



ANNUAL EEO PUBLIC FILE REPORT

For the Period Beginning December 1, 2016 and ending November 30, 2017*

This Report Is Not Required If Unit Has Fewer Than Five Full-Time Employees

This Report Consists Of:

- Part 1: Station information
- Part 2: Recruitment sources/interviewees for each full-time vacancy
- Part 3: Recruitment initiatives

Preparer: Carlyne Heldman

Signature:

Title: Executive Director

Date: November 30, 2017

Telephone: 970-920-9000

*This report, which usually covers the prior 12-month period, is to be placed in each station's public file and web site every year on the anniversary of the due date of the station's renewal application.

PART 1

This report covers the following employment unit:

<u>Call Sign</u>	<u>AM/FM</u>	<u>FACILITY ID#</u>	<u>COMMUNITY OF LICENSE</u>	<u>STATE</u>
KAJX	FM	3009	Aspen	CO
KCJX	FM	85785	Carbondale	CO

Attached is the information concerning the recruitment efforts undertaken by the employment unit to fill the full-time vacancies during the period covered by this Report.

A total of **3 (THREE)** full-time vacancies were filled by the employment unit.

A total number of **15 (fifteen)** persons were interviewed for the full-time vacancies.

PART 2

FULL-TIME VACANCY #1

Job Title: Arts & Culture Reporter

Date Filled:2/1/2017

Total Number of Interviewees: 7

Recruitment Sources¹

The following recruitment sources were utilized to fill this vacancy:

<u>Name of Source</u>	<u>Address</u>	<u>Contact</u>	<u>Phone</u>	<u>Number of Interviewees Referred</u>
Colorado Broadcaster's Association	333 W. Hampden Ave. Englewood, CO 80110		720-536-5427	1
AspenPublicRadio.org	110 East Hallam St Aspen, CO 81611		970-920-9000	3
Journalismjobs.org	journalismjobs.org		510-653-1521	2
Current.org	Current.org Nikia Andrews		301-270-7240	0
Aspen Times	314 E. Hyman Ave. Aspen Ashton Hewitt		970-925-3414	0
Glenwood Independent	824 Grand Ave. GWS Eric Groves		970-945-8515	0
Other/Word of Mouth				1*

FULL-TIME VACANCY #2

Job Title: Development Associate

Date Filled: 12/29/2016

Total Number of Interviewees: 3

Recruitment Sources¹

The following recruitment sources were utilized to fill this vacancy:

<u>Name of Source</u>	<u>Address</u>	<u>Contact</u>	<u>Phone</u>	<u>Number of Interviewees Referred</u>
AspenPublicRadio.org	110 East Hallam St Aspen, CO 81611		970-920-9000	2
Aspen Times	314 E. Hyman Ave. Aspen Ashton Hewitt		970-925-3414	1*
Glenwood Independent	824 Grand Ave. GWS Eric Groves		970-945-8515	0

FULL-TIME VACANCY #3

Job Title: Producer

Date Filled: 3/1/2017

Total Number of Interviewees: 5

Recruitment Sources¹

The following recruitment sources were utilized to fill this vacancy:

<u>Name of Source</u>	<u>Address</u>	<u>Contact</u>	<u>Phone</u>	<u>Number of Interviewees Referred</u>
Facebook	facebook.com			0
AspenPublicRadio.org	110 East Hallam St Aspen, CO 81611		970-920-9000	2*
Journalismjobs.org	journalismjobs.org		510-653-1521	0

Diversityworking.com	Diversityworking.com		0
Aspen Times	314 E. Hyman Ave. Aspen Ashton Hewitt	970-925-3414	3
Glenwood Independent	824 Grand Ave. GWS Eric Groves	970-945-8515	0

PART 3
SUPPLEMENTAL RECRUITMENT INITIATIVES

ACTIVITY #1

Activity: Scholarship Program

Date: 04/15/17

Preparer: Carlyne Heldman

Host/Sponsor of Activity: Aspen Public Radio

Participating Station Personnel: Carlyne Heldman (Exec. Dir) and Elise Fitzsimmons (Membership Director) posted the scholarship criteria throughout the local schools, reviewed the applications, interviewed 3 applicants and selected and announced the successful applicant on April 15, 2017.

Description of activity and scope of station participation: Aspen Public Radio offered one \$1,000 scholarship to a graduating senior from a local high school in the Roaring Fork Valley. The scholarship was offered to a student who intends to major in communications and/or journalism.

ACTIVITY #2

Activity: Various Professional Development Activities

Date: October 1-5, 2017, November 2-5, 2017

Preparer: Carlyne Heldman

Host/Sponsor of Activity: Various

Participating Station Personnel: Executive Director of APR, Carlyne Heldman and APR news reporter Alycin Bektesh and APR producer Christin Kay.

Description of activity and scope of station participation:

“Werk It”, Podcasting Workshop, Los Angeles, CA: producer Christin Kay attended this 4-day podcasting workshop, Oct. 1-5, 2017.

“Solutions Journalism Network Conference”, Park City, UT: reporter Alycin Bektesh attended this 3-day journalism retreat from 11/2-11/5.

ACTIVITY #3

APR Executive Director Carlyne Heldman participated in one virtual job fair with the Colorado Broadcasters Association, from May 9-13, 2017, publishing a link to all openings at APR at the time of the event.