to the fact that universities that offer dual programs collect little revenue.

2. 2018 Board of Regents Calendar, (Patterson, action)
Dr. Patterson asked about having a retreat in the afternoon of January 16th. This was agreed upon. Also, he asked that the March 23rd meeting be changed from a.m. to p.m. (typographical error on calendar). It was recommended by Dr. Elwell that a regular Board of Regents meeting be held July 14th after the golf fundraiser event in Albuquerque. The possibility of another retreat was discussed and will be brought up at future meetings. The November meeting will remain TBD at this time.
Regent Othick moved to approve the 2018 Board of Regent Calendar as presented. Regent Patterson seconded the motion. Vote: 4-0-0. Motion approved.

[Dr. Patterson called for a lunch recess]
EXECUTIVE SESSION

Regent VonSchriltz moved to enter executive session at 1:20 p.m. to discuss one item pertaining to threatened or pending litigation involving the University pursuant to Section 10-15-1(H)(7), NMSA (1978) and four limited personnel matters pursuant to Section 10-15-1(H)(2), NMSA (1978). Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

Roll call: Regent Patterson – yes; Regent VonSchriltz – yes; Regent Tatum – yes; Regent Christensen – yes; Regent Othick – yes

Regent Othick moved to return to open session at 1:58 p.m. Regent Tatum seconded the motion. Vote: 5-0-0. Motion approved.

President Patterson reported that the regents discussed one item pertaining to threatened or pending litigation involving the University pursuant to Section 10-15-1(H)(7), NMSA (1978) and four limited personnel matters pursuant to Section 10-15-1(H)(2), NMSA (1978), but no action was taken during executive session.

ADJOURNMENT

Regent Patterson moved to adjourn the meeting at 2:05 p.m. Regent Tatum seconded the motion. Vote: 4-0-0. Motion approved.

President of the Board

Secretary of the Board

Minutes recorded and transcribed by Karen Van Ruiten
Executive Secretary to the President and Board of Regents