

AMENDMENT

Request for Proposal

Amendment Date: March 1, 2017

Amendment Number: 1

Bid Event ID: EVT0004929

Closing Date: March 30, 2017, 2:00 PM CST

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Item: Aging and Disability Resource Center (ADRC)

Agency: Kansas Department for Aging and Disability Services (KDADS)

Conditions:

- 1. Upon mutual consent of both parties, Contract #37366 for Aging and Disability Resource Center Services shall be extended through March 31, 2018 in order to allow for the thorough review of proposals received, and award of the contract(s) for this bid event.**
- 2. This bid event and eventual award does not include HCBS/PD, HCBS/FE, HCBS I/DD, HCBS/TBI, HCBS/Autism, HCBS/TA, PACE, or HCBS/SED Targeted Case Management services. Therefore, lines seven (7) through fourteen (14) of the original requisition shall be deleted. This is reflected on pages seven (7) through ten (10) of the Event Details document.**
- 3. The following sentence shall be deleted from the first paragraph of Section II ADRC FUNCTIONS 4.5 Deliverables and Reporting (B) vi. (Page 33):**
"It is anticipated that by July 1, 2017, assessments modules will be completed for the Autism, TA, I/DD, and SED waiver populations."
- 4. The following shall be added to Section II ADRC FUNCTIONS 4.5 Deliverables and Reporting (B) and shall be revised to read as follows:**

vii. Preferred Bidders: Integration of Additional Assessments

KDADS operates seven (7) Home and Community Based Services (HCBS) Programs for aging and disabled individuals for the Autism Program, Frail Elderly (FE) Program, Intellectual and Developmental Disabilities (IDD) Program, Physical Disability (PD) Program, Severe Emotional Disturbance (SED) Program, Technology Assisted (TA) Program, Traumatic Brain Injury (TBI) Program. Currently, the ADRC only completes

functional eligibility assessments for the PD, TBI, and FE Programs as well as the nursing facility and traumatic brain injury rehabilitation facility. Additionally, the CDDO serves as the functional assessor for the IDD Program, the CMHC serves as the functional assessor for the SED program, and two other contracted entities serve as the functional assessors for the TA and Autism programs.

At a minimum, functional eligibility determination will be required for the Frail Elderly, Physically Disabled, and Traumatic Brain Injury Waivers, PACE participants, and CARE Level I and CARE Level II assessments; however, KDADS continues to explore options for cost effectiveness and enhanced service delivery while ensuring conflict free assessment processes. Preference will be given to bidders who are also able to demonstrate strong connections to additional populations and ability to increase capacity to conduct additional functional assessment. As part of this proposal, KDADS requests how the contractor will have the capability to partner and assess for additional programs, if requested in future contracts:

1. Intellectual and Developmental Disability (*within KSA 39-1805*)
2. Severe Emotional Disturbance
3. Autism
4. Technology Assisted Program

Module 1: Integration of Intellectual and Developmental Disability

In Kansas, the Community Developmental Disability Organization (CDDO), consistent with KSA 39-1805, directly or by subcontract, serves as the single entry point for community services and supports for individuals with intellectual and developmental disabilities (IDD). The current assessment and service provision process is being reviewed by the Centers for Medicare and Medicaid Services (CMS) to determine if the current system meets the expectations of the HCBS Final Rule related to conflict of interest. If the state includes IDD in the ADRC system in future contracts, the contractor(s) must demonstrate an ability to complete functional assessments by a qualified assessor in the same manner as other programs identified in this request for proposal.

To achieve the purpose of the No Wrong Door system, the potential contractor must demonstrate an ability to meet the definition of a CDDO as defined in KSA 39-801, *et al*, and K.A.R. 30-64 or partner with a qualified CDDO to provide information, assistance, referral and assessment for individuals with IDD.

- a. Goals/Outcomes/Measures
 1. Achieve the same goals, outcomes and measures identified for functional assessments as identified above.
 2. Achieve the same goals, outcomes and measures identified for information, assistance and referral as identified above.
 3. Achieve the same goals, outcomes and measures identified in K.S.A. 39-1801 *et al*, K.A.R. 30-64 and the IDD program.
- b. Proposal must include description of:
 1. How the contractor(s) intends to meet the requirements of K.S.A 39-1801 *et al* and K.A.R. 30-64 or partner with a qualified CDDO to complete functional assessments for individuals with IDD.
 2. How the contractor(s) intends to ensure appropriate information, assistance, and referrals are completed timely to the appropriate entity for individuals with IDD.

3. How the contractor(s) will complete all eligibility requirements, documentation, and forms including choice, notice of actions, eligibility exception requests, 3160/3161s, and other required activities.
4. How the contractor(s) will ensure the functional assessment for IDD is completed by a qualified assessor.
5. How the contractor(s) will ensure all referrals sent to the partner or subcontractor are addressed timely.
6. How the contractor(s) will ensure that they and their partners remain conflict free entities in compliance with any and all federal and state laws.

Module 2: Integration of Severe Emotional Disturbance

In Kansas, the Community Mental Health Center (CMHC) serves as the single entry point for community services and supports for children with severe emotional disturbance (SED). The current assessment and service provision process is being reviewed by the Centers for Medicare and Medicaid Services (CMS) to determine if the current system meets the expectations of the HCBS Final Rule related to conflict of interest. If the state includes SED in the ADRC system in future contracts, the contractor(s) must demonstrate an ability to complete functional assessments by a qualified assessor in the same manner as other programs identified in this request for proposal.

To achieve the purpose of the No Wrong Door system, the potential contractor must demonstrate an ability to meet the definition of a qualified assessing entity or partner with a qualified assessing entity to provide information, assistance, referral and assessment for children with SED.

- a. Goals/Outcomes/Measures
 1. Achieve the same goals, outcomes and measures identified for functional assessments as identified above.
 2. Achieve the same goals, outcomes and measures identified for information, assistance and referral as identified above.
 3. Achieve the same goals, outcomes and measures identified in the SED program.
- b. Proposal must include description of:
 1. How the contractor(s) intends to meet the requirements of an assessing entity for children with SED.
 2. How the contractor(s) intends to ensure appropriate information, assistance, and referrals are completed timely to the appropriate entity for children with SED
 3. How the contractor(s) will ensure the functional assessment for SED is completed by a qualified mental health professional.
 4. How the contractor(s) will complete all eligibility requirements, documentation, and forms including initial clinical eligibility form, choice, family assurance document, notice of actions, eligibility exception requests, 3160/3161s, and other required activities.
 5. How the contractor(s) will ensure all referrals sent to the partner or subcontractor are addressed timely.
 6. How the contractor(s) will ensure that they and their partners remain conflict free entities in compliance with any and all federal and state laws.

Module 3: Integration of Autism

In Kansas, the state contracts with an assessing entity to complete the functional assessment. Information, assistance and referral should be included in the ADRC practice of providing a NO Wrong Door system for individuals seeking services and

supports. If the state includes Autism in the ADRC system in future contracts, the contractor(s) must demonstrate an ability to complete functional assessments by a qualified assessor in the same manner as other programs identified in this request for proposal.

To achieve the purpose of the No Wrong Door system, the potential contractor must demonstrate an ability to meet the definition of a qualified assessing entity or partner with a qualified assessing entity or contractor to provide information, assistance, referral and assessment for children with Autism.

- a. Goals/Outcomes/Measures
 1. Achieve the same goals, outcomes and measures identified for functional assessments as identified above.
 2. Achieve the same goals, outcomes and measures identified for information, assistance and referral as identified above.
 3. Achieve the same goals, outcomes and measures identified in the Autism program.

- b. Proposal must include description of:
 1. How the contractor(s) intends to meet the requirements of an assessing entity for children with Autism.
 2. How the contractor(s) intends to ensure appropriate information, assistance, and referrals are completed timely to the appropriate entity for children with Autism.
 3. How the contractor(s) will ensure the functional assessment for Autism is completed by a qualified assessor.
 4. How the contractor(s) will complete all eligibility requirements, documentation, and forms including initial clinical eligibility form, choice, family assurance document, notice of actions, eligibility exception requests, 3160/3161s, and other required activities.
 5. How the contractor(s) will ensure all referrals sent to the partner or subcontractor are addressed timely.
 6. How the contractor(s) will ensure that they and their partners remain conflict free entities in compliance with any and all federal and state laws.

The Autism assessments shall require the contractor(s) to perform the Level of Care Determination necessary to establish a child's functional eligibility for the Autism Waiver program using the Vineland II Survey Interview Adaptive Behavior Scales. The Contractor(s) shall possess and use the computer version of the Vineland II Survey Interview Adaptive Behavior Scales, and possess computer equipment necessary to support the software, input the data, and complete the online assessment process.

Autism Functional Eligibility Specialist administering the Vineland II Survey must have a Master's Degree. The contractor(s) shall perform approximately ninety (90) assessments per year. In addition to the initial eligibility assessment, the contractor(s) shall perform the child's annual assessments utilizing the Vineland II Survey Interview Adaptive Behavior Scales for each year that the child receives Autism Waiver services.

Module 4: Integration of Technology Assisted Program

In Kansas, the state contracts with an assessing entity to complete the functional assessment for the Technology Assisted (TA) program. Information, assistance and referral should be included in the ADRC practice of providing a No Wrong Door system for individuals seeking services and supports. If the state includes TA in the ADRC system in future contracts, the contractor(s) must demonstrate an ability to complete functional assessments by a qualified assessor in the same manner as other programs

identified in this request for proposal.

To achieve the purpose of the No Wrong Door system, the potential contractor must demonstrate an ability to meet the definition of a qualified assessing entity or partner with a qualified assessing entity or contractor to provide information, assistance, referral and assessment for TA clients.

a. Goals/Outcomes/Measures

1. Achieve the same goals, outcomes and measures identified for functional assessments as identified above.
2. Achieve the same goals, outcomes and measures identified for information, assistance and referral as identified above.
3. Achieve the same goals, outcomes and measures identified in the TA program.

b. Proposal must include description of:

1. How the contractor(s) intends to meet the requirements of an assessing entity for TA.
2. How the contractor(s) intends to ensure appropriate information, assistance, and referrals are completed timely to the appropriate entity for individuals with TA.
3. How the contractor(s) will ensure the functional assessment for TA is completed by a qualified nurse.
4. How the contractor(s) will complete all eligibility requirements, documentation, and forms including initial clinical eligibility, notice of actions, 3160/3161s, and other required activities.
5. How the contractor(s) will ensure all referrals sent to the partner or subcontractor are addressed timely.

How the contractor(s) will ensure that they and their partners remain conflict free entities in compliance with any and all federal and state laws.

There are no other changes at this time.

A signed copy of this Amendment must be submitted with your bid. If your bid response has been returned, submit this Amendment by the closing date indicated above.

I (We) have read and understand this amendment and agree it is a part of my (our) bid response.

NAME OF COMPANY OR FIRM: _____

SIGNED BY: _____

TITLE: _____ DATE: _____