

Search Committee Minutes
August 26, 2013

Present for the meeting of the Iowa Public Radio, Inc. Search Committee held on August 26, 2013 at the DoubleTree by Hilton Hotel, Des Moines, Iowa, were Vice Chair Doug West and Directors Steve Firman and Warren Madden. Also attending were Chair Kay Runge, Director Art Neu and Interim Executive Director Kelly Edmister.

Vice Chair West called the meeting to order at 7:36 a.m. Roll call was taken:

Steve Firman – present
Warren Madden – present
Art Neu – present
Kay Runge – present
Doug West – present

Agenda

Vice Chair West requested approval of the agenda. Chair Runge moved and Director Firman seconded to approve the agenda as presented. Motion approved.

Minutes

Vice Chair West requested approval of the July 30, 2013 minutes. Director Firman moved and Director Madden seconded to approve the minutes as presented. Motion approved.

Interview Format

Vice Chair West reviewed the schedule and interview format for the day including his introduction and the questions submitted by the staff.

Closed Session

Director Madden moved to enter closed session as provided by to Iowa Code Section 21.5(1)(a) and Iowa Code Section 21.5(1)(i) to review or discuss records which are required or authorized by state or federal law to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds and to evaluate the professional competency of an individual whose appointment or hiring is under consideration when necessary to prevent needless and irreparable injury to the reputation of the individual who has requested a closed session. The motion was seconded by Director Neu. A roll call vote was taken:

- Steve Firman – aye
- Warren Madden – aye
- Art Neu – aye
- Kay Runge – aye

- Doug West – aye

The Search Committee convened in closed session at 7:56 a.m.

The Search Committee reconvened in open session at 9:51 a.m.

Review of Applicant Considered in Closed Session

The Search Committee and Board members discussed the interview of Executive Director candidate #15.

Closed Session

Director Madden moved to enter closed session as provided by Iowa Code Section 21.5(1)(a) and Iowa Code Section 21.5(1)(i) to review or discuss records which are required or authorized by state or federal law to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds and to evaluate the professional competency of an individual whose appointment or hiring is under consideration when necessary to prevent needless and irreparable injury to the reputation of the individual who has requested a closed session. The motion was seconded by Director Firman. A roll call vote was taken:

- Steve Firman – aye
- Warren Madden – aye
- Art Neu – aye
- Kay Runge – aye
- Doug West – aye

The Search Committee convened in closed session at 10:14 a.m.

The Search Committee reconvened in open session at 12:21 p.m.

Review of Applicant Considered in Closed Session

The Search Committee and Board members discussed the interview of Executive Director candidate #4.

The Search Committee and Board members took a lunch break at 12:30 p.m.

The Search Committee reconvened in open session at 1:12 p.m.

Closed Session

Director Madden moved to enter closed session as provided by Iowa Code Section 21.5(1)(a) and Iowa Code Section 21.5(1)(i) to review or discuss records which are required or authorized by state or federal law to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds and to evaluate the professional competency of an individual whose appointment or hiring is under consideration when necessary to prevent needless and irreparable injury to the reputation of the individual who has requested a closed session. The motion was seconded by Director Firman. A roll call vote was taken:

- Steve Firman – aye
- Warren Madden – aye
- Art Neu – aye
- Kay Runge – aye
- Doug West – aye

The Search Committee convened in closed session at 1:14 p.m.

The Search Committee reconvened in open session at 3:20 p.m.

Review of Applicant Considered in Closed Session

The Search Committee and Board members discussed the interview of Executive Director candidate #18.

Closed Session

Director Madden moved to enter closed session as provided by Iowa Code Section 21.5(1)(a) and Iowa Code Section 21.5(1)(i) to review or discuss records which are required or authorized by state or federal law to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds and to evaluate the professional competency of an individual whose appointment or hiring is under consideration when necessary to prevent needless and irreparable injury to the reputation of the individual who has requested a closed session. The motion was seconded by Director Firman. A roll call vote was taken:

- Steve Firman – aye
- Warren Madden – aye
- Art Neu – aye
- Kay Runge – aye
- Doug West – aye

The Search Committee convened in closed session at 3:59 p.m.

The Search Committee reconvened in open session at 5:51 p.m.

Review of Applicants, Search Process and Timeline

The Search Committee and Board members discussed the interview of Executive Director candidate #2.

The Search Committee and Board members discussed the interviews of all of the candidates contrasting and comparing the skillset of each candidate.

The Search Committee and Board members then discussed the next steps of the search process including the format and location. It was determined that the candidates would interview on-site with the staff in the Des Moines office with the Ames staff attending and in the Cedar Falls office with the Iowa City staff attending. Public forums will be scheduled in each location with Board members, IPR

members and the Board of Regents, including the Board or Regents' staff, invited to attend. Vice Chair West requested that the Search Committee members provide Edmister with their availability so that on-site interviews can be scheduled.

Vice Chair West directed Edmister to contact the candidates determined to be finalists notifying them that they would be considered a finalist upon completion of a background check. Once the candidates are notified, Edmister was directed to complete background checks. Once the background checks are completed, Edmister was directed to prepare a press release announcing the finalists and information regarding the public forums.

Vice Chair West indicated he would contact the candidate(s) that were not determined to be finalists.

Based on the in-person interviews, Vice Chair West asked the committee which candidates should continue in the process. Director Madden moved that candidates #2, #15 and #18 continue in the process and be offered on-site interviews. Director Firman seconded the motion. Motion approved.

Director Madden moved and Director Firman seconded to adjourn the meeting. Motion approved. Vice Chair West adjourned the meeting at 6:22 p.m.