

DEVELOPMENT ANALYST In the Des Moines Office

Iowa Public Radio (IPR) seeks a detail-orientated fundraising professional to help IPR continue to grow its successful membership program. The ideal candidate has 3 or more years' experience in reporting and database analysis, including experience in customer segmentation schemes and analysis, has experience and knowledge using donor database programs, and has strong customer service skills and the ability to build effective professional relationships. IPR's membership program now raises over \$3M per year, and the Development Analyst will work with the membership team to grow membership revenue year-over-year. The position is based in Des Moines, which has been recently named one of the Top 10 places to live in the U.S. with extensive urban trails and a vibrant arts and music culture.

ANTICIPATED HIRING RANGE:

- \$41,285 - \$61,943

REQUIRED QUALIFICATIONS:

- Bachelor's degree;
- 3 or more years' experience in reporting and database analysis, including experience in customer segmentation schemes and analysis and an ability to adhere to and knowledge of standard principles and practices governing data information;
- Experience and knowledge using donor database programs such as Agilon, Sungard Advance, or Blackbaud Razor's Edge;
- Proven experience in documenting processes and developing recommendations for new policies and processes;
- Knowledge of the Microsoft Office Suite and Internet Explorer; and
- Strong customer service skills and the ability to build effective professional relationships.

PREFERRED QUALIFICATIONS:

- Working knowledge of database programming concepts including Structured Query Language, stored procedures and triggers;
- Experience in developing and maintaining direct mail campaigns;
- Ability to effectively communicate, both in written and oral form with managers, departmental colleagues and interdepartmental/divisional clients and contacts and to work within a team framework to achieve organization goals; and
- Experience in a non-profit fundraising setting.

APPLICATION PROCESS:

Submit cover letter, resume, and contact information for at least three (3) professional references to iprrecruiting@iowapublicradio.org. Inquiries may be routed to iprrecruiting@iowapublicradio.org or 515-725-1707.

Applications must be received by **5 pm Monday, July 17, 2017**. Employment is contingent upon the successful outcome of a background check.

Iowa Public Radio is an Equal Opportunity Employer.